

Summary

Results-driven professional with extensive experience at [Amwins](#), specializing in data analysis and cross-functional problem solving. Demonstrated success in optimizing workflows and improving stakeholder communication. Proficient in advanced Excel functions and business intelligence tools, leading to significant process improvements and quality assurance in insurance operations.

Top Skills

Business Intelligence & Data Visualization (Tableau, Power BI) | Data Analysis & Reporting (SQL, Python) | Microsoft suite of applications | Cross-functional Collaboration & Stakeholder Communication

Technical Projects

- Analysis of online customer activities and transaction logs in an e-commerce company to derive business metrics.**

As part of this project, we analyzed to create conversion funnel to track number of users finally reach the purchase stage. Worked on multiple metrics like retention rates, cohort analysis, conversion funnel to provide data -driven recommendations to increase retention rate of customers.

- Data visualization for analysis of sales, returns at a superstore using tableau.**

As part of this project, we analyzed the cause behind the higher return rates affecting superstores' sales and profit. With the help of visualizations, we found out the peak season, and the regions contributing to highest returns. Suggested possible cause for returns and steps to reduce return rate.

Experience

Amwins, Scottsdale, Arizona

Closing Specialist

March 2024 to Current

- Streamlined account closure processes, ensuring 100% compliance with carrier and HIPAA requirements.
- Successfully coordinated cross-functional teams to expedite account transitions and resolve closure bottlenecks. Maintained accurate closure logs and proactively identified process improvements leading to 20 % quicker claims filings and avoiding errors and omissions,

Claims Reporting Analyst

August 2021 to January 2025

- Improved claims reporting accuracy by 30 % through validating broker submissions and optimizing monthly reporting workflows.
- Accelerated reimbursement cycles by 10 % with implementing rigorous tracking and follow-up procedures.
- Leveraged advanced Excel skills to generate complex reports and support data-driven decision-making.

Reqroute Inc, Phoenix, Arizona

Data Specialist

September 2019 to June 2020

- Reduced processing errors by 20% through effective teamwork and adaptability.
- Managed 1,000+ healthcare enrollment files monthly across Medicare, Medicaid, Tricare, and CHAMPVA.
- Identified and resolved 95% of data quality issues before database integration.
- Maintained 99% accuracy and consistently met turnaround targets. Improved file error rates by 15% via proactive discrepancy management

Education

- TripleTen |Business Intelligence Analytics**
- KIIT University |master's degree: Power Electronics**
- Krupajal Engineering College (KEC) |Bachelor of Engineering - electrical engineering**