

RUN-ON SENTENCES & BUSINESS WRITING





Grammar Is Complex - Keep It Simple

- For business communication, you don't need all grammar rules
- If you stick to basics, you need a manageable grammar knowledge
- Keep sentences short - one idea per sentence
- Mistakes with advanced concepts are typically excused
- But you should not attempt them

What Is A Run-On Sentence



- Run-on: I love music I listen to it every day, and I share it with friends.
- Fix: I love music. I listen to it every day. I often share it with friends.