

**P60 End of Year Certificate****Tax year to 5 April** **2013****To the employee:**

Please keep this certificate in a safe place as **you will need it if you have to fill in a Tax Return. You also need it to make a claim for tax credits or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

**By law you are required to tell HM Revenue & Customs about any income that is not fully taxed, even if you are not sent a Tax Return.**

**HM REVENUE & CUSTOMS**

**The figures marked \* should be used for your Tax Return, if you get one**

**Employee's Details**

Surname

WARD

Forenames or initials

SK

National Insurance Number

NZ 46 57 81 D

Works/payroll number

1

**Pay and Income Tax details**

	<b>Pay</b>		<b>Tax deducted</b>	
	£	p	£	p
In previous employment(s)		0.00		0.00
In this employment	*	7488.00		0.00
<i>if refund mark 'R'</i>				
Total for year		7488.00		0.00

Employee's Widows &amp; Orphans/Life Assurance contributions in this employment

\* 0.00

Final tax code

810L

**National Insurance contributions in this employment**

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Accrual Point (UAP)	Earnings above the UAP, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
	£	£	£	£	£ p
A	5564	1924	0	0	0.00

**Statutory payments**

included in the pay 'In this employment' figure above

Statutory Maternity Pay	£ p	0.00	Ordinary Statutory Paternity Pay	£ p	0.00	Additional Statutory Paternity Pay	£ p	0.00
Statutory Adoption Pay	£ p	0.00						

**Other details****Student Loan Deductions**in this employment  
(whole £s only)

£

0

**To employee**

Church Cottage  
Church Street  
Binsted  
Alton

GU34 4NX

**Your employer's full name and address** (including postcode)

Spencer Ward Consulting Limited  
Church Cottage  
Church Street  
Binsted  
Alton

GU34 4NX

Employer  
PAYE reference

663 / GZ99569

**Certificate by Employer/Paying Office:**

This form shows your total pay for Income Tax purposes in this employment for the year.

Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay or Statutory Adoption Pay is included.