

✉ sophiecaoxin@gmail.com

Visa NZ permanent resident

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🔗 <https://www.linkedin.com/in/sophie-cao/>

🔗 <https://github.com/Sophie-coffee-addict>

TECHNICAL SKILLS

- Object-Oriented Design Principles
- Java, Python
- React, React Native, Flutter
- HTML/CSS, JavaScript
- SQL
- Agile Methodologies, HCI
- Git, Jira

SOFT SKILLS

- Active listening, communication
- Collaboration; teamwork
- Problem solving
- Leadership, negotiation

EXPERIENCE

Software Development Internship April - June, 2024 RoadReady Mobile App

Collaborated with four other VUW grads to design and develop a mobile app from scratch for our client, six students from Sacred Heart College Hastings, for their Young Enterprise Scheme competition, using Flutter and Dart.

See here: <https://sophie-coffee-addict.github.io/>

ECE Teacher 2019 - present

- Led data-driven initiatives and designed targeted learning and behavioural plans based on developmental data and research.
- Fostered respectful relationships with stakeholders by active communication and swiftly adapted to emergent needs.
- Demonstrated strong project management and leadership by organising educational activities and managing ever-changing classroom dynamics across multiple ECE centres.
- Dedicated to ongoing personal development and team planning by taking initiative and leadership in daily routines, teaching activities, and lesson plans.

Technical Translator 2010 - 2017

- Delivered around 4,500 words daily by collaborating on technical translation projects.
- Ensured technical accuracy, efficiency, and consistency by contributing to project management, quality assurance
- Supported business operations and international collaborations by utilising various tools in translation projects, resulting in improved efficiency.

PERSONAL STATEMENT

With a Master's in Software Development from Victoria University of Wellington, I bring a unique blend of technical skills and proven people skills, cross-cultural communication, and empathetic leadership from my background in early childhood education (ECE) and technical translation.

PROJECTS

LexiCan (Individual Project)

Self-learned and developed a mobile app, LexiCan, using React Native. The app allows users to search for word definitions, save favourite words, and manage their collection.

See here: <https://sophie-coffee-addict.github.io/>

Collaborative Inventory Management System (Group Project)

Led client engagement and needs analysis for a collaborative team. Facilitated effective communication, negotiated project scope, and ensured client satisfaction through a persuasive presentation showcasing the solution's potential value.

Resolved team conflicts on the necessity of a database through thorough research. Actively contributed to negotiation sessions, aligning client expectations, and defining a clear, achievable project scope.

EDUCATION

Master of Software Development

Victoria University of Wellington
2023-2024

Graduate Diploma in Teaching

New Zealand Tertiary College
2019-2020

Bachelor of Management

Xi'an International Studies University
2006-2010

INTERESTS

Fitness | Self-improvement | Comedy | Music |
Nature | Painting

REFEREES

Available upon request

OTHER PASSION

Mandarin Teacher - Volunteer Work Nov 2023 - present

Dedicating 3 hours every Sunday to teach young children Mandarin