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### Career Objective

- Looking for a fighting career which helps to boost my personal ability in terms of technical and analytical skills, and helps me to enhance my current skills and knowledge.

### Professional Summary:

- 1 year of experience in the Recruitment industry with great knowledge about Visa's and Tax terms in USA.
- Working closely with recruiting leads and managers.
- Develop an action plan for recruiting the best fit for the client's needs.
- Procure people for different IT requirements.
- Use niche platforms related to IT, to source potential candidates.
- Sourcing and screening potential candidates from job boards and following up with candidates from interviews to placements.
- Complete knowledge of the end to end recruitment process.
- Experience working with direct clients and implementation partners.
- Expert in analyzing Job descriptions and sourcing potential candidates from Job boards.
- Well versed on US tax terms C2C, W2 and 1099.
- Experience working with visa holders (H1B, EADs, H4, E3, TN) including GC and USC.
- Excellent working knowledge on various job boards like Monster, Dice, LinkedIn and Indeed.
- Used various Office 365 tools to communicate and store the data.
- Hands on experience using Ceipal ATS
- Expert in Boolean searches and LinkedIn X-ray search.
- Excellent communication and negotiation skills.

### Skills

- **Programming Language:** Python, C
- **Operating Systems:** Windows, Linux
- **Database:** SQL
- **Web Technology:** HTML, CSS, JavaScript, TailwindCSS, Vue JS
- **Other skills-** Microsoft office 365

### Education

- Bachelor of Information Technology from Kongunadu College of Engineering and Technology in Trichy May 2018-2022 (8.05 CGPA)

### Professional Experience:

**Arthur Grand Technologies, Trichy**  
**Recruitment Associate**

**Jul 2022- till date**

### Responsibilities:

- Providing Staffing services to IT clients in US/Canada/Mexico.
- Responsible for gathering requirements from the client and closing them successfully.
- Involved in the complete recruitment process (sourcing, short listing, HR screening/interview, interview arrangements, salary negotiations, offer initiation, post-offer follow ups.)
- Conducts initial interviews by phone to determine experience and skill level.
- Ensure that the resume appropriately reflects the candidate's experience and requirement.
- Arranges for client interviews and possible offer of employment.
- Used Outlook for internal and External communication.
- Negotiates salaries with candidates and successfully convince them to join.
- Ensure candidates are available and ready to take up the position.

- Responsible for recruiting IT professionals across the US through internet job portals - (Monster.com and Dice.com), direct phone sourcing, networking (LinkedIn), vendors and referrals.
- Responsible for maintaining the data in Excel.
- Sourcing & screening the profiles for different requirements in a day.
- Activities included but not limited to developing and building channel / vendor relations, understanding existing and pending client needs and closing requisitions

## **Academic Projects**

### **Sql Injection Attack (Mini Project)**

#### **Role - Developer**

**Description –** This application was developed for creating awareness to the web developers about the data encryption and how to prevent the SQL INJECTION. This application helps to the people who created web application and gave some ideas about how to prevent SQL INJECTION attack.

**Environment -** Web, MySql

### **Online Based Bus Reservation And Ticket Booking (Mini Project)**

#### **Role -Front End Developer**

**Description -** This application performs the real time bus reservation and also bus location tracking. In this project we developed an animated interface for providing a better user interface, and then we created some sample route maps for the location tracking purpose.

**Environment –** Web, Mysql

### **Real time Fuel Flow Measuring Mechanism Using IOT (Main Project)**

#### **Role: Co Developer**

**Description-** This application is used to measure the flow of fuel which is injected into a vehicle. Through this we can be able to measure the amount of fuel we are using on a day-to-day basis and also we can avoid the fuel theft done by the fuel station.

**Environment-** IOT, Hardware- Flow Sensor, Arduino, GSM Module.

## **Personal Snippet**

- **Date of Birth** : 24th April, 2001
- **Father's Name** : Mr. S. Sathish
- **Nationality** : Indian
- **Hobbies** : Listening music, Editing
- **Languages known** : Tamil & English
- **Address** : 3/88 middle street, Sittilarai (PO), Musiri (TK), Trichy (DT),  
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