Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 7

## Meeting Details

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| Date: | 23/08/2021 |
| Venue: | Microsoft Teams |
| Attendees: | Moritz Hauptmann, Minggang Dong, Jacob McEwan. Jack Hollis-London |
| Apologies: | N/A |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Discussing progress on user stories |
| 2 | Discussing usage of git and branch names |
| 3 | Decided to include more information in branch names about the feature and who is working on it |
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## Action Items

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| No. | Item | Who | By |
| 1 | Working on user stories for sprint 1 | Everyone | 07/09/2021 |
| 2 | Rename branches to match new scheme | Everyone | 07/09/2021 |
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