



SONA S, Student

MULLUR, PUDUKKOTTAI, 622004, INDIA · kajalsonas2006@gmail.com · 9025276832

PROFILE

Dynamic professional with three years of diverse experience in sales, editorial support, and education, demonstrating a strong commitment to enhancing customer satisfaction and fostering a love for literature. Skilled in providing tailored literary recommendations and effectively managing educational projects, with a proven ability to assist in high-pressure environments. Proficient in utilising Microsoft Office and social media management to enhance communication and engagement. Passionate about continuous learning and contributing positively to any academic setting.

EDUCATION

Bharathidasan University , Bachelor of Computer Science

Jul 2023 — Present, Pudukkottai

- Working towards a Communications degree.

Bharathidasan University , Bachelor of Computer Science

Jul 2023 — Present, Pudukkottai

- A grades in French, Business Studies and English Literature.

COURSES

Certificate in Computer skills, Bharathidasan University

Jul 2023 — Present

DETAILS

DATE / PLACE OF BIRTH

09.02.2006
Neyveli

NATIONALITY

Indian

DRIVING LICENSE

Yes

SKILLS

Microsoft PowerPoint

Fast Learner

Communication Skills

Computer Skills

Microsoft Office

LANGUAGES

Tamil

English

Hindi

HOBBIES

Painting, computer skills