

# Remote Work Setup Guide: Internet Reliability Maps

## Mexico

#### Puerto Vallarta

Average speeds of 50-75 Mbps in Zona Romantica and Marina Vallarta areas. Recommended providers: Telmex and Megacable.

#### San Miguel de Allende

30-50 Mbps in Centro, with fiber options in newer developments. Providers: Telmex and AT&T.

#### Playa del Carmen

40-60 Mbps throughout the city, with higher speeds in Playacar. Providers: Izzi and Telmex.

## Costa Rica

#### San José

50-100 Mbps in Escazú and Santa Ana neighborhoods. Providers: Liberty and Kolbi.

#### **Tamarindo**

20-40 Mbps, more reliable in dry season. Providers: Liberty and Kolbi.

#### Jacó

30-50 Mbps, with fiber available in newer condos. Providers: Cabletica and Kolbi.

#### Panama

#### Panama City

75-150 Mbps in business districts and El Cangrejo. Providers: Cable & Wireless and Tigo.

#### **Boquete**

20-40 Mbps, variable in mountain areas. Providers: Cable & Wireless and Tigo.

## Colombia

#### Medellín

50-100 Mbps in El Poblado and Laureles. Providers: Claro and Tigo.

#### Cartagena

30-60 Mbps in Bocagrande and Old City. Providers: Claro and Movistar.

# Recommended Coworking Spaces

#### **Mexico**

1 Selina Cowork (Multiple locations)

From \$10 USD/day

Canadian-friendly amenities: Power adapters, VoIP phone booths

Community: 30% Canadian/US remote workers

2 Nest Coworking (Puerto Vallarta)

From \$15 USD/day

High-speed fiber internet (100+ Mbps)

Meeting rooms with video conferencing equipment

Canadian business hours (open 6am-8pm local time)

#### Costa Rica

1 Selina Cowork (San José, Jacó)

From \$12 USD/day

24/7 access available

Regular networking events with Canadian expats

2 Sentido Norte (Santa Teresa)

From \$15 USD/day

Ocean view workspaces

Reliable backup generators during power outages

#### Panama

1 My Office Panama (Panama City)

From \$20 USD/day

Corporate-grade internet with redundant connections

Virtual office services for Canadian business mail

## Colombia

1 Selina Cowork (Medellín)

From \$10 USD/day

24/7 access

Regular events with digital nomad community

2 WeWork (Medellín, Bogotá)

From \$25 USD/day

Enterprise-grade security and internet

Professional meeting spaces for client calls

## Tech Solutions for Canadian Remote Workers

## **Essential Equipment**

#### Portable Router: GL.iNet Beryl (GL-MT1300)

\$70 CAD

Creates secure connection on public WiFi

Supports multiple VPN services

#### Backup Internet: Keepgo Global Lifetime WiFi Hotspot

\$129 CAD + data

Works in 100+ countries

Pay-as-you-go data plans

# Power Solutions: Anker PowerCore 26800

\$80 CAD

Charges laptop during power outages

Multiple device charging

## **Software Tools**

#### **VPN Services**

NordVPN or ExpressVPN (\$6-12 CAD/month)

Maintains access to Canadian banking and services

Secures connections on public WiFi

#### **Cloud Backup**

Backblaze (\$7 CAD/month)

Continuous backup even on metered connections

Restore files from anywhere

#### Communication

Google Voice (\$0) + Zoom Pro (\$20 CAD/month)

Maintain Canadian phone number

Professional video conferencing

## Security Recommendations

- Two-factor authentication for all Canadian accounts
- Encrypted password manager (1Password or Bitwarden)
- Laptop privacy screen for public workspaces
- Disk encryption for all devices

## Canadian Business Compliance

## Tax Residency Status

#### **Determining Your Status**

- 183-Day Rule: Spending 183+ days outside Canada doesn't automatically make you non-resident
- Secondary Residential Ties: CRA considers:
  - Home maintained in Canada
  - Spouse/dependents in Canada
  - Canadian bank accounts and credit cards
  - Canadian driver's license and passport

#### **Documentation Requirements**

Keep detailed records of:

- Entry/exit dates with boarding passes
- Rental agreements abroad
- Foreign utility bills
- Work contracts or client agreements

#### **Business Structure Considerations**

#### **Sole Proprietorship**

- Must file T1 return regardless of location
- Foreign income reported on T2125
- Foreign tax credits available to prevent double taxation

#### Corporation

- Canadian corporations remain resident in Canada
- Must file T2 corporate returns
- May be subject to foreign branch taxes
- Consider whether foreign permanent establishment is created

## Tax Filing Requirements

- T1 Personal Return Due April 30 (June 15 if self-employed)
- T2 Corporate Return Due 6 months after fiscal year-end
- T1135 Foreign Income Verification Required if foreign assets >\$100,000 CAD

# Provincial Health Insurance & GST/HST Considerations

## Maintaining Provincial Health Coverage

Ontario (OHIP)	Can be absent 212 days in 12-month period
British Columbia (MSP)	Absent up to 6 months per calendar year
Alberta (AHCIP)	Absent up to 6 months in a 12-month period
Quebec (RAMQ)	Absent up to 183 days per calendar year

#### **Documentation for Extended Stays**

- Temporary Absence Permits: Available in some provinces
- Required Forms: Submit before departure
- Return Proof: Keep evidence of return to Canada

## **GST/HST Considerations**

#### **Registration Requirements**

- Must remain registered if business exceeds \$30,000 threshold
- Place of supply rules determine if GST/HST applies
- Digital services to Canadian clients generally taxable

#### **Collection and Remittance**

- Collect GST/HST on services to Canadian clients
- File returns on schedule even while abroad
- Consider simplified accounting methods for small businesses

## Canadian Payroll Obligations

#### For Self-Employed

- CPP contributions still required on Canadian income
- Consider voluntary El for returning to Canada

#### For Corporations with Employees

- T4 filing requirements continue
- ROEs required for any employment changes
- Payroll remittances must continue on schedule

# **Banking & Payments**

## **Recommended Financial Accounts**

#### **Multi-Currency Accounts**

#### Wise Multi-Currency Account

- Hold and convert 50+ currencies
- Canadian and local bank details
- Low-fee currency conversion (0.4-0.5%)
- Wise Debit Card works worldwide

#### STACK Prepaid Mastercard

- No foreign transaction fees
- Free ATM withdrawals
- No monthly fees
- Cashback on select purchases

#### **HSBC Global Account**

- Maintain accounts in multiple countries
- Transfer between accounts instantly
- Preferential exchange rates
- Global View of all accounts

#### Canadian Accounts with International Benefits

#### Scotiabank Passport™ Visa Infinite

- No foreign transaction fees
- Airport lounge access
- Travel insurance
- Annual fee: \$139 CAD

#### **Tangerine Chequing Account**

- Free ATM withdrawals at Scotiabank ATMs globally
- No monthly fees
- Free Interac e-Transfers
- Mobile check deposits

## **Payment Acceptance Solutions**

#### For Freelancers and Consultants

#### **Wise Business**

- Receive payments in 10 currencies
- Local bank details in US, UK, EU, Australia
- Batch payment processing
- API integration for automated billing

#### **PayPal Business**

- Widely accepted worldwide
- Multiple currency acceptance
- Invoice generation
- Higher fees but universal recognition

#### Stripe

- Accept credit cards worldwide
- Recurring billing options
- Customizable checkout
- Detailed reporting

#### **Tax Considerations**

- Keep separate accounts for business and personal
- Track exchange rates for all transactions
- Save statements for tax documentation
- Consider accounting software with multi-currency support (Wave, QuickBooks, FreshBooks)

# Time Zone Management & Client Communication

## Managing Canadian Financial Obligations

#### **Bill Payments**

**Automated Solutions** 

- Set up pre-authorized payments
- Use online banking bill payments
- Consider bill payment services (Paytm)

#### **Banking Alerts**

- Set up low balance notifications
- Payment due reminders
- Unusual activity alerts

#### **Credit Score Maintenance**

- Keep Canadian credit cards active with small recurring charges
- Set up automatic payments to avoid missed payments
- Monitor credit reports remotely (Borrowell, Credit Karma)
- Maintain Canadian address for credit bureaus

## Emergency Fund Management

#### **Accessibility Strategies**

- Maintain funds in both Canadian and local currency
- Keep multiple payment methods (minimum 2) credit cards, 1 debit card)
- Consider emergency cash reserve in USD
- Setup wire transfer capabilities in advance

#### **Security Measures**

- Use bank-level encryption for all financial apps
- Enable two-factor authentication
- Avoid public WiFi for financial transactions
- Consider a dedicated device for financial management

## **Scheduling Tools & Templates**



#### **World Time Buddy**

Visual time zone comparison, team scheduling across zones, calendar integration, free basic version



#### **Calendly with Time Zone Intelligence**

Automatically adjusts to client's time zone, buffers between meetings, custom availability for different regions, from \$8 USD/month



#### Every Time Zone

Visual timeline of working hours, team overlay feature, daylight saving time adjustments, free basic version

## **Working Hour Strategies**

#### **Split Shift Model**

Early morning hours (6-9am local time) for overlap with Eastern Time, mid-day break, afternoon/evening work for focused tasks. Best for Mexico, Central America locations.

#### **Compressed Work Week**

4-day work week with longer days, schedule client meetings on overlap days, use non-overlap days for focused work, build in recovery time for early/late calls.

#### **Documentation-First** Workflow

Comprehensive documentation of all decisions, recorded video updates instead of live meetings, clear handoff processes between time zones. Tools: Loom, Notion, Slite.