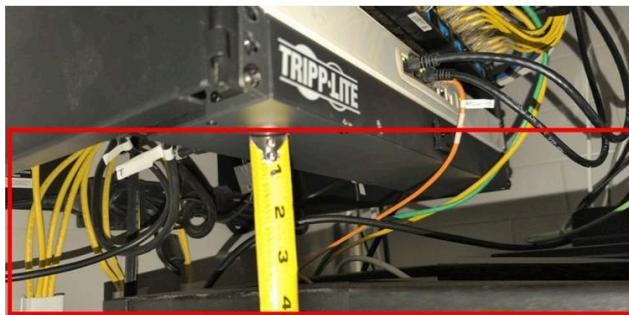


Technician and PM Coordinator RPF Check List

Rack Clearance – 2 Inch Requirement

A photo must verify at least 2 inches of clearance between the network rack and the technology rack OR from the ceiling.

Example:



2-inch clearance visibly measured

Front Workable Space – 15 Inch Requirement

When a network rack (8U) is present, a minimum of 15 inches of workable space must exist in front of the rack.



Example:

15-inch front workable clearance

Layouts for both setups – Exact RU Layout

Both setups of layouts for each rack type. 82" & 77" setups must match the approved RU-for-RU layout exactly. No deviations are allowed.

Example:

RU	8u Wall-Mounted Network Rack	RU
8	72-Port Patch Panel	8
7		7
6	Switch 1	6
5	Switch 2	5
4	BLANK SPACE	4
3	48-Port Patch Panel	3
2	1 Aruba Controller Bracket	2
1	Tripp Lite PDU1215	1



Approved 8U network rack layout

RU	82" Stationary Tech Rack	RU
42	72-Port Patch Panel	42
41		41
40	Switch 1	40
39	Switch 2	39
38	BLANK SPACE	38
37	48-Port Patch Panel	37
36	BLANK SPACE	36
35	1 Aruba Controller Bracket	35
Network PDU on back of rack		



Approved 82" Stationary Tech Rack

Former AOT Restaurant

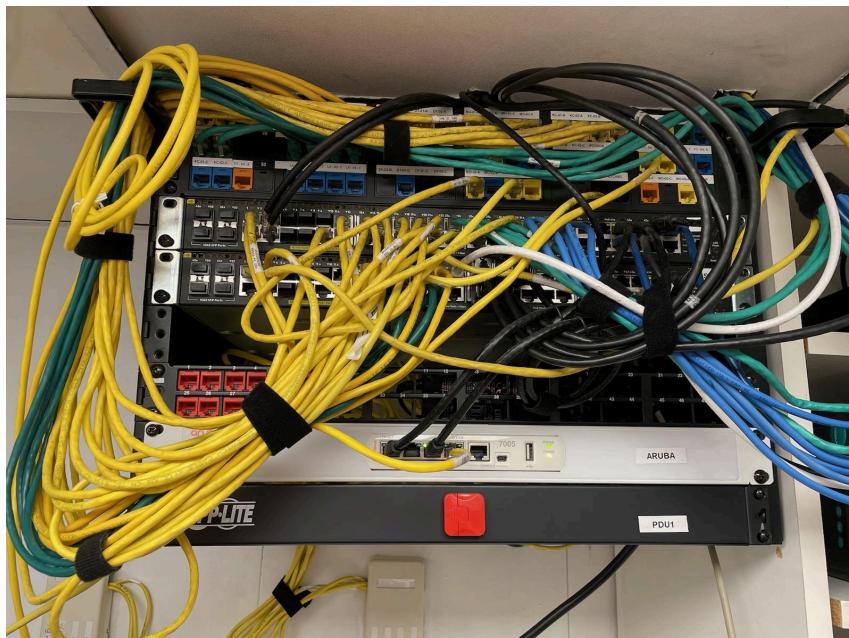
RU	82" Stationary Tech Rack	RU
42	72-Port Patch Panel	42
41		41
40	Switch 1	40
39	Switch 2	39
38	Switch 3	38
37	48-Port Patch Panel	37
36	BLANK SPACE	36
35	2 Aruba Controller Bracket	35

RU	8u Wall-Mounted Network Rack	RU
8	72-Port Patch Panel	8
7		7
6	Switch 1	6
5	Switch 2	5
4	Switch 3	4
3	48-Port Patch Panel	3
2	2 Aruba Controller Bracket	2
1	Tripp Lite PDU1215	1

Approved Former AOT Restaurant Layouts for 82" & 77"- 8u Wall-Mounted

8U Network Rack – Completed Stack

A full rack photo must show all installed components together in the 8U network rack.



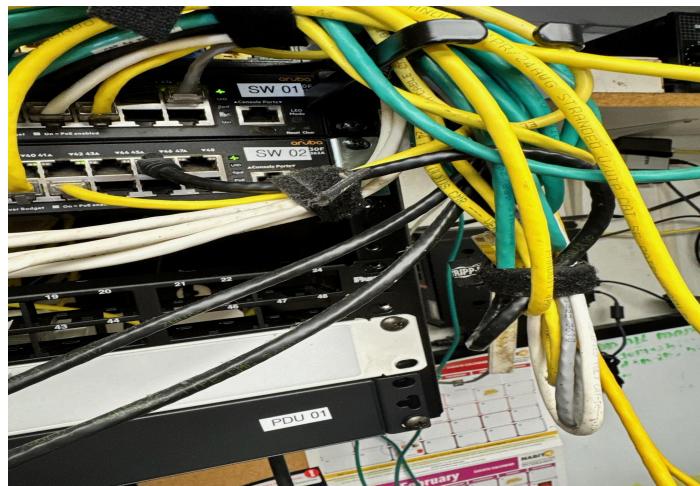
Example:

Completed 8U network rack

Switch 1 + Switch 2 – Correctly labeled

Both SW1 & SW2 need to be correctly labeled and provided a photo

Example: White labels SW1 & SW2



48-Port Patch Panel Standard

Patch panel photos must match the approved presentation standard.



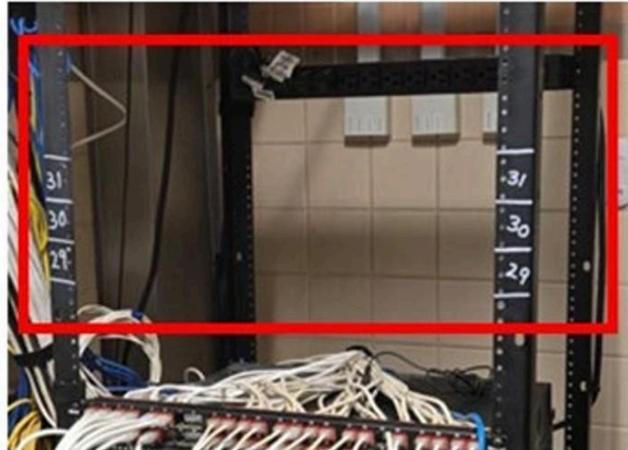
Example:

48-port patch panel example

Cleared Edge Space – 77-Inch Rolling Rack

RU 29–31 must remain completely clear on a 77-inch rolling rack.

77" Rolling Technology Rack
U29 – U31



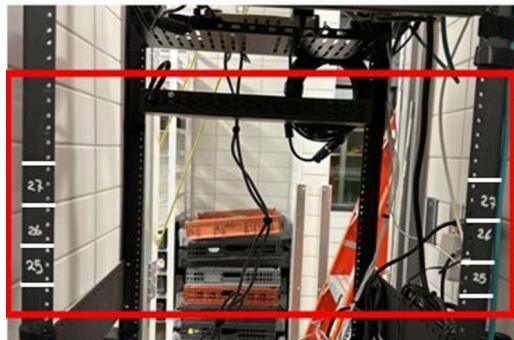
Example:

77-inch rack cleared edge space (RU 29-31)

Cleared Edge Space – 82-Inch Stationary Rack

RU 25–27 must remain completely clear on an 82-inch stationary rack.

82" Stationary Technology Rack
U25 – U27



Example:

82-inch rack cleared edge space (RU 25–27)

Power Verification – 30 Amp Circuit

A photo must show the installed and labeled 30-amp power receptacle.



Example:

30-amp power receptacle

PDU Placement – 77-Inch Rack

PDU2 must be installed at U32 on a 77-inch rolling rack.



Example:

PDU2 at U32

PDU Placement – 82-Inch Rack

PDU2 must be installed at U28 on an 82-inch stationary rack.

Example:



PDU2 at U28

PDU Cabling – Clear Edge Protection

PDU cables must be routed over the top of the rack. Hanging cables invalidate cleared edge space.



Example:

Correct PDU cable routing

UPS Installation & Power-On Verification

The UPS must be powered ON and installed on rails. Both must be visible.

Example:



UPS powered on with rails installed

Switch Ports 5–9 Reserved

Ports 5–9 on SW1 and SW2 must be capped. If used, cables must be moved to ports 10–40.

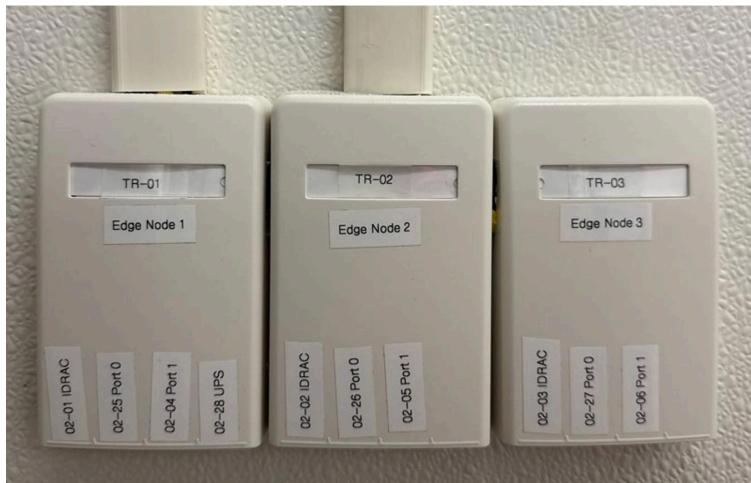


Example:

Ports 5–9 capped on SW1 and SW2

Biscuit Box Labeling

All biscuit boxes must be labeled exactly per standard. No variation is allowed.



Example:

Correctly labeled biscuit boxes

Thin Edge Client Identification

A photo must show the Thin Edge Client properly labeled.

Example:



Thin Edge Client labeled

Thin Edge Client – Manager Workstation Proximity

The Thin Edge Client must be within 2.5 feet of the manager's workstation.

Example:



Thin Edge Client near workstation

Port Testing Verification

Photos must show PASS and the port number in the same image.

Example:



Port test showing PASS and port number

RHS & BOS Server Labeling

Both servers must be labeled with RHS and BOS.

Example:



RHS and BOS labels

STOP Poster Placement

A STOP poster must be placed on the rack after installing.

Example:

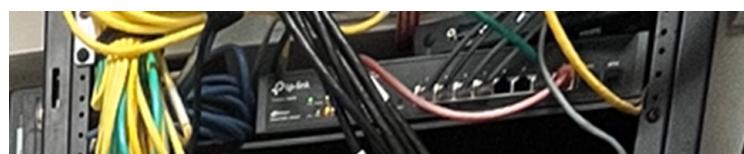


STOP poster installed

Drive Through Equipment Removal & DT COG CONTROL COD RADIUS

Removal of all old equipment and drive through equipment; this includes the DT COG control and COD Radius as well.

Example:





Wide-Angle Rack Context

A wide-angle photo must show both the network rack and technology rack together unless separated by room or closet.

Example:



Wide-angle rack context

JOT Form – Final Release Check

The JOT must be accurate, professional, and show 100% completion unless missing equipment is pre-approved.

PAR Installer Checkout

Site ID	1901
Concept	McDonald's
Install Date	Tuesday, December 9, 2025
Install Day	1
Project Name	Hardware Only Install
Visit Type	Installation
Install Status	Complete (no open issues)
City	Dania
State	Florida
Installer Name	Jennifer Alford
Install Partner	Axiom
Arrived at or before scheduled install time?	Yes
Arrival Time	2045
Time site turned over to installer	2100
Departure Time	0715
Did the site open on time?	Yes
Were there any site readiness issues?	No
Was there any missing equipment?	No
Equipment was staged correctly?	Yes

Example:

1

Were there any out of box (OOB) failures?	No
Was there any backordered equipment?	No
Was there any out of scope work completed?	No
Trash Disposed Of?	Yes
Cabling management complete within scope?	Yes
Equipment needing picked up/disposed of?	No
List part numbers not used for install. N/A	
Percentage Complete	100%

Description of Work

Installed pDUs, UPS, and cables. Labeled cables and tested. Cleaned up and reset 6U rack. Cleaned up 77" rack. Ran cables thru ceiling to managers office. Fished thru cabinets and installed for thin client behind security monitor.

Cleaned up debris and mopped floor in break room due to spilling coffee

Installed dust plugs for PDUs and switches

Case close # 408018

JOT form example

Technician Field Guide – Rules & Checklist

This page is for technicians only. Follow every rule. If an item cannot be checked, stop and contact the PM before leaving the site.

- All required pre-install photos uploaded before starting work (Equipment & Site)
- Rack U-count labeled correctly (77" = U38 start / 82" = U42 start)
- Picture of 2-inch between the rack and the 8u or the 8u and the ceiling clearance verified and photographed
- Picture of 15-inch workable space verified in front of the 8u or 82" rack (measuring tape)
- Picture of Cleared Edge Space maintained (77" U29-31 / 82" U25-27)
- Picture of PDU1 & PDU2 installed at correct U-count for rack type (77" 8U 1 & U32 / 82" U34 & U28)
- Picture of PDU cables routed over the top only
- Picture of UPS powered ON and rails installed
- Picture of both SW1 + SW2 Labeled Correctly
- Picture of both PDU's labeled Correctly
- Picture of SW1 & SW2 ports 5-9 capped
- Picture of 48 - Port Patch panel
- Picture of 8U rack layout match standard (77" Inch Only)
- Picture of Biscuit boxes labeled EXACTLY per standard (Panduit Used)
- Picture of Thin Edge Client labeled and within 2.5 ft of workstation (Panduit Used)
- Picture of RHS & BOS servers labeled
- Pictures of Port testing photos show PASS + port number
- Picture of STOP poster placed on rack
- Picture of Wide-angle photo shows both racks (or clear separation)
- Disposed of all Drive Through & Old Equipment
- Removal of DT COG Control COD Radius (If present)

Equipment Check (verify on site):

- (2) PDUs (Always no matter the rack size)
- UPS (Always no matter the rack size)
- 48-Port Patch Panel (Always no matter the rack size)
- Dust caps for PDUs (Always no matter the rack size)
- Dust caps for SW1/SW2 ports 5-9 (Always no matter the rack size)
- Edge Thin Client (Both rack types)
- Biscuit Boxes (Only 77-inch / 8u rack type)
- Home Runs present (2 for 82-inch / 12 for a 77-inch/8u rack type)
- RJ45 connectors present (2 for 82-inch / 12 for a 77-inch/8u rack type)

- STOP poster available (Always no matter the rack size)

PM Audit Checklist – Section Verification

PMs must verify each section below before approving technician release. Any unchecked item requires correction before JOT submission.

- Monday board notified, Mc Donald's Master excel marked green and checked yes on the 1hr pre call section.
- Dialpad conversation is setup correctly with the correct site ID and correct people added.
- Pre-install equipment verification complete
- Rack labeling correct and visible
- Clearance and spacing photos compliant
- Rack layouts match standard examples
- Power, PDUs, and UPS verified & Labeled
- Cable routing does not violate cleared edge space
- Switch ports 5–9 capped
- Biscuit box labeling exact
- Thin Edge Client placement compliant
- Port testing photos valid
- RHS & BOS labeling verified
- STOP poster installed
- Wide-angle rack photo present
- JOT reviewed: Site ID correct
- JOT reviewed: 100% completion
- JOT notes professional and client-ready
- Disposed of all Drive Through & Old Equipment

- Removal of DT COG Control COD Radius (If present)