# PRIVACY POLICY FOR LEGAL DAKHIL SERVICES

**1. INTRODUCTION** Legal Dakhil Services ("We," "Us," "Our") is steadfast in its commitment to safeguarding the privacy and confidentiality of user data. This Privacy Policy explicitly details the comprehensive measures employed to collect, process, secure, and retain user information while ensuring adherence to legal frameworks, including the Information Technology Act, 2000 and its amendments.

## 2. INFORMATION WE COLLECT

- Personal Information: Users may be required to provide full name, contact details, email address, government-issued identification, payment details, and other personally identifiable data necessary for service facilitation.
- Non-Personal Information: Browser type, device specifications, IP addresses, cookies, and analytics data may be collected for security and optimization purposes.
- Legal Case Information: Any legal documents, case-related details, or privileged information submitted for processing shall be handled with utmost confidentiality and used solely for the intended legal purpose.

#### 3. HOW WE USE YOUR INFORMATION

- To facilitate, manage, and enhance the efficiency of our legal services.
- To execute secure financial transactions and maintain accurate billing records.
- To ensure effective communication regarding legal proceedings, updates, and policy changes.
- To comply with statutory obligations, regulatory requirements, and law enforcement directives under the Information Technology Act, 2000.
- To prevent fraud, unauthorized access, cyber threats, and unlawful activities.

## 4. DATA SECURITY MEASURES

- We implement industry-leading encryption protocols, multi-factor authentication, and strict access controls to prevent unauthorized data breaches.
- Under no circumstances shall personal data be sold, leased, or misused for commercial purposes.
- All sensitive data, including payment credentials and legal files, are securely encrypted in compliance with international cybersecurity standards.
- Our platform undergoes periodic security audits and vulnerability assessments to maintain robust data integrity.

## 5. DATA RETENTION POLICY

- User data shall be retained only for the duration necessary to fulfill legal obligations or provide ongoing services.
- Upon user request, personal data may be erased, barring any statutory or regulatory requirements mandating retention.

## 6. USE OF COOKIES AND TRACKING TECHNOLOGIES

- Our platform employs cookies, tracking pixels, and similar technologies to optimize user experience.
- Users may configure browser settings to limit or block tracking technologies without affecting core services.

#### 7. THIRD-PARTY DISCLOSURES

- Our website may feature links to third-party entities for legal resources or payment processing; however, we assume no liability for their data policies.
- Third-party services engaged for payment transactions or legal database access are bound by confidentiality agreements ensuring data protection.

## 8. USER RIGHTS UNDER THE INFORMATION TECHNOLOGY ACT, 2000

- Users retain the right to access, modify, or request deletion of their personal information.
- Users may demand data portability and object to processing practices inconsistent with data protection laws.
- Any grievances concerning data privacy shall be addressed per the grievance redressal mechanism under the IT Act, 2000.

#### 9. LEGAL COMPLIANCE & LIABILITY

- We fully comply with the Information Technology (Reasonable Security Practices and Procedures and Sensitive Personal Data or Information) Rules, 2011.
- In the event of a data breach, affected users shall be notified in accordance with legal mandates.
- We disclaim any liability arising from unauthorized access resulting from user negligence or non-compliance with security advisories.

## 10. POLICY UPDATES & AMENDMENTS

- We reserve the sole right to revise this Privacy Policy periodically.
- Users will receive prior notice of substantial amendments through email notifications or on-site alerts.
- 11. CONTACT & GRIEVANCE REDRESSAL For inquiries or privacy-related concerns, users may reach us at:
  - Email: [Email Address]

- Phone: [Phone Number]
- Grievance Officer (as per IT Act, 2000): [Grievance Officer's Name and Contact]

By engaging with Legal Dakhil Services, you confirm your acknowledgment, understanding, and unequivocal acceptance of this Privacy Policy in its entirety.