

Sparith Gowda

Bengaluru • +91 8277316355 • gowdasparith@gmail.com • linkedin.com/in/sparithg

AI Workflow Trainer | Process Documentation Specialist

Detail-oriented AI Workflow Trainer with a background in Computer Science and Data Analytics. Experienced in documenting digital workflows, structuring user tasks, and optimizing AI model training. Proficient in Microsoft Office, Google Suite, Dropbox, Slack, Zoom, and Canva, with strong written communication and analytical skills. Passionate about improving AI interactions by providing structured, precise, and user-friendly workflow instructions.

SKILLS

Digital Tools Proficiency: : Adobe Photoshop, Adobe Photoshop, Canva, Canva, Forms), Forms), Google Suite (Docs, Google Suite (Docs, Microsoft Office (Excel, Microsoft Office (Excel, PowerPoint), PowerPoint), Sheets, Sheets, Slack, Slack, Word, Word, Zoom, Zoom

Workflow Documentation & Process Optimization:: and ensuring clarity., creating step-by-step guides, Structuring user tasks

Technical Writing & Communication:: Effective written and verbal communication for documentation and stakeholder collaboration.

Data Analysis & Visualization:: Excel, SQL, Tableau.

Programming & Automation (Basic): : Java, JavaScript (for potential AI-driven workflow enhancements), Python

EDUCATION

Bachelor's in Engineering(Computer Science)

PES University Electronic City • GPA: 7.11

Bengaluru

WORK EXPERIENCE

Centurylink

08/2019 - 09/2019

Software Engineer

Bengaluru

- Assisted in testing and debugging applications, ensuring high-quality software performance.
- Worked with structured data to optimize processes and improve workflow efficiency.
- Gained hands-on experience with documentation and process tracking for software projects.

PROJECTS

AI Workflow Documentation (Personal Project)

- Created structured workflow documentation for common user tasks across Microsoft Office, Google Suite, Slack, and Canva.
- Designed AI training prompts with expected outputs to improve model responses for digital tool interactions.
- Focused on clear, concise, and user-friendly documentation for real-world applications.

Real-Estate Website Development

- Built a real estate website using React and Tailwind CSS, ensuring an intuitive user experience.
- Designed a structured process for property filtering and search functionalities.

Food Delivery – E-commerce

- Developed an interactive and responsive UI for an online food delivery platform.
- Optimized user workflows for seamless navigation and ordering.