

# Sooner Competitive Robotics Constitution

Sooner Competitive Robotics

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## **Article I Name**

The name of this organization shall be Sooner Competitive Robotics, hereinafter referred to as "the Organization."

## **Article II Purpose**

The purpose of the Organization is to provide funding and support for Teams towards the construction of robots to compete in robotics competitions. Through the construction of robots, members of the Organization will gain practical experience in collaboration, engineering, design, documentation, and presentation.

## **Article III Membership**

SECTION 1. All currently enrolled students at the University of Oklahoma are eligible for Membership.

SECTION 2. Membership requires a student must be an Officer or be a contributor to at least one Team. A person who has Membership shall be hereinafter referred to as "a Member".

SECTION 3. The Membership list, which tracks both current and previous Members, is confidential and solely for the use of the Organization, except that names of current Officers and Advisors.

## **Article IV Leadership**

SECTION 1. The Leadership of the Organization consists of the Officers, the Team Captains, and the Advisors.

SECTION 2. The Officers of the Organization shall be, in order, President, Vice President, Treasurer, Sponsor Coordinator, Competition Coordinator, and Lab Manager.

SECTION 3. Each Team shall have one Team Captain. Team Captains shall be appointed by the President. The term of Team Captain lasts until two weeks before the start of the Fall semester as determined by the University.

SECTION 4. The Organization shall have one or more Advisors that are full-time members of the University faculty or staff. Advisors shall be appointed by a unanimous vote of the Officers. There is no term limit for Advisors.

SECTION 5. The responsibilities of President include

- Ensures the duties of each officer is being met. In the event that an officer is not meeting their duty, such task can be delegated on a case by case basis.
- Preside at all meetings and direct the affairs of the Organization
- Decides what competition teams may be a part of the Organization based on the Organization's current capabilities

SECTION 6. The responsibilities of Vice President include

- Organizing Social Events
- Assist with presidential responsibilities
- Lead and organize onboarding process
- Organize recruitment and retention plans
- Preside in the absence of the president

SECTION 7. The responsibilities of Treasurer include

- Updates budgets and other financial documents
- Applies for financial forms available through the university and college
- Oversees and communicates relevant information to the sponsor coordinator
- Ensures subteams are within their budgets

SECTION 8. The responsibilities of Sponsor Coordinator include

- Contacting companies and working with sponsors
- Be the point of contact for and work with the Foundation
- Lead and organize fundraising events

SECTION 9. The responsibilities of Competition Coordinator include

- Leading and organizing any competitions hosted by SCR
- Ensuring universities and sponsors are contacted about the competition
- Coordinate committee meetings

SECTION 10. The responsibilities of Lab Manager include

- Organize cleaning sessions with other officers and captains
- Manage inventory and part orders
- Ensure members know where lab supplies and parts belong

SECTION 11. The responsibilities of the Team Captains include

- Attend all meetings for their respective competition
- Organize meetings and evaluate competition progress
- Update officer team of their teams progress
- Ensure their team is within budget

SECTION 12. Each Team Captain is responsible for the Team or Teams to which they are assigned.

SECTION 13. In the event that an Officer position, other than President, is left unfilled, the remaining Officers may choose to appoint a Member of the Organization to fill the position. The Officers shall announce to the Organization's Membership of the open position and accept applications. The Officers shall make a best effort to ensure that all applicants are given sufficient time and opportunity. The Officers may only appoint a new Officer with a unanimous vote among the Officers.

SECTION 14. In the event that position of President is left unfilled, the next filled position, as ordered by Article IV Section 2, will vacate their position and take on the position of President.

SECTION 15. An Officer can choose to exchange their position with another Officer with the unanimous approval of the Officers. Officer position changes must be announced to the Membership of the Organization.

SECTION 16. Any Team Captain or Advisor may be removed from their position by a unanimous vote of the Officers. Any Officer may be removed from their position by a unanimous vote of the other Officers. Any Officer may also be removed by an Officer Recall petition. An Officer Recall petition must be signed by at least two-thirds of the Membership excluding the Officers. A valid petition shall be presented to any Advisor who will then organize an Officer Recall election within the next two weeks where a majority vote will result in the removal of the Officer. An Officer Recall election must be compliant with the election procedures described under Article VI.

## **Article V Officer Elections**

SECTION 1. Officer Elections must be compliant with the election procedures described under Article VI.

SECTION 2. The Officers of the Organization shall be elected by the Organization's Membership at an Officer Election. An Officer Election shall be held each year between eight and two weeks prior the week of Spring final exams. There shall be only one Officer Election each calendar year.

SECTION 3. All Officer positions are up for election. The order of voting shall proceed as ordered in Article IV Section 2

SECTION 4. A Member who has been elected for a position becomes an Officer Elect of that position. Officer Elects may not run for any other positions.

SECTION 5. A transition meeting of the Officer Elects and Officers should be held no more than two weeks after an Officer Election. At the end of such meeting, Officer Elects officially become the Officers and all positions left unelected become unfilled.

## **Article VI Election Procedure**

SECTION 1. Elections may only take place if at least one week's notice of the date, time, and location of the election is given to the Membership.

SECTION 2. The Vice President shall document the names of the Membership present at the election and the results of each vote.

SECTION 3. Voting shall be done by first-past-the-post voting. The voting system may be changed for an Election with a unanimous vote of the Officers.

SECTION 4. Voting shall be anonymous and secret.

**Article VII**  
**Additional Governing Principles**

SECTION 1. The Organization is subject to Local, State, and Federal Laws.

SECTION 2. The Organization is independent of any national or parent organization.

SECTION 3. As the Organization is not affiliated with any parent organization, this Constitution is the sole governing document, subject to the terms of the University of Oklahoma Student Code.

**Article VIII**  
**Amendment Procedure**

This Constitution may be amended by the Officers with a unanimous vote.