

Dungeons and Dragons Club Constitution 2021-2022

Article I: Purpose

Dungeons and Dragons (D&D) Club works to provide the resources needed for Dungeons & Dragons or other similar Tabletop RPGs (TTRPGs) to its members as well as store and catalogue the custom content (Homebrew) creations of its members. D&D Club works to create a community for Dungeon Masters (DMs) and players alike to strategize and share campaign adventures. The D&D club exists for the benefit of all in the Hendrix community, both experienced players and new players alike. In order to promote ease of entry into the hobby, D&D club will organize and host events throughout the year.

Article II: Membership

D&D club membership is open to all interested students. D&D club officers are allowed 2 unexcused absences from club meetings without reprimand. General Events are open to the entire Hendrix community.

Article III: Officers

The following officer positions will exist in D&D Club. *See Article IV for election of officer positions.*

A. President

1. Responsible for initiating, confirming, and executing programming;
2. Keeping a club calendar;
3. Keeping the Committee's advisor informed of the Committee's schedule of events and current issues;
4. Delegating necessary responsibilities to officers;
5. Notifying an officer of his/her neglect of said duties.

B. Vice-President

1. Responsible for assisting the president with programming;
2. Contacting any campus office (i.e., Media Center, Dining Services, Physical Plant, etc.) to request necessary services;
3. Scheduling events on the Master Calendar;
4. Assuming presidential duties as necessary.

C. Treasurer

1. Maintaining financial records (i.e., receipts, invoices, payment orders, payment requests, etc.)
2. Working closely with the President, the Business Office, and the Committee's advisor regarding all financial Aiding in the purchasing of the Committee;
3. Purchasing necessary items for the Committee with the college's credit cards provided by Student Activities and the Business Office;
4. Organize fund-raising activities;
5. Preparing and presenting the yearly budget proposal to the Senate's Budget Committee.

D. Secretary

1. Responsible for keeping record of meetings and decisions made during meetings and making them available to all members
2. Making announcements to members

E. Publicist

- a. Responsible for making events public;
- b. Creating and distributing flyers, post signs, and sending emails;
- c. Contacting any campus office (i.e., Communications Office, Student Activities Office, etc.) that provides an advertising medium (i.e., Hendrix Today, Table Talk, etc.) for student organizations about an upcoming event at least one week prior to the event.

Article IV: Election of Officers

Officers will be elected by a two-thirds majority vote of the membership during the last month of the academic calendar, to serve the following year. Only members that have attended at least three (3) meetings can run for office. Membership qualifications are established in Article III. When a vacancy occurs during the year, an election will be held within two weeks of the vacancy.

Article V: Finances

Money will be attained via the Senate budgeting process and any necessary fund-raisers. No membership dues will be required. The President, the Treasurer, and Advisor must approve all expenses. Expenses should directly contribute to programming activities.

Article VI: Amendments

Officers may request amendments. The requests should be raised during administrative meetings, and presented in written form. In order to hold a vote, a quorum of two-thirds of the members must be in attendance. The President holds the deciding vote in the event of a tie. Changes need to be approved by two-thirds of the membership to be accepted. Membership qualifications are established in Article III.

Article VII: Operation

The executive council will meet weekly and discuss the organization of events and the itinerary for the general meetings. Then the executive council will call for a general meeting in which general members will be asked for feedback and volunteer for helping with the event.

Officer List for 2020-2021

President: Grace Gobbi

Vice President: Spencer Thompson

Treasurer: Phillip Powell

Secretary: Hannah Diggs

Publicist: Rachel Stewart

Primary Contact Person for 2020-2021

Spencer Thompson

Thompsonjj@hendrix.edu