JobStreet.com Searchable Resume

Print Resume | Download Resume (MS Word Version) | Close

General keywords searched: finance manager

Priority Application

JobStreet Resume

Uploaded Resume



Expected Salary

SGD 11,000

Malcolm, Boon Pin Lee

Senior Finance Manager at Lixil International Pte Ltd (Previous)

Experience 22 years

Previous Financial Controller

AMRI Global Sourcing Pte Ltd

Education University of Tasmania

Bach Degree, Finance/ Accountancy (1992)

Nationality Singapore

2

97871216

 \subseteq

0

leebp1507@gmail.com

Last Updated: 27 Oct 2015

A 44 years old

Singapore, Singapore



Mar 2014 - Oct 2014 (7 months)

Senior Finance Manager

Lixil International Pte Ltd | Singapore, Singapore

Industry General & Wholesale Trading

Specialization Finance - General/Cost Accounting

Position Level Senior Manager

Role Management/Cost Accounting/Business Analyst

- Oversaw and coached 2 finance staffs (1 senior Account Executive and Finance Mgr Systems).
- · Lead finance department startup and support raw material & finished goods trading activity.
- Lead in SAP design and structure setup for Global trading BU. Co-coordinator for 2 regional offices within legal entity.
- Improved monthly financials submission to Japan HQ and Singapore CFO by work day 3. Previously the information was provided by another office quarterly.
- Implemented internet banking, automated payment using Giro and reduced manual cheques. This reduced the weekly payment to bi-weekly payment.
- Reviewed internal accounting process & project management process of related company. I have identified actions that could free up about 60% of monthly time spent by Finance on various activities.

Jan 2014 - Feb 2014 (1 month)

Financial Controller

AMRI Global Sourcing Pte Ltd | Singapore, Singapore

Industry BioTechnology / Pharmaceutical / Clinical research

Specialization Finance - General/Cost Accounting

Position Level Senior Manager

Role Management/Cost Accounting/Business Analyst

- Oversaw and coached 3 accounting staffs and 2 buyers for Singapore operations.
- Supported VP and BU leaders on pricing, revenue recognition, contract negotiation for business of US\$16m.
- Ensured accurate and timely completion of financial reporting & analysis, including management reporting, budgeting and forecasting.
- Prepared and lead monthly business review with Global Finance and Operations team for Singapore operations.
- Accountable for timely and completeness of accounts submission to US.
- Performed payroll administration of 130 employees and review of balance sheet accounts.

Aug 2012 - Apr 2013 (8 months)

Financial Controller - Engineering & IT, Asia

Lear Corporation

Industry Automobile / Automotive Ancillary / Vehicle

Specialization Finance - General/Cost Accounting

Position Level Senior Manager

Role Management/Cost Accounting/Business Analyst

- Oversaw 12 Asia Engineering centers (Seating and Electrical) compliance to standard financial processes and best practices.
- Drive improvement in utilization of engineering resources i.e. reduce contract labor US\$0.5m (2013) and one time recovery

11/9/2015 JobStreet Resume Bank

from OEM US\$0.3m (2013) v US\$0 (2012)

- Tracked engineering program spend (US\$55m) and recoveries (US\$44m) to ensure financial performance targets are met, ensure accurate financial forecast and budgeting.
- Other key regional project support (Supported Eng Directors during reviews, transfer pricing markup and calculation of chargeout rates)
- · Ensured the robustness of the IT annual budgeting and monthly reforecast.
- Tracked of Strategic IT Transformation i.e. QAD centralization project US\$0.5m, with details and timing of spending
- Continuously reviewed cost saving opportunities & headcount mix (full time v contract) with local IT managers in Asia countries.
- · Lead, coached and supported Asia engineering finance team (10 reports) on operational and reporting issues.

Special Achievement:-

- Streamlined SSD (Seating System Div) reporting with EPMS (Electrical Power Management System) 4 working days after closing for Actual and 6 working days for forecast. Previously, SSD reporting was done quarterly.
- Implemented Cost Center reporting and buy-in from Shared Finance to support such reporting for forecast for visibility of reporting.

Nov 2011 - Jul 2012 (8 months)

Finance Planning & Analysis Director

Emerson Process Management Asia Pacific Pte Ltd

Industry Manufacturing / Production

Specialization Finance - General/Cost Accounting

Position Level Senior Manager

Role Financial Accounting & Reporting

- Ensured accurate and timely completion of financial reporting & analysis, including management reporting, budgeting and forecasting.
- Worked closely with in-country Business Managers and Finance team and ensure that the monthly forecasting reports reflected the accurate position of the business.
- Partnered Business Leaders on financial analysis of business activities, turnover US\$140m, and provided insight of business to aid management team in making strategic and tactical decisions.
- · Lead, coached and supported finance team, 5 reports on operational and reporting issues
- · Lead AP annual budget process and assisted division leader to communicate budget with division HQ & Asia HQ.
- · Ensured the adequacy of controls in the various operations and drive corporate policy compliance in the Asia Pacific region.

Oct 2010 - Oct 2011 (1 year)

Engineering Controller, CG Asia

Johnson Controls Holding (S) Pte Ltd

Industry Automobile / Automotive Ancillary / Vehicle

Specialization Finance - General/Cost Accounting

Position Level Manager

Role Management/Cost Accounting/Business Analyst

- Lead and supported engineering controllers (1 in Slovakia, 1 in UK and 2 in US).
- Tracked Engineering program expenses (Gross & Recovery US\$30m) against budget and forecasts for Global Japan & Korea OEMs*.
- Reviewed and approved engineering spending in excess of approved budget for Global Japan and Korea OEMs'.
- · Streamlined/ Implemented engineering finance reports in Asia.
- Asia Business Unit representative on reporting and accounting issues for input on Global Hyperion Financial Management (HFM) design.

Special Achievements:-

Merit Award for being team member in global implementation of HFM for JCI.

Nov 2005 - Sep 2010 (4 years 10 months)

Financial, Planning & Analysis Manager, Japan & As

Johnson Controls Holding (S) Pte Ltd

Industry Automobile / Automotive Ancillary / Vehicle

Specialization Finance - General/Cost Accounting

Position Level Manager

Role Financial Accounting & Reporting

- Lead the budgeting and forecast process for the region.
- Performed variance analysis, bridges & non-financial data for Actual and budget/forecasts.
- Provided financial reporting support to regional IT and Engineering departments
- Trained end users on Hyperion and monthly and SEC reporting requirement.
- Performed Balance Sheet reviews at plants and suggested improvement to reporting process.
- Adhoc assignment: reviewed accounting and operations process for Tata Johnson Controls (TJC) on using MFGPRO to drive reporting & operational efficiency and compared it to Malaysia and Thailand plant to standardize common Best Business Practice.

Special Achievements:

- Implemented Regional and plant month end checklist for month end close procedure.
- Reduced from 65 to 30 US ledgers and close out redundant historical ledgers for Japan.
- Worked with other Asia regional controllers to reduce Asia inter-company out of balance from US\$626K to US\$0.4K.

11/9/2015 JobStreet Resume Bank

Jun 2004 - Oct 2005 (1 year 4 months)

Assistant Regional Controller

Tyco Flow Control Asia

Industry Manufacturing / Production

Specialization Finance - General/Cost Accounting

Position Level Manager

Role Management/Cost Accounting/Business Analyst

- · Rollout Hyperion to Asia region (ASEAN, China, India, Korea and Japan).
- Trained end users on Hyperion and monthly and SEC reporting requirement.
- Reviewed accounts to ensure compliance with US GAAP
- Reviewed accounting systems and internal controls
- Liaised with both external and internal auditors on all reporting issues
- Hands-on experience in Sarbanes-Oxley 404 exercise.
- Supervised and reviewed the work of one assistant on corporate secretarial and HQ accounting matters.

Special Achievements:-

- Simplified Hyperion structure and ensure that it is aligned with US and Tyco Flow Control HQ in Brussels.
- In charge of Asia Chart of Account and revisions
- Reviewed for consistency of mapping from SAP/Fourth Shift to Hyperion.
- Implemented SOX internal control compliance for Asia HQ and Hyperion.
- Implemented web based reporting (Hyperion Citrix)

May 2001 - May 2004 (3 years)

Financial Analyst

Tyco Flow Control Asia

Industry Manufacturing / Production

Specialization Finance - Audit/Taxation

Position Level Senior Executive

Role Others

- Central liaison for matters on consolidation, financial reporting, corporate secretarial matters and treasury issues between various external parties and Tyco Flow Control Asia.
- Reviewed and analyzed the monthly P&L variance vs. budget and Free Cash Flow
- Provided Asia HQ management with monthly operating report for management decision making.
- Reviewed and compiled reconciliation (Hyperion vs. statutory accounts) and update status of filing of statutory accounts and taxation documents.

Special Achievements:-

- Shorten the monthly consolidation time from 3 days to a few hours.
- Performed multiple Hyperion stand alone updates on various databases on different locations ie HK and Singapore.
- In charge of Hyperion Technical Updates, Revisions and Advancements.
- Developed various analytical retrieve worksheets for management reviews
- Performed the role of Hyperion Administrator while performing role as financial analyst.
- Implemented index referencing for corporate secretarial for ease of retrieving information.

Apr 1999 - Apr 2001 (2 years)

Business Analyst

Bausch & Lomb (S) Pte Ltd

Industry Retail / Merchandise

Specialization Finance - General/Cost Accounting

Position Level Senior Executive

Role Management/Cost Accounting/Business Analyst

- Designed financial models for "what if" scenarios.
- Reviewed and analyzed the monthly P & L variance vs. budget.
- Co-ordinate with various stakeholders (Commercial team, Credit department, HR, Finance and Regional Planning team) to prepare forecasts, strategy plan and Operating Plan.
- · Consolidated and reviewed forecasts, strategy plan and Operating Plan
- Market coverage: Thailand, Philippines, Vietnam, Indonesia, Pakistan and Myanmar with turnover US\$10m
- Reviewed month end results and co-ordinate with Asia Shared Service in HK for finalization of actual month end Profit and Loss results.
- Supported commercial teams with monthly Profit & Loss report and flash results.
- Undertook adhoc assignments i.e. review of cost-benefit analysis of legal entity model vs. distributor model.
- Compiled and reviewed of macroeconomic and political issues affecting the markets to assist commercial team in decision-making.
- Liaised with outsourced accounting function to ensure timely reporting and distribution of financial reports & provided advice and reviewed for alignment with Bausch & Lomb management reporting.

Dec 1996 - Mar 1999 (2 years 3 months)

Management Accountant

Kuok Oils & Grains Pte Ltd

11/9/2015 JobStreet Resume Bank

Industry Manufacturing / Production

Specialization Finance - Audit/Taxation

Position Level Junior Executive

Role Others

- · Reviewed monthly management Accounts prepared by subsidiaries & report on the consolidated subsidiaries results
- · Co-ordinate work to be done with subsidiary accountants
- To identify internal control weaknesses and ensure that the weaknesses in internal control are addressed.
- Other functions:-
- Assisted financial accountant in preparing supporting schedules for consolidated accounts.
- Prepared treasury, cash flow & adhoc reports
- Carried out special assignments and due diligence review.
- Liaised with external auditors and tax agents.

Special Achievements:

- Posted to China as Finance Manager (2 months)
- Reviewed, recommended and implemented internal controls of the business
- $\, \mathsf{Set}\text{-}\mathsf{up} \, \& \, \mathsf{monitored} \, \mathsf{reports} \, \mathsf{for} \, \mathsf{decision}\text{-}\mathsf{making} \, \mathsf{purpose} \, \mathsf{i.e.} \, \, \mathsf{daily} \, \mathsf{cash} \, \mathsf{position} \, \mathsf{report} \, \mathsf{and} \, \mathsf{weekly} \, \mathsf{debtors'} \, \mathsf{movement} \, \mathsf{report}.$
- Reviewed internal accounting system and recommend improvements.

Nov 1995 - Nov 1996 (1 year)

Tax Senior

KPMG Johor Bahru, Malaysia

Industry Consulting (Business & Management)

Specialization Finance - Audit/Taxation

Position Level Junior Executive

Role Taxation

- · Prepared corporate and individual expatriate tax computation for filing with the Inland Revenue Board.
- · Advised clients on various tax incentives and provide tax advisory work.
- · Liaised with the Inland Revenue Board on various corporate and individual tax affairs.

Feb 1993 - Oct 1995 (2 years 8 months)

Audit Senior

KPMG Johor Bahru, Malaysia

Industry Consulting (Business & Management)

Specialization Finance - Audit/Taxation

Position Level Junior Executive

Role Auditing

- Planned and supervised audit assistant for small and medium size companies.
- · Covered finance, manufacturing and plantation companies.
- Ensured compliance with the International Accounting Standards and local statutory requirements.

Special Achievements:

Conducted due diligence of a finance company

□ Education

1992

University of Tasmania

Bachelor's Degree in Finance/Accountancy/Banking | Australia

Major Accounting
Grade Pass/Non-gradable

A Skill

Advanced Hyperion

Intermediate SAP FICO, MS Powerpoint, MS Outlook, MS Excel, HFM

Basic Oracle

Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written	Relevant Certificates
English	10	10	-
Bahasa Malaysia	10	10	-
Chinese	5	2	-
Spanish	3	3	-

Jobstreet English Language Assessment (JELA)

25 Sep 2015 Date Taken

40/40

■ Additional Info

Expected Salary SGD 11.000 Preferred Work Location Across Singapore

Other information

CAREER OBJECTIVE:

Managerial position in finance within Asia region that combines both technical and people skill.

SUMMARY OF QUALIFICATIONS:

- * Hyperion administrator with more than 20 years of experience in finance
- * Able to work in lean structure and yet deliver timely reports
- * Improve visibility to business financials via analysis, commentary and bridges
- * Streamline and simplify reports and reporting process

PERSONAL TRAITS AND ATTITUDE:

- * Good cross-cultural communication skills
- * Regional exposure in finance and business practices
- * Passion for continuous learning and personal growth
- * Highly motivated and driven, with strong desire to excel

About Me

Gender Male

Address Blk 112b, Depot Road, #09-125, Singapore, Singapore, 102112, Singapore, Singapore

Close

Copyright © 1996-2015, JobStreet.com. All rights reserved.

Terms of Use | Page Problem? Check Compatibility | Loading Time(seconds): Page(0.64), Server(0.47)