Instructions for Electronic Filing

E-Filing Instructions for IRS Economic Impact Payment Filing

General Information

E-filing your Economic Impact Payment (EIP) Filing will electronically send your EIP filing to the IRS. Your filing will then either be "Accepted" or "Rejected". If your filing is accepted, it has been filed with the IRS. If your filing is rejected, it has not been filed. If rejected, the issues in the filing which caused the reject should be addressed, and the filing should be e-filed again or filed by mail.

Required Information

To E-File your EIP Filing in Step 2, you must complete all sections by entering any data that applies to you.

Personal Verification

Using either last year's Adjusted Gross Income (AGI) **OR** last year's self-selected signature PIN to verify your identity. **NOTE: If you did not file a tax return in tax year 2018, enter 0 as your Adjusted Gross Income.**

A: Adjusted Gross Income

- Enter the amount from your 2018 Form 1040, line 7.
- If you are filing jointly and you filed jointly in 2018 with the same spouse, enter the same AGI for "Taxpayer" and "Spouse".
- If you are filing jointly but did not file jointly in 2018 with the same spouse, each person must use the AGI from his or her own 2018 return.
- If you did not file a 2018 return, enter a zero for the "Taxpayer" AGI.
- If your spouse did not file a 2018 return, enter a zero for the "Spouse" AGI.
- If you don't know last year's AGI, used the "IRS Get Transcript" link. Go to https://www.irs.gov/individuals/get-transcript.

B: Last year's signature PIN

- If you do not have or do not remember your PIN, skip this step and follow the instructions in A above.

Electronic Signature

- A: E-filing Date – Enter the date you will be e-filing your EIP Filing (usually the current date).
- B: Cell phone number – Enter a ten digit U.S. based number.
- C: Current Year PIN – Both Primary and Spouse (if filing jointly) will need to enter a unique 5-digit (numbers only) personal identification number (PIN). This number cannot be 00000 or 12345.
- D: Date of Birth – Both Primary and Spouse (if filing jointly).
- Lines E - H: Fill in both Primary and Spouse (if filing jointly). If none, leave blank.

Email Verification

Email address verification is **required** before e-file. To verify or change your email address, please click the 'Update Your Account' link on the upper right navigation bar.