

**LUPIN****USER ACCESS REQUISITION FORM****Request Type**☒ Create☐ Modify☐ Deactivate /Disable**Application Access**

Application Name*					
Username* (Desktop ID)	Department*	E-Mail ID*	Location / Plant*	Masters* Material / Vendor/ Customer/BOM-Recipe etc.)	
Sanjana Shah @ lupin.com.	Finance	Sanjana.shah @ lupin.com.	HQ - Kalyan	Material	
<b>Privilege / Role*</b>					
Account	<input type="checkbox"/> Finance Head	<input type="checkbox"/> PDL	<input type="checkbox"/> Site IT	<input type="checkbox"/>	
API Marketing	<input type="checkbox"/> GSCO	<input type="checkbox"/> Production	<input type="checkbox"/> SME	<input type="checkbox"/>	
Business Finance	<input checked="" type="checkbox"/> IDT	<input type="checkbox"/> Purchase	<input type="checkbox"/> SPOC	<input type="checkbox"/>	
Business Head	<input type="checkbox"/> IRF - CFA	<input type="checkbox"/> Quality Assurance	<input type="checkbox"/> SPOC Controlled Substance	<input type="checkbox"/>	
Central Supply Planner	<input type="checkbox"/> IRF - CWH	<input type="checkbox"/> Quality Control	<input type="checkbox"/> Supply Chain	<input type="checkbox"/>	
CQA	<input type="checkbox"/> Master Cell	<input type="checkbox"/> R&D / PDL	<input type="checkbox"/> Others (If any):	<input type="checkbox"/>	
Department Head	<input type="checkbox"/> MISC Co-ordinator	<input type="checkbox"/> RA			
Distribution Head	<input type="checkbox"/> MISC Panel1	<input type="checkbox"/> RDM			
Division Head	<input type="checkbox"/> NSM	<input type="checkbox"/> S&M Head			
Excise	<input type="checkbox"/> Panel Approver1	<input type="checkbox"/> Site Head			

Comments / Remarks ( if any )\* :

MMT to be map to user Sanjana Shah,  
mapped with ex-employee Priya Shrivole.**Signatures**

Requester *	Name	Signature	Date
	Sanjana Shah.		31/10/22.
Department Manager / Designee *	Neeraj Jain.		31/10/22.
QA Manager / Designee ( Wherever applicable )			

\*Mandatory justification shall be mentioned in remark/comment section. It is not mandatory for IT person.