



Republic of the Philippines

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

College of Computer and Information Sciences

October 16, 2024 – October 31, 2024

PUP MOTORPOOL

NDC Compound, Pureza St.,
Sta. Mesa, Manila

Subject: Request for collection of the remaining data from PUP Motor Pool

Dear Sir/Madam:

Greetings!

We are the Bachelor of Science in Information Technology students at the Polytechnic University of the Philippines (PUP) from the College of Computer and Information Sciences (CCIS).

We are now in the development phase of capstone research. We are working on a capstone project proposal that will facilitate the work order process maintenance management of different vehicles, which we believe should help improve and expedite processing requirements *for the same type of services you offer*. The approved system is titled “GEARCHANIX: Maintenance Monitoring, Forecasting, and Reporting for Vehicle Management”.

This system aims to enhance the efficiency and accuracy of maintenance operations within a maintenance company by systematically monitoring and recording all maintenance activities and parts replacements for each vehicle to organize the processes. This will serve as a centralized digital platform where all the maintenance related processes will be integrated, this will also include the maintenance activities logged, tracking, and reporting. We would like to collect the data needed for the development of the system. And we would like to request a detailed report form and logs of maintenance and parts that are crucial to our system.

In view of this, we would like to request if you can grant us the opportunity to discuss this further with you so that you can provide your input which we may include in the development of the said system. This study will undergo for an ethics clearance and two remaining defenses which is the Tool Defense happening this November 2024 and the Final Defense happening this December 2024.

We will be looking forward to your response and kind consideration. Thank you so much and God bless.

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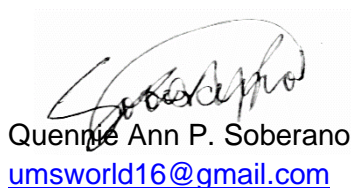
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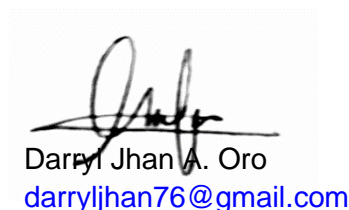
Respectfully yours,



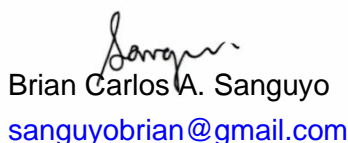
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