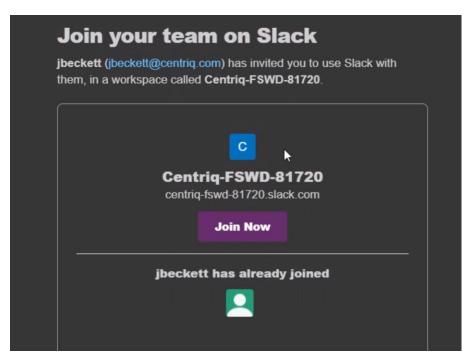


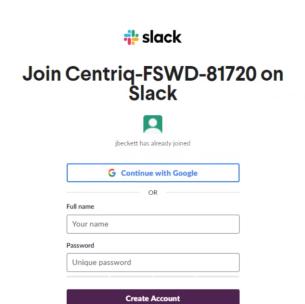
Team Collaboration Space

Welcome to the Full Stack Web Developer track at Centriq Training. For the next four months, you and your classmates will be working to understand the different languages and tools it takes to be a professional developer. Your fellow classmates will be like your developer team and collaborating with them will be a big part of the learning process. To facilitate that collaboration, we have created a Slack community for your team. Follow the steps below to join the Slack community.

1. You will receive an email communication from Slack saying that a staff member with an @centriq email address has invited you to the workspace. Click the "Join Now" button shown below.



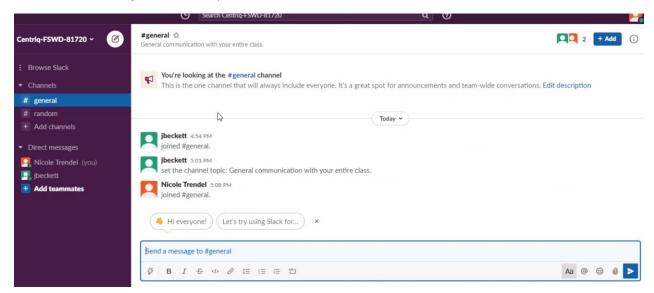
2. A browser window will open that looks like the below. Type in your preferred First and Last Name and create a password for your account. We recommend unchecking the box at the bottom that says, "It's okay to send me emails about Slack". Then click "Create Account". Your browser may prompt you to save your username and password. We do not recommend use of the password manager built into your browser.



3. You will then see your Slack space launched in the browser, as shown below.

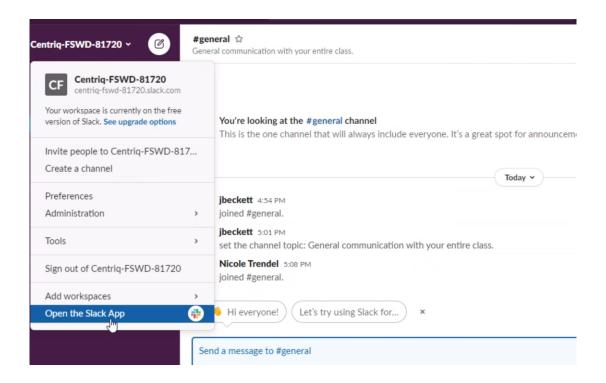
It's okay to send me emails about Slack.

By continuing, you're agreeing to our User Terms of Service, Privacy Policy, and Cookie Policy.

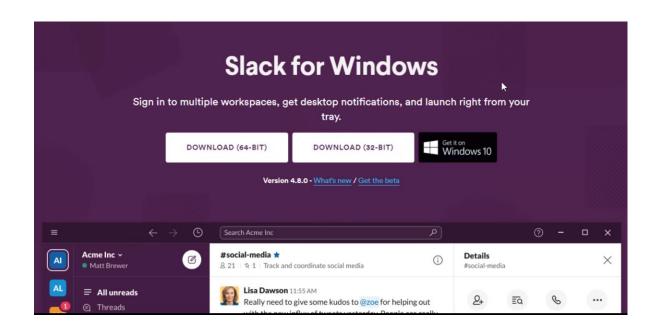


4. The best way to interact with Slack is the desktop application. To download the desktop application, click on the team name in the top left-hand corner and then click on "Open Slack App" as shown below. This will open another browser tab that will load for a minute and then just re-open the same workspace. However, you will also see a black ribbon across the bottom that has a link that says "Get Slack App for Windows". Click on that link. (Note: If you do not see the black ribbon appear across the bottom of the screen, you can get to the download by going

to https://slack.com/ and scrolling down to the very bottom of the page. In the "Resources" section, click "Download Slack".)

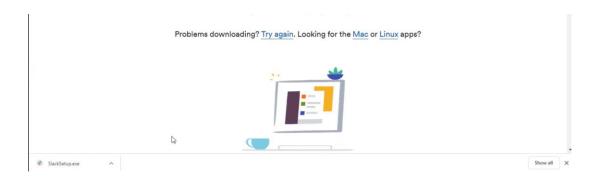


5. Click the "Download (64-BIT)" button on the screen shown below.

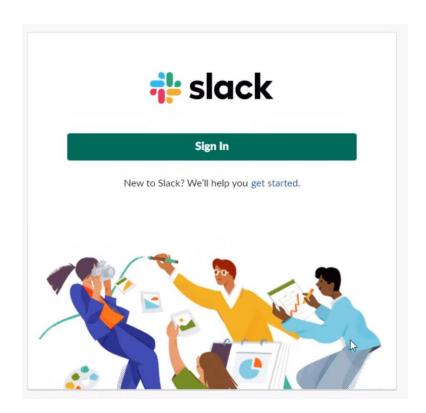


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6. This will trigger an executable to pop-up in a ribbon across the bottom of your Chrome browser window as shown below. Click on that executable to run it.



7. Once the installation finishes, click sign-in on the pop-up shown below. On the next screen, you will have the option to either enter a workspace name or click "Launch" in the bottom section since you are already signed in. If you do not get the launch option, the workspace name that you will be Centriq-FSWD-[Start Date in MMDDYY format] for example Centriq-FSWD-081720. If prompted, enter the email address that your invite was sent to and the password you created.



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Helpful Slack Hints

Channels	 Your collaboration space will have multiple channels. Each channel has a purpose to organize communications. Below is a list of channels, along with a description. General: A channel for workspace wide general communications and announcements. This channel will post updates from Canvas. For example, if a post is made in the Coding Global Group or if an assignment/module is published. Random: A channel for fun communication with your team. Need-Help: A channel to post questions when you need help from your team. Tips-And-Tricks: A channel to post cool tips and tricks you learn throughout the track. For example, did you find an awesome blog or podcast? Share it with the group here.
Private Messages	You can send a private message to a teammate by clicking on their name under the "Direct Messages" section. Need Centriq Staff Help? You can message Jenna Beckett or Nicole Trendel. They will get back to you within 24 hours.
Tagging	If you want to tag someone in a message, you can write @name. You can tag the whole workspace by typing @channel. You can tag only online members of a certain channel by typing @here.
Profile	You can update your profile by clicking on your profile icon in the top right-hand corner of the workspace.
Notifications	You can update your notification preferences by clicking on your profile icon in the top right-hand corner of the workspace.
Commands	/giphy [search term] Will provide PG rated giphys that you can choose from to post. /polly survey Will allow you to create a new survey in your workspace. Note that the first time you use it, there will be some quick setup steps.