



# Kingdom of Cambodia

## Nation Religion King

Royal Government of Cambodia  
No: Sub-Degree 245

### **Sub-Degree on the Management of Community Pre-School The Royal Government**

- Having seen the constitution of the Kingdom of Cambodia
- Having seen the Royal Degree 0913/903, dated 24 Sep 2013 on the Appointment of the Royal Government of Cambodia
- Having seen the Royal Degree 1213/1393, dated 21 December 2013 on the revision and addition of composition of the Royal Government of Cambodia
- Having seen the Royal Degree 0416/368, dated 04 April 2016 on the revision and addition of composition of the Royal Government of Cambodia
- Having seen the Royal Code 02/94, dated 20 July 1994 on the promulgation of the law on arrangements and functioning of the Council of Ministers
- Having seen the Royal Code 0613/012, dated 20 June 2013 on the promulgation of the amended article 28 of the law on arrangements and functioning of the Council of Ministers
- Having seen the Royal Code 0196/01, dated 24 January 1996 on the promulgation of the law on the establishment of the Ministry of Youth and Sports
- Having seen the Royal Code 0196/08, dated 24 January 1996 on the promulgation of the law on the establishment of the Ministry of Interior
- Having seen the Royal Code 0196/18, dated 24 January 1996 on the promulgation of the law on the establishment of the Ministry of Economic and Finance
- Having seen the Royal Code 0301/05, dated 19 March 2001 on the promulgation of the Commune/Sangkat Administration Law
- Having seen the Royal Code 1207/032, dated 08 December 2007 on the promulgation of the law on Education
- Having seen the Royal Code 0508/016, dated 13 May 2008 on the promulgation of the law on public finance
- Having seen the Royal Code 0508/017, dated 22 May 2008 on the promulgation of the Capital, Provincial, District and Khan Administration Law
- Having seen the Royal Code 0416/373, dated 04 April 2016 on the separate statute for sub-national administration staff
- Having seen the Sub-Degree 82, dated 16 November 1995 on the general regulations on the Public Accounting

- Having seen the Sub-Degree 68, dated 10 May 2012 on the general process to transfer functions and resources to sub-national administration level
- Having seen the Sub-Degree 488, dated 16 October 2013 on the arrangements and functioning of the Ministry of Economic and Finance
- Having seen the Sub-Degree 285, dated 18 November 20014 on the recruitment, arrangements, and functioning as the choices of councils of the sub-national administration council
- Having seen the Sub-Degree 109, dated 19 August 2015 on the arrangements and functioning of the Ministry of Interior
- Having seen the Sub-Degree 156, dated 18 July 2016 on the arrangements and functioning of the Ministry of Education, Youth and Sports
- In an alignment to the requests of Minister of Education, Youth and Sports, and of Minister of Economic and Finance.

## **Chapter 1**

### **General Regulation**

#### **Article 1:**

This Sub-Degree aims at determining how to manage Community Pre-Schools in Commune/Sangkat with quality, effectiveness and sustainability so as to enable children between the age of 3 (three) and 6 (six) years to receive equitable and inclusive education services.

#### **Article 2:**

This Sub-Degree aims at setting:

- Minimum Standards for Community Pre-School;
- Resources to support the operation and development of Community Pre-School.

#### **Article 3:**

This Sub-Degree applies to Community Pre-Schools under the management of Commune/Sangkat Administration.

#### **Article 4:**

Key vocabularies of this Sub-Degree are follows:

- Community Pre-School: refers to education centre or kindergarten located in commune/sangkat established by Commune/Sangkat Administration.
- Development Partner: Refers to legal persons, individuals, organizations or associations that have specific Memorandum of Understanding with any particular national or sub-national administration, and that have vision, plan, activities, development plans and programmes to support Community Pre-Schools.
- Generous people: Refers to individuals, clergymen, families, communities, associations or Non-Governmental Organizations that support the Community Pre-Schools without specific plan or Memorandum of Understanding with either national or sub-national administration.

**Chapter 2**  
**Management of Community Pre-Schools**  
**Part 1**  
**Establishment, Closure and annex to the public education institutions**

**Article 5:**

Commune/Sangkat Councils have the rights to establish or close Community Pre-Schools based on statistics of young children aged between 3 (three) and 6 (six) years old, and on the educational services available within their locality.

The establishment or closure of the Community Pre-School should be made by Deika issued by the Commune/Sangkat Council.

The Commune/Sangkat Council has the rights to use its Commune/Sangkat Fund to run the Community Pre-School.

**Article 6:**

The Commune/Sangkat Councils who want to establish new Community Pre-Schools have to ensure the following conditions:

- The location of the Community Pre-School shall be distant from the state school/kindergarten or in areas where access to education for young children a challenge;
- The location of the Community Pre-School shall have spacious open-space, hygiene, safety, toilets and source of consumption water, a proper facility for hands-washing, educational resources and equipment, as well as open-space for children to play during recess, and at least one toy, if not many, for which children can play regularly.

**Article 7:**

Commune/Sangkat Councils have the rights to include the Community Pre-School as an annex to any public educational institution based on qualifications and reality of the community.

Specific qualifications for a Community Pre-School to become as annex to the public education institution shall be established by a Prakas of the Ministry of Education, Youth and Sports.

## **Part 2**

### **Operations of the Community Pre-School**

#### **Article 8:**

Commune/Sangkat Councils that have established Community Pre-School within their locality are tasked to lead and develop Community Pre-School as follows:

- Develop budget and action plan to develop the Community Pre-School by including the plan into its 3-year Commune/Sangkat Investment Programme
- Allocate and manage the budget to run the Community Pre-School
- Identify location for the Community Pre-School
- Mobilize resources to develop the Community Pre-School
- Monitor the operations of the Community Pre-School
- Recruit and contract with the Community Pre-School teachers in accordance with existing legal framework
- Determine guidelines to motivate the Community Pre-School teachers
- Arrange meetings, and report per agreed timelines to district/khan administration and the to the Provincial Department of Education, Youth and Sports

The Commune/Sangkat Councils shall establish a management committee for each Community Pre-School to facilitate the Community Pre-School's operations within its authority. The composition and tasks of this committee shall be determined by the Commune/Sangkat Council's decisions.

#### **Article 9:**

The Ministry of Education, Youth and Sports shall determine specific mechanisms, procedures and criteria to recruit Community Pre-School teachers.

The Ministry of Education, Youth and Sports shall develop workplan to train and coach Community Pre-School teachers and relevant people on teaching technique standards and class management.

**Part 3**  
**The Support to the Standardized Community Pre-School**

**Article 10:**

The Ministry of Education, Youth and Sports shall include the strengthening and developing Community Pre-School programmes into the ministry's prioritized policies.

**Article 11:**

The standardized Community Pre-School shall receive budget from the Ministry of Education, Youth and Sports.

The Minimum Standards for Community Pre-School shall be determined by Prakas of the Minister of Education, Youth and Sports.

**Article 12:**

The Ministry of Education, Youth and Sports shall establish a working group, which composes of representatives from the Ministry of Education, Youth and Sports, Ministry of Economic and Finance, Ministry of Interior and the Ministry of Civil Service, to assess the Community Pre-School to recognize as standardized Community Pre-School.

The results of the Community Pre-School assessment to recognize standardized Community Pre-School shall be disseminated in public, and will be enforced by a Prakas of the Minister of Education, Youth and Sports.

Processes and procedures of the assessment to recognize a standardized Community Pre-School shall be determined by a Prakas of the Minister of Education, Youth and Sports.

**Article 13:**

The standardized Community Pre-School shall receive monthly salary supplement of 600,000 riels for one teacher per month, and according to terms and conditions stated in the contract.

The annual incremental increase in salary of Community Pre-School teachers will be complied with the Royal Government's guidelines.

The Commune/Sangkat Council may provide additional salary supplement for the Community Pre-School teachers according to their ability.

**Article 14:**

The standardized community Pre-School shall receive annual budget from the Ministry of Education, Youth and Sports to run the school. Guidelines and rate for the budget support will be determined by an inter-ministerial Prakas issued by the Minister of Education, Youth and Sports, the Minister of Interior, and the Minister of Economic and Finance.

**Article 15:**

The Ministry of Education, Youth and Sports shall budget to support those community Pre-Schools that have been assessed and recognized as standard.

**Article 16:**

Operating Budget and budget for the development of the Community Pre-Schools shall be used for the following:

- Technical meetings
- Teaching Equipment
- Expenses for clean water and hygiene
- Other miscellaneous expenses

Expenses on renovation and environmental of the Community Pre-School will be bared by the Commune/Sangkat.

**Article 17:**

The procedure to withdraw and clear month salary supplement for teachers at the Community Pre-School, budget for children, operating budget and budget for the development of the Community Pre-School shall be determined by inter-ministerial Prakas of the Minister Education, Youth and Sports, the Minister of Interior, and the Minister of Economic and Finance.

**Article 18:**

Community Pre-Schools established and being operated with the support of development partners will not be subjected to the assessment to be recognized as standardized Community Pre-School, only after the development partners ceased their support.

In case that particular Community Pre-School fails the recognition as the standard one, the Commune/Sangkat Administration shall use its fund to sustain its Community Pre-School after the development partners ceased their support ។

### **Chapter 3**

#### **Monitoring and Evaluation**

##### **Article 19:**

The Ministry of Education, Youth and Sports and relevant ministries shall develop monitoring and evaluation mechanism that focuses on results and take appropriate measures to support the Community Pre-Schools.

##### **Article 20:**

The total budget to support standardized Community Pre-Schools shall be determine with appropriate amount within the 2018 allocated budget of the Ministry of Education, Youth and Sports. For next following years, the total budget will be set based on progress of the community Pre-Schools, ability and budget availability.

### **Chapter 4**

#### **Interim Regulation**

##### **Article 21:**

Other regulations that contradictory to this Sub-Degree will be nulled.

### **Chapter 5**

#### **Final Regulation**

##### **Article 22:**

The Minister of the Council of Ministers, the Minister of Economic and Finance, the Minister of Education, Youth and Sports, the Minister of Interior, the Minister of Civil Service, the Ministers of relevant ministries, and heads of relevant institutions are responsible to implement this Sub-Degree with their own responsibilities accordingly from the date of this signature.

Phnom Penh, 29 Dec 2017

Prime Minister

**Samdach Aka Moha Sena Padei Techo Hun Sen**



Submit to  
Samdach Aka Moha Sena Padei Techo Hun Sen for Singature

**Deputy Prime Minister,  
Minister of Interior**

**Senior Minister, Minister of  
Economic and Finance**

**Minister of Education,  
Youth and Sports**

**Samdech Kralahome  
Sar Kheng**

**Aun Pornmoniroth**

**Hang Chuon Naron**

**Receiving at:**

- The Ministry of Royal Palace
- The Constitutional Council
- General Secretariat of the Senate
- General Secretariat of the Assembly
- General Secretary of the Royal Government
- Cabinet of the Samdach Prime Minister
- Cabinets of Samdach, Excellency and H.E. Madam Deputy Prime Minister
- Council of Ministers
- Article 22
- Royal tasks
- Documentation