

# MITRA AHMADI PIRSHAHID

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Violin teacher seeking a career change to full-stack web development, bringing a diverse skillset from tenures in HR, the public sector, administration, and the music industry.

Close to completion of the Full-Stack Web Development Bootcamp at University of Sydney.

An ambitious and creative worker, passionate about development of applications for business enhancement, progressive methodologies, and game-design.

Strengths in leadership, people management, work ethic, creativity, and aptitude for learning.

## TECHNICAL SKILLS

**Programming:** Git, HTML, CSS, JavaScript ES6, JQuery, Bootstrap, BULMA CSS, Tailwind CSS, SQL (postgresql), Sequelize ORM, Express.js, Node.js, REST APIs, NoSQL (MongoDB), Handlebars, MVC architecture, React.js, Lighthouse

**HRIS/Administration:** ERP SAP, CRM TRIM, Remedy Ticket Management, eCPC, iSeries (PERS), O2 (Oasys 2), Microsoft Office; Excel, OneNote, MS Teams, Power BI, Word, Microsoft365 CRM

**Creatives:** Violin, Piano, Singing, Orchestral Directing, Composition; MuseScore, Sibelius

## PROJECTS

CookTube! Recipe Helper | <https://bit.ly/467m8iQ> | <https://bit.ly/3y7RQzD>

- Summary: A recipe application that collates recipes and information using Web APIs
- Role: Scrum Master, feature designer, CSS designer
- Tools: Youtube and Spoonacular GET APIs, HTML, CSS, JavaScript, BULMA CSS, SwiperJS

DND Character Creator | <https://bit.ly/3W6Y2zU> | <https://bit.ly/3XXF5Cp>

- Summary: User character creator that provides information based on race, class, etc.
- Role: Back-end developer, visionary, front-end handlebars developer
- Tools: HTML, CSS, Bootstrap, Node.js, Express.js, Sequelize ORM, Handlebars, MVC, REST APIs (self developed), PostgreSQL

## EXPERIENCE

**Strings Specialist (Contract)**

**Jan 2024-current**

**Southern Cross Catholic College**

**Brisbane, QLD**

Organising instrument procurement and doing maintenance on violins, as well as teaching violin for all campuses.

**Senior Violin Teacher (Contract)**

**Mar 2024-current**

**Independent Music Academy**

**Brisbane, QLD**

Teaching violin to students of numerous ages, with personalised approaches and methods.

**Grade 2 HR Officer (Contract)****Nov 2022-Aug 2023****Randstad (Department of Education, HR Shared Services)****Wollongong, NSW**

Supported three HR teams in a fast-paced environment; business support, payroll, and leave.

**Key Accomplishments:**

- Efficiently processed an average of approximately 90 files per day.
- Praised for strong attention to detail and recognition of numerous discrepancies within payroll allowance reports.
- Trained other employees using succinct material on OneNote and by hosting daily check-in meetings, as well as providing support via MS Teams when needed.
- Managed leave and payroll record movement from the centralized email inbox and liaised with internal and external stakeholders regarding incident tickets.

**Assistant Music Director (Contract)****Apr 2021-Oct 2022****Shoalhaven Youth Orchestra****Nowra, NSW**

Managed the operations of all the orchestras and ensembles alongside the conductor.

**Key accomplishments:**

- Developed and improved musicianship and performance skills for over 60 students.
- Conducted the orchestra for several performances in absence of the head conductor.
- Collated repertoires and attracted enough violin students to create a junior violin ensemble.
- Collaborated with the conductor to organise equipment, instrument maintenance, music organization and logistics for performances.

**Violin, Piano, and Singing Teacher (Contract)****Jan 2021-Oct 2022****Multiple businesses****All over NSW**

Taught over 80 students a week in individual lessons, covering practical skills, musicianship, and music theory in the following locations: Nowra Christian School, Shellharbour Anglican College, Melodique Music School, Shine Music School, Nowra East Public School

**Key Accomplishments:**

- Wrote official policies, invoices, and contracts for clients.
- Prepared students for concerts and AMEB examinations with exemplary curriculum knowledge.

**Administrative Assistant (Casual)****Jun 2018-Mar 2022****King's Own Institute (Academic Department)****Sydney, NSW**

Acted as the front-face for academic enquiries and course advising for a tertiary institute.

**Key accomplishments:**

- Maintained an average of 80 student file audits per day.
- Corresponded to over 1000 student enquiries via email with professionalism.
- Managed the processing of student course planners, timetable enrolments, and visa conditions.
- Coordinated invigilation examinations, delegating staff to tasks and report filings.

**EDUCATION**

**Certificate, Full-Stack Web Development** - University of Sydney (Online) Sydney NSW