ICT PROFESSIONAL

Precious Ching'ani

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SUMMARY

I am a motivated, adaptable and responsible graduate seeking a position
which will utilise the professional and technical skills developed through past work experiences
in various fields. I have a methodical, customer-focused approach to work and a strong drive to see
things through to completion. I am looking to progress my career in a more challenging role

CAREER OBJECTIVE

Seeking an entry level position to begin my career in a high-level professional environment and to secure a
challenging position in a reputable organisation to expand my learning, knowledge, and skills.

SKILLS

Industry knowledge	Systems administration, Developing ICT policies, Database engineering, agile development, Web and systems development and administration, full stack development, Systems analysis, Customer relationship management, IT & business strategy alignment, Developing ICT budget, IT projects and service management
Tools and technologies	Excellent knowledge of a variety of programming languages including Java, HTML, JavaScript, PHP and SQL. Strong system administration, troubleshooting and testing skills in software both on linux and windows platforms, hardware & network administration. In addition well versed in Git and Git hub, Microsoft Office suite and SQL server

EXPERIENCE

Apr-2020 - May-2023	**Employers' Consultative Association of Malawi**
ICT Personnel	Responsibilities include: supporting the efficient operation of ICT systems,systems administration, Assists troubleshooting and resolving network and system problems, Advices and proposes to management organizational improvements, developing budgets, Liaising with external service providers, Ensures that communication platforms work in tandem with each other, creating and maintaining back up filing systems,development and implementation of policies on use of ICTs, maintaining and updating membership data on CRM, Taking an active role in member recruitment and retention, Websites administration, Works with the communications team in writing and updating website content, Assists in designing web pages, Assists members and stakeholders in using and accessing the website, monitoring data collection, writing evaluation reports
From: Aug-2017	**(USAID)-funded One Community project (OC)**
Temporary data entry clerk	Responsibilities included, entering Data collected by community engagement facilitators into ODK tablet based system, Assisting the M&E officer with filing of household case management folders, Sending data for all form types to server on daily basis, Analyzing Data at facility Level on quarterly Basis

PROJECTS

Project Name: Jobs for youth project

Role: Monitoring and evaluation	**Team Size:** 4	**Project Duration:** 1 Year
Project Detail	The Malawi's Jobs for Youth Project is part of AfDB's Jobs for Young People in Africa strategy. It seeks to reduce the vulnerability of young population by creating an enabling environment for their participation in economic activities in key sectors.	

EDUCATION

Degree/Course	Percentage/CGPA	Year of Passing
Bachelors of Science(Hons)in Business Information Technology	Second Class Honours	2019
National college of information technology (Data) , University of Greenwich, London(UK)		
Monitoring and evaluation certification		2020
ITC-ILO E-Campus , International Training Centre		

AREAS OF INTERESTS

Technology, Business, People, Psychology

HOBBIES

Traveling, Playing chess, Music, Researching and creating.

PERSONAL DETAILS

Address	P.O. Box 2134 Blantyre
Date of Birth	2 march 1996
Gender	Male
Nationality	Malawian
Marital Status	Single
Languages Known	English and chichewa

REFERENCES

Mr G. Khaki

The executive director	Employers consultative association of malawi
265888393423	khaki.g@ecammw.com

Mr E. matope

M & E	Mangochi One community project
265998158728	matopeelias2@gmail@com

Mr A. Chilongo

Coordinator	National college of information technology
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