

FINANCING AGREEMENT

This **FINANCING AGREEMENT** (hereinafter "**Agreement**"), effective from 13...Day 03...Month 2019..Year (the "**Effective Date**"), is made and entered into by and between:

Druk Holding & Investments Limited, a company registered under the Companies Act of the Kingdom of Bhutan, 2000/2016 having its office in Motithang, Thimphu, Bhutan (hereinafter "**DHI**"), duly represented by the Chief Executive Officer;

AND

M/s **LHACHEN DEMA** holding a Citizenship ID no. 11306001463 (hereinafter "**Entrepreneur**") owning a business M/s. (**Kuengacholing Poe Zokhang** and Business License number 3002541) having its office in Thimphu, Bhutan;

DHI and the Entrepreneur are sometimes referred to herein individually as the "**Party**" and collectively as the "**Parties**".

Recital

As the commercial arm of the Royal Government of Bhutan and in keeping with Article III (xii) of its Articles of Incorporation, DHI desires to support entrepreneurs to facilitate private sector development in Bhutan by providing eligible entrepreneurs with access to finance businesses on mutually agreed terms.

The Entrepreneur desires to avail financing to promote their business and agrees to put in sincere and best effort to make the business successful.

The Parties acknowledge and understand the need to mutually collaborate to fulfill the requirements of fund management and repayment, among other things.

THEREFORE, in consideration of the foregoing premises and the mutual understandings and agreements set forth herein, the Parties do hereby agree as follows:

1. Business Activity

The Parties acknowledge and agree that the financing by DHI shall be for the following business activity:

- Business Name: **Kuengacholing Poe Zokhang**
 - Nature of Business: **Incense Production**
 - Business License no : **3002541**
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2. Financing Amount

DHI will provide an amount of *Nu. 500,000 only (Ngultrum Five Hundred Thousand Only)* to the Entrepreneur to finance the Business Activity in accordance with the provisions of this Agreement.

3. Utilization

DHI's financing will be utilized, recognized and accounted as part of the Entrepreneur's contribution in the Business activity specified under Clause 1 above. The financing shall be utilized only for the intended purposes as specified by the Entrepreneur to DHI.

4. Limitation of Liability

- a) Unless otherwise decided by DHI, DHI's financing through this Agreement shall not imply automatic additional fund commitment by DHI to the Entrepreneur.
- b) DHI shall not have any ownership stake in the Business of the Entrepreneur and bears no responsibility, whether legal or otherwise, on behalf of the Entrepreneur or the Business Activity including contractual obligations with third parties whether fiduciary, pecuniary, or other such undertakings and liabilities entered into by the Entrepreneur or the Business.
- c) The Business and the Entrepreneur shall be jointly and/or severally responsible for any claims, liabilities, and disputes arising from the Business Activity and shall under any circumstances absolve DHI from any claims, liabilities or disputes due to the Business Activity including indemnification.
- d) DHI and the Entrepreneur are not partners in the Business Activity and any misrepresentation as partners shall be *void-ab-initio*. In the event of any claims or liabilities in violation of this provision, the Entrepreneur shall indemnify DHI.

5. Collateral

The DHI financing is provided as a collateral free financing essentially based on the potential viability of the business proposal and the credibility of the Entrepreneur.

6. Guarantor

The Guarantor of the Entrepreneur in the Agreement shall be subject to the terms and conditions provided in the Letter of Guarantee executed by the Guarantor and provided as Annex I

7. Disbursement

The financing amount will be disbursed on the disbursement requests from the Entrepreneur. This may be in tranches or in entirety based on the agreed financing plan of the business. The disbursements will be made directly to the vendors wherever applicable. DHI reserves the right to stop further disbursements where circumstances relevant to the business has changed resulting in a need to reassess the credibility of the Entrepreneur or the potential of the Business.

8. Changes in Business Plan or Circumstances

The Entrepreneur shall obtain prior consent of DHI for any major changes in the business plan or major changes in circumstances of the Business than that proposed during the application for financing. If DHI is satisfied upon review of the Business Plan or the situation with respect to realignment of Business activity through credible actions by the Entrepreneur, DHI may decide to disburse the outstanding fund based on revised Business Plan which may entail revision of the repayment schedule. In such a case, the other terms and conditions of this Agreement will apply *mutatis mutandis*. However, if DHI is not satisfied, the Entrepreneur shall repay the fund already disbursed within a reasonable period determined by DHI. In the event of inability to repay the fund by the Entrepreneur, DHI may take actions including legal recourse or other appropriate measures that may lead to termination of the Agreement.

9. Full Financing

In case, the financing provided by DHI is inadequate to operationalize the Business Plan, the fund disbursements shall be subject to obtaining remaining financing from other sources. Disbursements for parts of the Business plan may be considered as long as it results in revenue generation or enhances productivity of existing business.

10. Gestation Period

The gestation period shall be for duration of *12months* from the date of first disbursement. Until the end of the gestation period, no administration fee shall be applicable on the amount disbursed and outstanding, and repayment shall commence only after the gestation period.

11. Interest charges

No interest charges are applicable for the financing.

12. Administration Fee

An administration fee of 5% per annum shall be applicable from the end of gestation period.

13. Repayment Schedule

Repayments shall commence only after the gestation period. Repayments may be monthly/quarterly in accordance with the equated periodic repayment schedule provided by BOBL.

14. Tenure

The financing shall be for a maximum period of *60 months* excluding the gestation period.

15. Pre-payment penalty

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No pre-payment penalty shall be applicable.

16. Late Payment Penalty

A penalty amount of 2% per annum shall be charged on the repayment amount past due date.

17. Defaults

In case of repayment default, DHI may *suo moto* or in consultation with the Entrepreneur take remedial measures including revision of the repayment schedule. Except for this change, the Agreement shall apply *mutatis mutandis* between the Parties until final settlement of dues outstanding. Any further default may result in DHI taking appropriate measures including legal recourse.

18. Insurance

Wherever applicable, the entrepreneur shall consider availing of insurance services for the Business.

19. Maintenance of records

The entrepreneur shall maintain proper records of utilization of the financing and business revenue and expenses. Such records shall be made accessible to DHI Officials for purposes of verification, information and record keeping. DHI in turn shall be obliged to utilize such information only for the intended purposes of ensuring repayment.

20. Other Financing

The Entrepreneur shall obtain prior consent of DHI for obtaining additional financing for the Business.

21. Progress Report

The Entrepreneur shall submit both physical and financial progress reports every quarter in an agreed format.

22. Mentor

The Entrepreneur shall agree to take guidance of a mentor and to attend any relevant training prescribed or/and required by DHI.

23. Information Sharing

The Entrepreneur will give his/her consent to DHI for sharing His/Her/Their personal bio-data and any other details relating to loan accounts with regulatory agencies with the Royal Monetary Authority, Credit Information Bureau and as required by law. DHI shall however ensure that such information sharing shall not adversely affect the Entrepreneur's business.

24. Partner Bank

To facilitate fund management services such as fund disbursement, repayment etc., DHI has employed the services of Bank of Bhutan. The Entrepreneur will be required closely

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work with the Bank of Bhutan and ensure smooth operation of fund management services.

25. Final Settlement

This Agreement shall cease to bind the Parties after final settlement of dues owed to DHI by the Entrepreneur in keeping with the terms and conditions of this Agreement as signified by issuance of the Final Settlement Letter by DHI.

Under any other circumstances, if the Parties mutually wish to no longer proceed with the terms of the Agreement, the following shall apply;

- a) If any or all the agreed financing has been disbursed, the Entrepreneur shall refund the entire outstanding amount along with the applicable administrative charges within a reasonable period determined by DHI. DHI shall then issue a letter of Final Settlement and the Agreement shall then be terminated. In the event, the outstanding amount and the applicable administrative charges are not refunded in the said period, then the Agreement shall continue to remain in force and DHI may choose to initiate appropriate measures as per the provisions of the Agreement.
- b) If no funds have been disbursed, DHI shall issue a Letter of Final Settlement and then the Agreement shall be terminated.

26. Governing Law

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the Kingdom of Bhutan.

27. Entire Understanding

This Agreement constitutes entire agreement between the Parties with respect to the subject matter of this Agreement and supersedes all prior agreements and understandings, both oral and written, between the Parties with respect to the subject matter of this Agreement. The Annexes to this Agreement shall constitute and be construed as integral part of the Agreement.

28. Amendment

The Parties may amend any provision of this Agreement by executing another agreement in writing and upon fulfilling the requirements of a valid agreement under law.

29. Notices and other Communication

Notices, approvals and other communication under this Agreement shall be in writing and delivered by mail or other electronic transmission or by express or personal delivery, addressed as follows:

To DHI:

Director

Department of Investments

Druk Holding and Investments Limited

Phone: +975-2-337530

PO Box 1127

Thimphu, Bhutan

To the Entrepreneur:

Near AWP

Tashiling, Gelephu

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed as of the Effective Date.

For:

DRUK HOLDING & INVESTMENTS LTD.

By:



Name: Dashi Karma Yezzer Raydi

Title: Chief Executive Officer, DHI

Date: CID No.

THE ENTREPRENEUR

By:



Name: Lhachen Dema

Title: Miss

Date: 13/03/2019

WITNESS



Name: Sonam Thinley

Title: AD, CEO

CID No: 10103000832

Mobile No: 17660078

WITNESS

Name: Sangay Thinley

Title: Mr.

CID No: 10204003102

Mobile No: 17387320

ANNEXURE I: LETTER OF GUARANTEE

That I, **Tshewang Lhaden** holding CID card no: **11703001445**, a resident of **Thimphu** hereby submit an irrevocable letter of guarantee to stand as the guarantor for the amount of **Nu500,000** availed by **Mr./Ms Lhachen Dema** holding CID no **11306001463**, hereinafter referred to as "Entrepreneur", from **Druk Holding and Investments Limited**, hereinafter referred to as "DHI".

That I, **Tshewang Lhaden** after having understood all implications with free will consented to stand as the guarantor for the above Entrepreneur hereby undertake to repay the aforesaid amount along with the penalty amount (if charged) upon any default by the Entrepreneur or upon demise of the Entrepreneur or based on any other exigencies, without any external recourse against the Entrepreneur.

That this guarantee shall be binding as a continuing security on me, **Tshewang Lhaden**, and/or my heirs or legal representatives, until the Entrepreneur notifies me, **Tshewang Lhaden** in writing that the amount borrowed is fully liquidated or the fund account is closed, without any objection from the DHI.

That the DHI has the absolute right to make any demand or provide intimation or serve a written notice to me, **Tshewang Lhaden**, or my heirs or legal representatives either through the postal service or hand delivery or email to the last known place of the guarantor.

That in the event of nonpayment of the amount availed from DHI, I fully authorize DHI to debit money from my personal account number **BOB ACC:102887019** or any deposit account or realize the amount from the proceeds of any Cheque payable to me towards the repayment of the amount availed with the intimation to me. I fully understand that I have surrendered my right to seek any external recourse and I shall be fully governed by this letter of guarantee submitted herein.

The Guarantee may not be waived, modified, amended, terminated, released or otherwise changed except by writing signed by the undersigned and DHI.

That the contact details are true and accurate and shall intimate DHI of any change in the contact details and shall be held liable for providing false information if proved wrong.

IN WITNESS WHEREOF, the guarantor has executed this Letter of Guarantee on the 13th March 2019.

(Signature of Guarantor)

Name Tshewang Lhaden
CID No. 11703001445

Address Dhur, Bumthang

Ministry/Agency Bhutan Herbal Tea Bumthang



(Signature of Witness)

Name Sengay Thinley
CID No. 10204003102
Mobile No. 17387320

THE ENTREPRENEUR

(Signature)

Name Lhachen Dema

Title Miss

CID No. 11306001463

Date 13/03/2019





Ministry of Economic Affairs
Royal Government of Bhutan

LICENCE



འགན་ཁུར་པུ་ 3002457 L.D. Book and Page No.

ཆོད་པུ་རིགས་དེ་གི་ཁྲིམས་འཁུར་བཞིན་པུ་ (འཁུར་བཞིན་པུ་དང་འཁུར་བཞིན་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་)
Classification (Production and Manufacturing, Service or Trade)

ཡམ་ཁུར་པུ་ 24244 Location Code

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Name of Licence

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Permanent Address

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Nationality

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Registered Name and Address

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Investment (in Nu.) and Scale

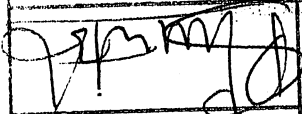
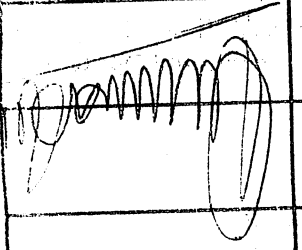

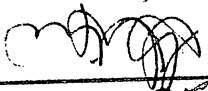
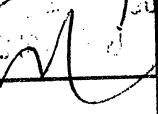
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འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Specification of Activities

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Inense Manufacturing Unit

འགན་ཁུར་པུ་ལྟར་ཁྲིམས་འཁུར་བཞིན་པུ་ Signature and Seal of Licensing Authority

ལག་ཁྱུར་རྒྱུ་ལྡན་ལྟོགས་ལྟར་ LICENCE RENEWALS

ལོ་རྒྱུས་ལོ་	Year	ལག་ཁྱུར་རྒྱུ་ལྡན་ལྟོགས་ལྟར་ Date of Licence Renewal	རྒྱུ་ལྡན་ལྟོགས་ལྟར་ Validity	ལྟོགས་ལྟར་ལྟོགས་ལྟར་ Receipt No.	ལྟོགས་ལྟར་ལྟོགས་ལྟར་ Signature and Seal of Renewing Officer
2011	2011	11/6/11	30/6/12	1050948	
2012	2012	22/6/12	30/6/13	1101614	
2013	2013	17/6/13	30/6/14	1137273	
2014	2014	23/6/14	30/6/15	1158534	
2015	2015	30/6/15			
2016	2016	30/6/2017		1920680	

ལྟོགས་ལྟར་ལྟོགས་ལྟར་
Regional Director
Ministry of Economic Affairs
Gelephu : Bhutan

ལག་ཁྱེར་དུས་ལྡན་ཡར་མེད།
LICENCE RENEWALS

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འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱལ་ཁབ་ཀྱི་ཐོ་གཟུགས་ཀྱི་ཐོ་གཟུགས་

KINGDOM OF BHUTAN

ཐོ་གཟུགས་ཀྱི་ཐོ་གཟུགས་ / Citizenship Card



མིང་: ལྷ་ཆེན་དེམ་

Name: Lhachen Dema

Sex: Female

Date of Birth: 16/05/1995

Citizenship ID No. 11306001463



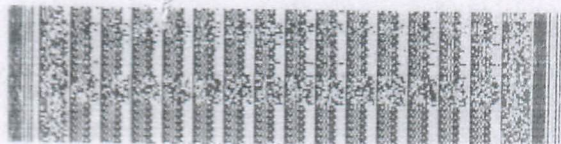
Date of Issue: 30/05/2018

Date of Expiry: 29/05/2028



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Household No.: 130600243



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KINGDOM OF BHUTAN

མི་ཁྱུང་ལ་གཞི་རྒྱུ་ / Citizenship Card



མིང་: མཚོ་དབང་ ལྷ་མོ་

Name: Tshewang Lhaden

Sex: Female

Date of Birth: 26/05/1995

Citizenship ID No. 11703001445



Date of Issue: 17/01/2019
Date of Expiry: 16/01/2029

B0000456797

Household No.: 170300147



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ཨ་མི་རྒྱལ་ཁབ་ཤིན་ཏུ་ཐུན་པའི་རྒྱལ་ཁབ་

KINGDOM OF BHUTAN

མི་དམངས་ལག་ཁྱུང་ Citizenship Card



མིང་ སངས་འཕྲིན་ལེ་

Name: Sangay Thinley

Sex: Male

Date of Birth: 01/01/1991

Citizenship ID No. 10204003102



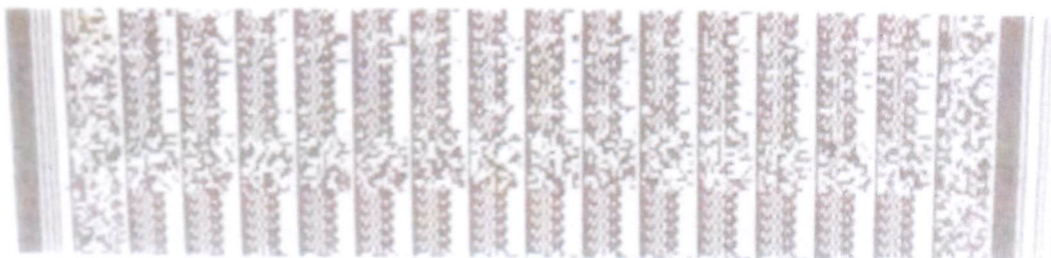
Date of Issue: 09/12/2017

Date of Expiry: 08/12/2027



B0000339109

Household No.: 020400363



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