# Code of Ethics

### Work Safely

You must take responsibility for health and safety, report unsafe behaviour you see on-site, and avoid harming the environment.

#### Act Within the Law

You must comply with all relevant laws (including the Building Act and the NZBC) and you must report any serious breaches of the law to the relevant authorities.

### Take Responsibility for Your Actions

This is a critical one for us. It means you must:

- Be accountable for the building work you do or supervise.
- Know what you are allowed to do (work within your competency and licence class).
- Inform and educate your client about the work, including risks.
- Act in your client's interests and advise them of any delays.
- Follow your client's instructions, unless they are dangerous, breach a consent, or are illegal.

## Behave Professionally

This covers your general conduct. You must:

- Behave professionally and treat clients and colleagues with respect.
- Price work fairly and reasonably.
- Declare and manage any conflicts of interest.
- Maintain client confidentiality.
- Conduct your business in a methodical and responsible manner.