

Meeting Agenda - 1

Date/Location: 2-July-2019 at 3:00 pm in STUDY HALL

Information Updates/Reminders

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- * Within the next week we are going to finish SRS.
- * Everyone should be able to use git, github wiki's, Trello, Slack.

Decisions Needed

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- * Which tool we are going to use in order to maintain time table.
- * Which tool will be useful for project related discussion and a common workspace.
- * Which tool we will use in order to maintain the whole project and documentation.

General Items

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- * We decided to use Trello to maintain time for individual tasks.
- * In Trello board, we will create different lists for different task where we add cards for each section and assign group member and deadline.
- * Mehedi Rahman is assigned to open a trello board for the project and invite others.
- * We will use Slack as a common workspace and discussion tool for our project. In slack, can track the time the team uses.
- * Sohanur Rahman is assigned to create and invite team members. And create channel for upcoming task (e.g. now for SRS).
- * We need a GitHub account for this project. Sohanur Rahman will create a repo in github and invite the rest of the team members.
- * All team members decide and allocate Sohanur rahman and Muhammad Abeer to check **coding standards**. And should come up with at-least 2 coding standards.

* Sohanur Rahman and Mehedi Rahman were assigned to choose **2 to 3 unit testing tool(s)**.

* Muhammad Abeer Tahmeed and Abdullah Al Nauman will study about **git merge conflict** issue and come up with possible solution.