

## Vendor Credit Policy Revised 12/9/22

Sports, Inc. guarantees 100% payment on all orders placed by current members in good standing. You will be notified via email at the email address you specify of any Sports, Inc. member that is not authorized to order.

Our Membership Directory, a list of Accepted and Terminated Dealers, and our current Vendor Credit Policy are posted on the Sports, Inc. vendor website for your reference. Please contact the Sports, Inc. office for details on accessing the vendor website.

### Notes

1. Invoices and Credit Memos sent to Sports, Inc. must include: Purchase Order number, Sports, Inc. dealer store name & number, and order date.
2. Invoices for terminated dealers must be presented to Sports, Inc. within 30 days of notification "not to ship" or the invoices will be returned to the supplier for direct billing.
3. Invoices for unauthorized orders (any order for a dealer that is not authorized to order) will be returned to the supplier for direct billing.
4. Invoices older than 6 months will be returned to the supplier for direct billing.
5. Suppliers must provide adequate backup to Sports, Inc. for any charge backs to the Sports, Inc. account. Sports, Inc. will not take responsibility for paying charge backs if backup is not provided within 6 months from the date the related payment is received by the supplier.
6. A deduction will be taken by Sports, Inc. for any shipment(s) received by the Sports, Inc. Redistribution Center that should have been shipped to a dealer. We will deduct a \$50.00 handling fee plus the actual cost to forward the merchandise. However, if the merchandise is a firearm, we will deduct a \$250.00 firearm fee in addition to the \$50.00 handling fee and the actual freight cost.

### Payments

Supplier invoices are cycled into a due date of either the 10th or 25th of each month. Sports, Inc. takes all favorable discounts and pays on the payment date closest to the discount due date.

Sports, Inc. issues payments for suppliers twice per month via mailed check or via electronic ACH transfer. Checks are printed and mailed on the 10th and 25th (or closest business day to the 10th and 25th). Electronic ACH transfer is Sports, Inc.'s preferred payment method - to ensure timely receipt of funds. Funds are deposited via ACH according to the annual ACH Payment Calendar (attached). Sports, Inc. Accounts Payable staff will email the supplier remittance detail ahead of each ACH deposit.

Sports, Inc. Cycled Invoice Due Date	ACH Deposit Date
1/10/23	1/17/23
1/25/23	1/30/23
2/10/23	2/15/23
2/25/23	3/1/23
3/10/23	3/15/23
3/25/23	3/30/23
4/10/23	4/14/23
4/25/23	5/1/23

Sports, Inc. Cycled Invoice Due Date	ACH Deposit Date
5/10/23	5/16/23
5/25/23	5/31/23
6/10/23	6/15/23
6/25/23	6/30/23
7/10/23	7/14/23
7/25/23	7/31/23
8/10/23	8/15/23
8/25/23	8/30/23

Sports, Inc. Cycled Invoice Due Date	ACH Deposit Date
9/10/23	9/15/23
9/25/23	9/29/23
10/10/23	10/16/23
10/25/23	10/30/23
11/10/23	11/15/23
11/25/23	11/30/23
12/10/23	12/15/23
12/25/23	12/29/23

### Central Billing Allowance Policy

1. Sports, Inc. will deduct the Central Billing Allowance (CBA) monthly on the 10th of each month.
2. Sports, Inc. will take a lump sum credit based on the CBA for all invoices paid during the previous month.
3. The CBA credit is calculated off the invoice total.
4. Sports, Inc. shall hold CBA funds for disbursement to its members.

## Vendor Credit Policy cont'd...Revised 12/9/22

### Defective Claims Policy

Sports, Inc. uses a simplified process for handling claims for defective merchandise that total less than \$100. Sports, Inc. issues our members credit in these situations; and deducts that amount of the defective merchandise claim from our payment to the vendor.

This policy alleviates the resources, time and money (for our vendors, members, and our staff) involved in return shipping charges and in resolving claims of minimal dollar volume. When we send our payment to you, our remittance includes documentation of the claim number, claim amount, store number and the description "DEF" for each of the sub-\$100 defective claims. Members are asked to keep defective merchandise for 90 days, and that they may be contacted by the vendor to return it; or that a vendor rep may pick up the merchandise.

***For further information regarding ordering and invoicing policies or current dealer information, contact the Sports, Inc. Finance & Credit Department at [finance@hq.sportsinc.com](mailto:finance@hq.sportsinc.com).***