

# Your Company Name

123 Your Street  
Your Town  
Address Line 3

(123) 456 789  
email@yourcompamny.com

# INVOICE

28-February-2019  
Invoice #2334889  
PO 456001200

**Ms. Jane Doe**  
**Customer ID : 432B12CC14**

Dear Ms. Jane Doe,

Please find below a cost-breakdown for the recent work completed. Please make payment at your earliest convenience, and do not hesitate to contact me with any questions.

| #               | Item Description | Quantity | Unit price (€) | Total (€) |
|-----------------|------------------|----------|----------------|-----------|
| 1               | Sofa             | 5        | 50.00          | 250.00    |
| 2               | Plastic Chair    | 10       | 1.10           | 11.00     |
| Subtotal        |                  |          |                | 261.00    |
| Sales Tax (20%) |                  |          |                | 52.20     |
| Total           |                  |          |                | 313.20    |

Many thanks for your custom! I look forward to doing business with you again in due course.

Payment terms: to be received within 60 days.