

CITY OF LAWRENCE, KANSAS ORDINANCE NO. _____

**BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS
RESOLUTION NO. 13-32**

**A JOINT RESOLUTION OF THE CITY COMMISSION
OF THE CITY OF LAWRENCE, KANSAS (THE "CITY") AND THE BOARD OF
COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS (THE "COUNTY")
ESTABLISHING THE DOUGLAS COUNTY FOOD POLICY COUNCIL (DCFPC)**

WHEREAS, the Douglas County Food Policy Council was established by the County in September 2009 to identify the benefits, challenges, and opportunities for a successful, sustainable local food system in Douglas County.

WHEREAS, the Lawrence City Commission requested that the Douglas County Commission consider a joint council structure for the Douglas County Food Policy Council.

WHEREAS, a joint council structure for the Douglas County Food Policy Council would recognize existing program overlap and allow for greater collaboration between the City and the County in regard to supporting agriculture producers, growing food sector businesses, and increasing citizen access to healthy local food.

NOW, THEREFORE, be it jointly resolved by the City and the County as follows:

Section 1. Establishment of Council. The Douglas County Food Policy Council (henceforth DCFPC) is hereby established as a joint advisory council to the City and the County.

Section 2. Purpose of the Council. The DCFPC seeks to identify the benefits, challenges, and opportunities for a successful, sustainable local food system in Lawrence and Douglas County. The DCFPC will serve as a forum for discussion and coordination for community-wide efforts to improve the community's access to local food supplies and distribution networks. Therefore, the DCFPC will focus on the following priority areas:

- A) Economic Development and entrepreneurial opportunities related to local food production and consumption; and
- B) Improved health outcomes; and
- C) Positive environmental quality impacts; and
- D) Increased access to, and distribution of, wholesome, local foods; and
- E) Support for local producers of sustainable food products; and
- F) Identification, preservation, and/or sustainable development of local resources including soil, agricultural land, important breeds/cultivars, water, skilled labor, capital, and markets; and
- G) Increased education and awareness on the part of Douglas County residents regarding the benefits of locally produced foods.

Section 3. There shall be 23 members on the DCFPC, comprised as follows:

- a) County-appointed: **Three at-large members**, one appointed by the county commissioner from each county commission district;
- b) City-appointed: **Two at-large members**, appointed by the Lawrence City Commission;
- c) County-appointed: **Three agricultural producers**;
- d) City-appointed: **One agricultural producer**;
(Appointment of agricultural producers should strive for representation from both the Kansas and Wakarusa watersheds, and include a producer of animal protein, a producer of specialty crops, a commodity producer, and at least one involved in direct marketing of products).
- e) County-appointed: **One representative of a retail food outlet**;
- f) City-appointed: **Two representatives of retail outlets**;
(Appointment of retail food outlet representatives should strive for balanced representation from retail grocery, restaurant, and emerging food businesses).
- g) County-appointed: **One institutional food purchaser**;
- h) County-appointed: **One representative from an educational institution or organization located within Douglas County**.
- i) County-appointed: **One representative of the Douglas County Extension Service**;
- j) City-appointed: **One representative of the City of Lawrence Sustainability Advisory Board**;
- k) City-appointed: **One person working in the area of hunger and food insecurity**;
- l) County-appointed: **One person representing a non-governmental organization working in the area of health, nutrition, or medical care**;
- m) County-appointed: **One person representing a non-governmental organization working in the area of agriculture or local food systems**;
- n) City-appointed: **One representative of an established farmer's market in Douglas County**;
- o) City-appointed: **One representative of the Lawrence/Douglas County Chamber of Commerce**;
- p) County-appointed: **One youth representative (age 18-30) with demonstrated interest in food system issues**;
- q) County-appointed: **One person representing senior food and nutritional programs in Douglas County**.

Section 4. Membership. Term lengths and limits shall be governed as follows:

- a) Members shall be appointed by the Lawrence City Commission or the Douglas County Commission for a term of three years.
- b) Terms of service will begin at the start of the first meeting of the calendar year.
- c) In the event of a member's inability to serve or resignation, the responsible body shall appoint another person to serve for the remainder of the unexpired term so created.
- d) No person shall serve more than two consecutive terms as a member, except that: a) vacant, unexpired terms may be filled by appointment of standing council members otherwise ineligible for reappointment; and b) if an appointment expired before the City Commission or the County Commission has appointed a replacement member, then the member whose term has expired shall serve until a successor has been appointed.

Section 5. Meeting Attendance. Council member attendance is expected at every meeting of the DCFPC. In the event of three consecutive, unexcused absences, a Council member may be asked to resign from the Council.

Section 6. Staff Support. Both the City and the County shall provide staff support to the DCFPC as available and necessary.

Section 7. Bylaws. The DCFPC shall prepare bylaws to govern the Commission's structure and decision making process, and shall submit said bylaws to the City and County for joint approval.

Section 8. Open Meetings and Open Records. All meetings of the DCFPC shall be held in compliance with the Kansas Open Meetings Act, and its records shall be subject to the Kansas Open Records Act.

Section 9. Withdrawal by City or County. Either the City or the County may withdraw its support of the DCFPC and terminate the DCFPC's role with respect to such body upon not less than thirty (30) days notice to the other governmental body.

Section 10. Effective Date. This Resolution shall only take effect and shall be in full force from and after its adoption by the last to adopt this Resolution of either the City or the County.

Adopted by the Governing Body of the City of Lawrence, Kansas this ____ day of _____, 2013.

APPROVED:

Michael Dever
Mayor

ATTEST:

Jonathan M. Douglass
City Clerk

APPROVED AS TO FORM AND LEGALITY:

Toni R. Wheeler
City Clerk

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Mike Gaughan, Chair

Nancy Thellman, Member

Jim Flory, Member

November 20, 2013

ATTEST:

Jameson D. Shew, County Clerk