

MEETING REPORT

Team Name: *Codlege* **Date of Meeting:** *17.03.2020*

Start Time: *16:00* **End Time:** *17:30* **Meeting Location:** *Whatsapp videocall*

Moderator: *Sonja Robo* **Recorder:** *Rinika Alliu*

Other Members Present: *Rinika Alliu, Ibrahim Kulli, Erjon Spahija, Renato Murati, Sonja Robo*

Members Absent: *N/A*

Topics Discussed:

- Discussion about the system that we would develop.
- Structure the main points of the project.
- Discussion about user requirement details
- Each member should update their work on their personal Wikis

Decisions Made:

- We decided to use css/html/javascript for the front end and php for the backend
- Having a whatsapp call video with the group checking each member how far have they come.
- Up to next meeting each member should have finished their tasks in order to leave space for editing and improvement.
- Open a log in page for Owner, Manager, Economist, Client

Tasks Assigned:

- We separated the tasks for each one and should be finished until next meeting.
- We separated the work based on what is best for anyone:
- **Renato Murati:**
Editing and collecting team reports for submission to instructor. He makes sure that everyone updates their wikis, had gather the needed information. Give ideas about the needed changes in the project.
- **Erjon Spahija:**
Erjon should look for more information about the hotel, try to find the best system and analyze carefully a special system.
- **Ibrahim Kulli:**
Client will be the client representative where he should coordinate with the customers. He will behave as if he is the client, or part of the client organization. Also he will have to ensure that all of our goals for the Internet are met. When we are planning he will make certain that our project is going ok.

- **Rinika Alliu**
Renato will add the rest of the Requirements elements such as Executive Summary, Project Overview, service Description and so on.
- **Sonja Robo**
Analyze specific ideas about the project. Coordinate all team members. Also work for the front end and back end. Analyze the report for each member, how the assigned tasks are going.

Time, Place, and Agenda for Next Meeting:

April 9, Whatsapp videocall