

# Shibalik Apartment Block B

## Minutes of Meeting (MOM)

**Date:** 24/11/2024

**Time:** 10 PM

**Attendees:** (Sushmita Roy, Sourav Sadhukhan, Nilendu Dutta, Tamal Dolui, Biswajit Das, Abhiru Saha, Arbind Kumar Yadav,)

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## Agenda Points Discussed

### 1. Formation of the Society Committee

- The committee has been officially formed with the following members:

**President:** Sushmita Roy (2-D)

**Vice President:** Subhas Ghosh

**Secretary:** Nilendu Datta (5-C)

**Assistant Secretary:** Arbind Kumar Yadav (5-D)

**Treasurer:** Sourav Sadhukhan (2-C)

**Assistant Treasurer:** Tamal Dolui (1-D)

**Committee Members:**

- Biswajit Das (1-E)
- Abhirup Saha (2-F)
- Sisir Manna (G-A)
- Kamal Rathod (4-A)
- Sourabh Ghosh

### 2. Financial and Administrative Tasks

- Society PAN Card and Rubber Stamp:**
    - Application for the Society's PAN card and rubber stamps for key members will be prepared for opening the Society Bank account.
  - Monthly Electricity & Maintenance Notices:**
    - Notices will be issued on the last day of each month.
    - Residents are requested to contribute by the 5th of the following month.
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### 3. Maintenance and Security Issues

- **Water Tank Cleanup:**
    - Scheduled every six months.
    - Costs will be covered from the maintenance fund.
  - **Main Gate Locking System:**
    - Starting next month, the main gate will be locked after 11 PM.
    - Details regarding shared keys and costs will be discussed in the next meeting.
  - **Garage Gate Security:**
    - Keys for Garage Nos. 7 & 8 should be collected immediately.
    - Residents are advised to lock the garage gate for enhanced security.
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### 4. Security Measures

- **Tenant Details Submission:**
    - Flat owners renting their flats must submit government ID proof and tenant contact details to the committee for security purposes.
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### 5. Infrastructure Development

- **Iron Guard Installation:**
    - Proposal to install a water softener (Iron Guard) in the overhead tank.
    - Estimated budget: ₹40,000–₹55,000.
    - Funds to be utilized from the maintenance budget in future.
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### 6. Electricity Issues

- A meeting will be scheduled with **Vikash Dey (promoter of INDUS Valley)** to file a mass petition to the Civil Court for resolving electricity issues.

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