

Team agreement

Team members often have different views on how the joint work is to be carried out. Such differences may be a source of disagreement and of suboptimal project performance, as expectations and personal ambitions may mismatch. It is frequently helpful to start the project by clarifying in an agreement your external conflicts, personal ambitions, etc to the other team members. This document is a template for such an agreement. You may modify it if you wish.

Team member personal data

NAME	PHONE	E-MAIL	OTHER INFO
William Schmitz	0709260526	Williams6363@hotmail.com	
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Matilda Falkenby	0760400985	matilda.falkenby@gmail.com	falkenby@student.chalmers.se
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Love Svalby	076-794 60 84	lovegu@student.chalmers.se love.njal@telia.com	

Rules for cooperation

Item	How will you handle this?
Meetings e.g. <i>Time and place</i> (how often will you meet?) <i>Procedures</i> (how will you organise the meetings?) <i>Presence at meetings</i> (are all meetings compulsory?) <i>Missing meetings</i> (what's the procedure if you have to miss a meeting for some reason?) <i>Late arrival</i> (is it ok to be late? If so, how late?)	<ul style="list-style-type: none">- Kortare dagliga möten på Discord under kvällen- Veckomöte på torsdag eftermiddag för att skriva team reflection (15:15 till typ 16 eller 17)- Måndagsmöte för att gå igenom kort och vad som behöver göras under veckan- Alla möten är inte obligatoriska men man ska komma på så många man kan- Pricksystem vid sen ankomst<ul style="list-style-type: none">- 2 prickar = fika vid nästa möte- 10 min sen = prick
Division and execution of work e.g. <i>Areas of responsibilities</i> (how will you divide up the work?) <i>Deadlines</i> (how will you ensure that you meet deadlines?)	<ul style="list-style-type: none">- Alla ska ge input på varje team reflection.- PO - Jonas- Scrummaster:<ul style="list-style-type: none">- Jonas - Vecka 1-2- Dela upp user stories så att alla kan arbeta
Team decisions e.g. How will these be made? Majority? Consensus?	<ul style="list-style-type: none">- Majoritetsbeslut- Om 50/50 i gruppen → försöka komma till kompromisser
Handling of documents and files e.g. How, who? Versions (how will you keep track of these?) Other tools to use?	<ul style="list-style-type: none">- Google drive<ul style="list-style-type: none">- Mötesprotokoll- github repo- trello- google calendar- discord

Attitudes <i>Working together</i> (how will we behave towards each other?) <i>Active contribution</i> (how will we ensure this takes place?) <i>Languages</i> (which languages are acceptable? When?)	<ul style="list-style-type: none"> - Respektfulla mot varandra - Undvika kommentarer och otrevliga skämt - Dagliga mötena för att se till att alla bidrar till arbetet <ul style="list-style-type: none"> - Utvärdera arbetsfördelningen m.m på dessa möten
Remote work <i>Regular coordination meetings</i> (how triggered, which media?) <i>Informal collaboration</i> (how to ask for help / how to provide help, trigger, media?) <i>Informal coordination</i> (how to keep track about who is doing what?)	<ul style="list-style-type: none"> - Flexibelt genom Discord - Kommunikation om någon behöver vara med på möten på distans - Hålla koll på våra chattkanaler
Other?	<ul style="list-style-type: none"> - Man kan förvänta sig svar på frågor mellan 8-17 <ul style="list-style-type: none"> - Men kan ställa frågor närsomhelst

Ambition

Decide on a couple of sentences about your common goal for this work. Mention something about the project but also about the report.

Vårt mål med projektet är att bli godkända i kursen. Lära oss arbeta med SCRUM. Vi vill skapa en produkt som stakeholdern är nöjda med.

What is your **personal** level of ambition for this project? Here we recommend that you also discuss the individual course load for each team member and times when a team member may be less available.

Name	Moderate / high / very high	Courses or any other conflicts during project
Kasper Ljunggren	Moderate	
Renato Roos Radevski	Moderate	Writing bachelor thesis and preparing for exchange studies.
William Schmitz	Moderate	Writing bachelor thesis and preparing for exchange studies.
Jonas Röst	Moderate	Writing bachelor thesis and will be away on an internship during the last half of the LP

Martin Fredin	Moderate	Träningspass på kvällen. Helt fri under dagen.
Matilda Falkenby	Moderate	Writing master thesis (studying 150%), and working part time
Hugo Ekstrand	Moderate	MVE051
Love Svalby	Moderate	MVE051 - Matematisk statistik och diskret matematik

Signatures from all group members:

Jonas Röst

Renato Roos Radevski

Matilda Falkenby

Martin Fredin

Hugo Ekstrand

William Schmitz

Kasper Ljunggren

Love Svalby

Date : 23/3-22