

# Canadian Championship Bidding Policy

Uses of the words "must", "must not", "should", "should not" and "may" match [RFC 2119](#).

Speedcubing Canada's Board of Directors reserves the right to modify this document if a majority of not less than two-thirds (2/3) of Speedcubing Canada's Board of Directors vote in favour of the modification.

Canadian Championships *should* be conducted every 2 years, unless otherwise noted by Speedcubing Canada's Board of Directors.

## Canadian Championship Selection Committee Creation

- For every Canadian Championship, one member of Speedcubing Canada's Board of Directors *should* be selected to lead a separate Canadian Championship Selection Committee.
- The Canadian Championship Selection Committee **must** include all current members of Speedcubing Canada's Board of Directors.
- The selected leader *may* add additional members as a part of the Canadian Championship Selection Committee.
  - Selected members **must** be Speedcubing Canada members at the time of selection.
  - Selected members *should* have previous experience in organizing regional or national competitions.

## Canadian Championship Timeline Development

- Submission dates for applications must be posted by the Canadian Championship Selection Committee at least 21 days before submissions are due.
  - The application submission date *may* be moved with written notice from Speedcubing Canada's Board of Directors.
- The Canadian Championship Selection period *should* be a minimum of 14 days.
- The selection of a host for the Canadian Championships *should* be concluded at least 9 months before the start of the event.

## Canadian Championship Application Submission Process

- A Canadian Championship Application will consist of a PDF document that contains information to support the Canadian Championship Selection Committee with the Canadian Championship Selection Process.  
Applications that are being submitted on behalf of a larger organization team **must** have a point person.
  - All communications regarding the application *should* be directed to the point person of an application.
  - The point person for a Canadian Championship Application **must** be a member of Speedcubing Canada.
- Every application **must** include the following noted in this list:
  - Location and Time
    - Possible dates
    - Venue
      - The organization team **must** only have one venue being proposed in an application. Additional possible venues *may* be added to an appendix in the application.
    - City/Town of Venue
    - Number of days for the competition
  - Organization Team
    - Core Team Members
    - Experience of Core Team
  - Budget
    - Itemized budget that includes Cost of Venue, Proposed Registration Cost, Prizes, Miscellaneous Equipment Costs, and other expenses relevant to a WCA competition
    - Additional equipment requirements outside of the Organization Team (ex. Timers/Displays, Banners)
- Every application *may* include the following:
  - Ease of national travel to the location
  - Availability of lodging and accommodation
  - Tourism in location
- Applications may include additional information that may be important in the decision-making process for the Canadian Championship Selection Committee

## Canadian Championship Selection Process

- Once the Application Submission Process is complete, the Canadian Championship Selection Process will begin.
- The review process **must** consist of communications between the Canadian Championship Selection Committee and a final vote to select the host of the Canadian Championship.
  - The review process *may* include virtual meetings among the Canadian Championship Selection Committee.
  - Virtual meetings between the Canadian Championship Selection Committee and each organization team *may* be proposed before voting has begun.
    - Modifications *may* be made to an application if it is required by the Canadian Championship Selection Committee.
- Once an application has been selected, the Point Person for the application will be notified.
  - The Canadian Championship Selection Committee will continue to help with the organization of the event at this point.
- All applications *should* be publically posted for viewing after the selection process is complete.