



# KENT G. LLAVADO

Aspiring IT Professional

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## DEVELOPER, DESIGNER, AND IT SUPPORT

"Motivated and detail-oriented professional with experience in IT support, system automation, basic coding, and digital design. Skilled in providing technical support, maintaining systems and networks, assisting users, and developing automation solutions to improve workflows and ensure smooth operations."

## PROJECTS

### 1. Veterinary Health Certificate Automation System

Office of the City Veterinarian, Digos City LGU

- Automated certificate generation using Excel VBA to improve accuracy and efficiency.

### 2. Cor Jesu College Digital Repository

Capstone Project

- Built a centralized repository system for campus using React and Node.js for secure storage and access of academic files.

## CONTACT INFORMATION

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Colorado, Digos City, Davao del Sur, 8002

## LANGUAGES:

- Filipino – Proficient
- English – Proficient
- Cebuano – Native

## TECHNOLOGY SKILLS

- Web Development – HTML, CSS, PHP, React, Node.js, Next.js
- Databases – MySQL, PostgreSQL
- Graphic Design – Photoshop, Canva, Figma
- Microsoft Office Suite
- Google Workspace
- Operating Systems – Windows

## EDUCATION

### 2023-2025

COR JESU COLLEGE  
Bachelor of Science in Information Technology

### 2020- 2023 - COLLEGE

DAVAO DEL SUR STATE COLLEGE  
Bachelor of Science in Information Technology

### 2018-2020 - SENIOR HIGH SCHOOL

COR JESU COLLEGE  
Vocational Technical (ICT)

### 2014- 2018 - HIGH SCHOOL

DIGOS CITY NATIONAL HIGH SCHOOL

## WORK EXPERIENCE

### IT STAFF

OFFICE OF THE CITY VETERINARIAN, DIGOS CITY LGU | 2022-PRESENT

- ID Creation – Designed and edited ID cards for butcher trainees.
- Social Media Management – Managed the Office of the City Veterinarian's official Facebook page and public engagements. [facebook.com/DigosCityVet](https://facebook.com/DigosCityVet)
- Data Encoding – Recorded daily clinic transactions and vaccination data.
- Fuel Liquidation – Liquidated gasoline and diesel consumption.
- Health Certificates – Processed veterinary health certificates for compliance.
- Automation – Developed a Visual Basic program in Excel to automate VHC creation.
- IT Support – Troubleshoot computer hardware and software issues.
- Certificates – Issued training and compliance certificates for butchers and meat shops.
- Presentations – Created PowerPoint materials for meetings and seminars.
- Reports & Data Analysis – Used pivot tables in Excel and prepared accomplishment reports for performance tracking and regional reporting.