Glossary

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Introduction

This glossary provides definitions for terms used throughout the Financial Management System (FMS) documentation. It serves as a reference to ensure consistent understanding of terminology across all project stakeholders.

Financial Terms

Term	Category	Definition
Accounts Payable (AP)	Financial	Money owed by the organization to its creditors or suppliers for goods or services purchased on credit.
Accounts Receivable (AR)	Financial	Money owed to the organization by its debtors or customers for goods or services delivered on credit.
Accrual	Financial	

		An accounting method that records revenues and expenses when they are incurred, regardless of when cash is exchanged.
Balance Sheet	Financial	A financial statement that reports a company's assets, liabilities, and shareholders' equity at a specific point in time.
Budget	Financial	A financial plan for a defined period, often one year, that estimates revenues and expenses for the organization.
Cash Flow	Financial	The net amount of cash and cash equivalents moving into and out of a business during a specific period.
Chart of Accounts	Financial	A listing of all accounts used by an organization to record financial transactions in its general ledger.
Depreciation	Financial	The systematic allocation of the cost of an asset over its useful life to account for its declining value.
Fiscal Year	Financial	A 12-month period used by an organization for financial reporting and budgeting that may not coincide with the calendar year.
General Ledger	Financial	The main accounting record of a business that uses double-entry bookkeeping and contains all financial transaction data.
Journal Entry	Financial	A record of a financial transaction in an accounting system, typically including date, accounts affected, and amounts.
P&L (Profit and Loss)	Financial	A financial statement that summarizes revenues, costs, and expenses incurred during a specific period.
Variance	Financial	The difference between planned (budgeted) and actual figures for a specific financial metric.
Working Capital	Financial	

		The difference between current assets and current liabilities, representing the capital available for day-to-day operations.

Technical Terms

Term	Category	Definition
API (Application Programming Interface)	Technical	A set of rules and protocols that allows different software applications to communicate with each other.
Dashboard	Technical	A visual display of key performance indicators (KPIs) and metrics that provide at-a-glance views of business performance.
Data Migration	Technical	The process of transferring data from one system to another while ensuring data integrity and completeness.
ETL (Extract, Transform, Load)	Technical	A process that extracts data from source systems, transforms it to fit operational needs, and loads it into the target system.
Integration	Technical	The process of connecting different subsystems or components to function as a coordinated whole.
KPI (Key Performance Indicator)	Technical	A measurable value that demonstrates how effectively a company is achieving key business objectives.
RBAC (Role-Based Access Control)	Technical	A security approach that restricts system access to authorized users based on their roles within an organization.
SaaS (Software as a Service)	Technical	A software licensing and delivery model in which software is centrally hosted and licensed on a subscription basis.

Term	Category	Definition
SSO (Single Sign-On)	Technical	An authentication scheme that allows users to log in with a single ID and password to access multiple related systems.
UI (User Interface)	Technical	The visual elements and interactive components through which users interact with a software application.
UX (User Experience)	Technical	The overall experience a user has when interacting with a product or system, including usability, accessibility, and satisfaction.
Workflow	Technical	A sequence of processes through which a piece of work passes from initiation to completion.

Business and Process Terms

Term	Category	Definition
Acceptance Criteria (AC)	Process	Predefined requirements that must be met for a user story to be considered complete and acceptable.
As-Is Process	Process	The current state of a business process before any improvements or changes are implemented.
BRD (Business Requirements Document)	Business	A formal document that describes the business needs and expectations for a project or initiative.
FRD (Functional Requirements Document)	Business	A document that details the functional specifications of a system, describing what the system should do.
MoSCoW	Process	A prioritization technique used to categorize requirements as Must have, Should have, Could have, or Won't have.

MVP (Minimum Viable Product)	Process	The version of a product with just enough features to satisfy early customers and provide feedback for future development.
NFR (Non-Functional Requirement)	Business	Requirements that specify criteria for judging the operation of a system, rather than specific behaviors.
ROI (Return on Investment)	Business	A performance measure used to evaluate the efficiency or profitability of an investment relative to its cost.
SLA (Service Level Agreement)	Business	A contract between a service provider and customer that defines the expected level of service.
SME (Subject Matter Expert)	Business	A person with specialized knowledge or expertise in a particular domain or field.
Stakeholder	Business	Any individual, group, or organization that may affect, be affected by, or perceive itself to be affected by a project.
To-Be Process	Process	The future state of a business process after improvements or changes have been implemented.
Traceability Matrix	Process	A document that maps and traces user requirements with test cases to ensure all requirements are covered.
User Story	Process	A simple description of a feature told from the perspective of the person who desires the new capability.
Use Case	Process	A description of how a user interacts with a system to achieve a specific goal, including steps and variations.