






AMIT UPADHYAY

SENIOR CONSULTANT/PROJECT MANAGER

CONTACT

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 Mumbai, India

PROFESSIONAL SKILLS

- IT Infrastructure & Standardization
- E-Governance Project
- Strategic Planning
- Tactical Execution
- Business Transformation
- Business Continuity & Systems
- Large-Scale Project Management
- Budget & Cost Management
- Risk Management & Risk Mitigation
- Leadership & Performance
- Analytical Problem Solving
- Team Collaboration
- Coaching & Motivation

CERTIFICATION

PRINCE2 Foundation & Practitioner Certification

EDCUATION

MBA IT- HSVPI with B+

Bachelor of Commerce with 68% from Nanded University (SRTMU)

PERSONAL DETAILS

Date of Birth 30th October 1983
Marital Status Married

LANGUAGES

English, Hindi & Marathi.

ADDRESS

Flat No. 530, Mahindra Housing Society, Near Ganesh Mandir, Shantivan, and Boriwali (East) 400066, Mumbai.

PROFESSIONAL SUMMARY

Energetic, driven, and accomplished Senior Consultant/Project Manager with a track record of success in managing complex E-Governed Project, project management/ team handling, modernization and system integration projects. Sophisticated software development and engineering skills with genuine enthusiasm for resolving business challenges through technical innovation. Solutions driver who bridges the gap between business and technology while envisioning the bigger picture. Devises strategies to align multiple disciplines, coordinating efforts between business groups and driving complex systems integration for robust, high-quality systems that solve business problems and provide business results.

TECHNICAL SKILLS

- ERP: MAINet ERP Ver 1.0 & 2.0
- RDBMS: Oracle 10.2.0/ 11.2.0.4, MY SQL Server,
- Languages: - SQL, PL SQL
- Operating Systems: Novell, Linux, UNIX, Win-All

TIME LINE OF WORK EXPERIENCE



Assistant Manager

KPMG India Private Limited

Sep 2019 - Present

- Apply broad knowledge of technology options, platforms, design techniques and approaches across the various life cycle phases to design an integrated quality solution to address the business requirement.
- Provide technical knowledge and leadership on design and development best practices. Technical assistance in preparation of Expression of Interest (EOI) and Request for Proposal (RFP) documents for new IT projects. Assist the department in defining the standards for application architecture, database design, development and infrastructure deployment
- Study the status of IT Infrastructure of department and assist them in coming up with a robust IT infrastructure to support the roll out of e – governance projects. Analyse the existing/ proposed projects in regard to strategic control, security, and disaster recovery and business continuity.

- Ensure that project level initiatives are interoperable, standardized, and scalable and secure across various areas of software, hardware and infrastructure. Help the department in adhering to technical standards/ architecture/ product and strategic control, specifications for the e – governance projects. Ensure utilization of the common infrastructure for projects implementation. Develop operation & management framework & team for IT projects.

PROJECT MANAGEMENT SUPPORT & DOCUMENTATION

- Coordination for requirement gathering, impact analysis, user acceptance testing and demonstration of new developments, modifications and feature enhancements. Coordination with stakeholders/users/vendor on functional requirements.
- Preparation of project documents including Concept Notes, DPRs, FRS, EoI, RFPs etc. Project Management Support in development and maintenance of software applications. Technical assistance in preparation of Expression of Interest (EOI) and Request for Proposal (RFP) documents for new IT projects. Understanding the functional requirements and ensuring that it has been translated into technical requirements.
- Assist in technical evaluations of external agency proposals related to implementation of various e – governance initiatives & Familiarity with current software technologies Stay abreast of ground-breaking evidence based work in information technology to improve present system and support dissemination of new technology to team.
- Support in monitoring/ help establish suitable network/ IT infrastructure monitoring system at the department level. In addition to above Primary Responsibilities the incumbent may be assigned any other task from time to time by Head of Department



Project Manager

S2 Infotech International Limited. Nashik, Maharashtra
Jan 2019 – Sep 2019

- Managing IT and e-Governance project for our client CSC e-Governance Services India Limited. On time reporting from 64 Managers and 3500 operators all GP and PS. Working on front-end delivery points for Government, Private and Social Sector Services to rural Citizens of India. Successfully Implemented ERP system for Government services for the 5 districts, more than 4000 centers at Grampanchayat Level. Enriched with the latest trends and techniques and a wide range of skill in Project Documentation, Requirement and analysis and Implementation.]
- Solutions oriented with progressive experience & professional competencies in Need Assessment, Business Process understanding, Requirements mapping with the existing system, Business Process Re-engineering, Development, Procedure, Training and Testing. Self-motivated, hardworking and goal-oriented with a high degree of flexibility, creativity, resourcefulness, commitment and optimism. Core capabilities in Project Management, Development, Troubleshooting & Customer/Client Relationship Management.



Implementation Manager

Softtech Engineers Limited. Vijayawada, Andhra Pradesh
Jul 2018 – Dec 2018

- Worked on ERP product for WMS (Works Management Systems) in A.P. Involved in Requirement gathering and workflow documentation for Amravati Development Corporation. Also involved in GAP analysis of multiple projects of MAUD - AP (Municipal Administration of Urban Department).



Program Manager

ABM Knowledge ware Limited. Raipur, Chhattisgarh
Aug 2010 – Jun 2018

- Given project Kick- Off meeting and maintained MOM of every meeting. Involved in Implementation of 11 modules of MAINet Replication at Municipal Council team Size 45 and at SUDA managed a team size of 40 with 20 modules. Implemented Modules like Property Tax, Water Tax with meter, Birth & Death, Town Planning, On-Line Complaint System, Market License, Accounts, Testing and information gathering done on developing modules like Solid Waste Management, Assets Management, Municipal property booking, Legal, Council Management, Right to Information, Mobility, Dashboard, Legal Management, Social Security, etc.
- Work flow documents prepared for all new developing modules for better ideas to development team. Keep track record of traceability points as per achievements in functional and commercials of projects as per Key points of RFP. Involve in referring RFP, FPR and SRS preparation and sign-off from Client. Complete SDLC by Requirement gathering phase, analysis and verification. Prepared schedule for UAT and conducted UAT for various modules. Prepared UAT Document Sign-off.

- Implemented payment Gateway with various bank partners, handheld device, SMS gateway, Property GIS Integrations, Mobile Apps for citizens and clients. Actively achieved commercial targets from start of projects. Good experience in handling team onsite and Development team. Properly Scheduling team in crunch of time in pre and post implementation of Projects. Proactively worked with IT Departments and UD departments of state mission.



Sr. Executive (Team Leader)

Nelito Systems Limited. Nagpur, Maharashtra

Jan 2008 – Aug 2010

- Extensive use of Finacle software. (A product of “INFOSYS”). Working on TCS Core Banking Solution (B@ncs24) for Bank of Maharashtra as support Engineer. Providing Navigational support to Bank of Baroda & Bank of India branches in following. Explaining the procedure to open Deposits a/c i.e./TD/CA, Explained the procedure for the Loan A/c Subsidy. Lodgment & Realization of Inland & Foreign bills. Inventory maintenance at locations. Issue, cancellation and payments of Remittances. Support provided for pre-migration of branch for data. Extensive co-ordination with Network team for resolving queries relating to Link problem. Providing training to the bank staff in day to day working in CBS. Near about done 80 branches for Finacle hands holding.



Senior System Executive (Team Leader)

Zenith InfoTech Limited. Nagpur, Maharashtra

Jan 2007 – Jan 2008

- Installation of Linux operating System, Installation of oracle on Linux OS, Implementation of various modules Saving, Current, Term Deposit, Advance, Clearing, Bills, Safe Deposit. Support after branch implementation & Gathering user Requirements, Training to end user, online testing of program on live data. Converted over 30 branches of TBA. I.e. Banc 724(Central bank of India) Installation of oracle client on windows Xp. Implementation of product Banc 724. (TBA) And onsite support to end user. Test all system/application components to minimize customer complaints. AMC collection from clients. Training bank staff for project implementation. Technical Support to the customers & given the hands holding for (B@ncs24) in Bank of Maharashtra.



System Executive

Cheqmate

Aug 2005 – Jan 2007

- Worked On Cremate Software Used for TBC br. Well going through the problems in normal working. Migrated branches with new ver. of any changes in designed module. Handling the ATM Pcs in TBC branched, Looked over Cash Tree, cash Net Visa Charges. Convert Br from ALPM to SPC, P2P, TBC and ABB. Convert the TDS Module, Attended the Monthly, Quarterly, and annual Closing. Attended the Data mate Core project at Doogar Bank at Aurangabad for Nine Months. Worked on Toad Sql. Run the Query and tried to solve the problems relation SI, Int.at the time of Month end.

DECLARATION

Here by I am declaring that the above mentioned details are true up to my knowledge and belief.

A M I T U P A D H Y A Y