

## User

A user is anyone who logs in to Salesforce. Users are employees at your company, such as sales reps, managers, and IT specialists, who need access to the company's records. Every user in Salesforce has a user account. The user account identifies the user, and the user account settings determine what features and records the user can access.

### 1)To Create A User

- 1.From Setup, enter Users in the Quick Find box, then select Users.
- 2.Click New User.
- 3.Enter First name as Giriharan and last name as S.
- 4.Enter the user's name and email address and a unique username in the form of an email address. By default, the username is the same as the email address.
- 5.Select user License as Salesfoce Platform User.
- 7.Select profile (salesforce).
- 8.Click save

Users

OAuth Custom Scopes

Permission Sets

Profiles

Queues

Users

User Interface

Action Link Templates

Actions & Recommendations

App Manager

App Menu

Custom Labels

Feed Filters

Global Actions

Global Actions

Publisher Layouts

Lightning App Builder

Path Settings

SETUP

Users

New User

User Edit

Save Save & New Cancel

General Information

First Name

GIRIHARAN

Last Name

S

Alias

gs

Email

2K20CSBS08

Username

2K20CSBS08

Nickname

User169806233747098033

Title

Company

Department

Division

Role

<None Specified>

User License

Salesforce Platform

Profile

Standard Platform User

Active

☒

Marketing User

☐

Offline User

☐

Knowledge User

☐

Flow User

☐

Service Cloud User

☐

Site.com Contributor User

☐

Site.com Publisher User

☐

WDC User

☐

Data.com User Type

--None--

Data.com Monthly Addition Limit

Default Limit (300)

Accessibility Mode (Classic Only)

☐

High-Contrast Palette on Charts

☐