HOW TO ASK FOR SOMETHING

Can You Send An Email?

➢ That sounds like you are asking them if that know how to do it, which can be misinterpreted

➢ One solution is "May..." but it doesn't always make sense in a sentence

➢ Options: "Can you please" or "Would you be able to" or "Would it be possible to"

It Can Get Nicer And Nicer

➢ But there is a problem - the nicer it gets, it sounds less direct, less confident, unsure, and confusing

➢ Each time you say it, evaluate your relationship to the person you are speaking to

➢ Do you want to be more direct, nicer, and where in the middle of those two do you want to be?