Appendix 1: HCL Technologies Staff Attestation Form

**HCL Technologies STAFF ATTESTATION**

Regarding

BMOFG Information Security Requirements and Procedures

The following attestation confirms that I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read and understood the Information Security Guidelines and Procedures for HCL Technologies

I am aware of the responsibilities entrusted to me and the consequences of failing to meet those responsibilities.

Protecting our brand and customer trust is vital. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, will take all reasonable action to comply with these requirements, and report when I fail to do so, or observe a failure to meet these requirements.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have reviewed version \_\_\_\_\_ of the Information Security Requirements and Procedures for HCL Technologies document and feel confident that I understand the requirements.

|  |
| --- |
| This Box has been provided to capture any requirement that is not possible to meet, or not understood. Please mark “none” if all requirements can be met. |
|  |

|  |  |
| --- | --- |
| Staff Signature |  |
| Staff Name (Print) |  |
| Project Name |  |
| Date |  |
| Manager’s Signature |  |
| Manager’s Name (Print) |  |
| Date |  |