**Pupil Name: <FirstName> <Lastname>**

Below is a summary of **<FirstName>’s** home learning progress as recorded on the Homework system:

**The subjects are assessed with the following colour codes:**

**Red**= the pupil has produced little or no work.

**Amber**= the pupil has produced a reasonable amount of work but it isn’t to the standard the teacher expects from the pupil.

**Green**= the pupil has produced a good amount of work and it is at or beyond the standard the teacher expects from the pupil.

**<FirstName>’s current subject progress is as follows:**

English Lit = **Red**

Maths = **Red**

Science= **Red**

Geography =

DT= **Red**

ESOL = **Green / Amber**

The above seems to indicate that **<FirstName>** should be submitting more work and of better quality. Being in year 10 is a crucial time for every pupil and with the added complexities brought about by the pandemic it is more important than ever that **<FirstName>** focuses more on getting **<his/her>** home learning tasks done to a high standard.

May I kindly request that you discuss this with **<FirstName>** to encourage **<him/her>** to put more effort into completing and submitting **<his/her>** home learning tasks.

The above indicates that **<FirstName>** has been putting tangible effort into **<his/her>** work and therefore should be encouraged to keep this great performance up.

Kind Regards,

**Mr ????**

**Year 10 Form Tutor.**