



NEW VENDOR REQUEST FORM

Lightspeed Entity	Lightspeed NuORDER Inc. (Delaware)
Commodity	User licences General
Vendor Legal Name:	Spreadly, Inc.
Remit to Address:	300 Morris Street, Suite 400, Durham NC 27701
Vendor Contact:	Crystal Stewart
Vendor Remittance Email:	cstewart@spreadly.com
Vendor PO Email:	accounting@spreadly.com
Tax ID# (VAT, GST, QST):	
Currency Billed:	USD
<u>The following section below is for Private Contractors</u>	
1099 / T4A Eligible:	Make a Selection
Tax ID, SSN or SIN: (Required if you answered Yes above)	

Note to vendors:

1. Vendors should email invoices directly to Accounts Payable with a copy to your account representative. Here is where to send your invoices: accounts.payable@lightspeedhq.com
2. Lightspeed's standard payment terms are **Net30**, please refer to our Credit Application attached.
3. Lightspeed pays all its vendors electronically, please ensure we have your banking instructions on file.
4. Vendors are invited to review our Universal Credit Application (attached) and our financial statements here: <https://investors.lightspeedhq.com/English/financials/quarterly-results/default.aspx>



NEW VENDOR REQUEST FORM

INTERNATIONAL WIRE TRANSFER FORM

The International Wire Transfer form is designed to collect banking information for disbursements made electronically to most financial institutions globally. Lightspeed will accept your banking instructions from a formal letter from your Financial Institution in lieu of this form.

Beneficiary

Currency Type: _____

Beneficiary (full legal name on bank account) _____

Beneficiary Address: _____

Beneficiary City, Country: _____

Receiving Bank

Bank SWIFT code: _____ A _____

Bank Name: _____

Bank Account Number: _____

IBAN: _____ (required for European banks)

City: _____ Country: _____

Sort Code: _____

Intermediary Bank or Correspondent Bank for Further Credit To (FFC)

This section only applies when intermediary banks are involved in the wire transfer.

North America Intermediary Bank

ABA Routing # OR Bank SWIFT Code: _____

Bank Account number: _____

Bank Name: _____

International Intermediary Bank

Bank SWIFT code: _____

IBAN: _____ (required for European banks)

Bank account number: _____

Bank Name: _____

City: _____ Country: _____

Sort Code: _____

NEW VENDOR REQUEST FORM

EFT Enrollment form / Formulaire d'inscription TFE - CAD

Pour nous assurer de l'exactitude de vos informations bancaires, nous recommandons que vous attachiez un chèque annulé et complétiez les informations suivantes.

To ensure the accuracy of your banking information, we recommend you attach a voided cheque and complete the following information.

Informations sur l'institution financière / Financial institution information

Nom d'institution financière /

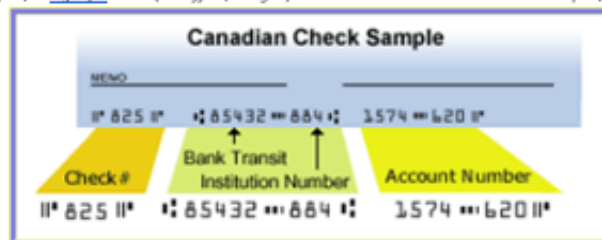
Name of Financial institution

Adresse d'institution financière /

Address of Financial institution

Informations bancaires / Banking information

		
<i>Succursale / Branch (5 chiffres/ 5 digits)</i>	<i>(3 chiffres/3 digits)</i>	<i>Numéro de compte / Account number</i>



Avis de dépôt / Remittance advice

S'il-vous-plaît, indiquez l'adresse courriel pour recevoir vos détails de paiement

Please indicate the remittance email to receive your payment details:



E-Mail:

Nom de la compagnie/

Company name

Nom de contact /

Contact name

Titre / Title

Téléphone / Phone

()

Fax

()

E-mail

Signature

Date



NEW VENDOR REQUEST FORM

ACH Enrollment form - USD

To ensure the accuracy of your banking information, we recommend you attach a voided cheque and complete the following information.

Financial institution information

Name of Financial institution

Webster Bank

Address of Financial institution

200 Executive Blvd South, Southington, CT 06052

Banking information



ABA Routing Number (9 digits)



Account number



NAME		0123
ADDRESS		01 23456789
CITY, STATE, ZIP		
DATE		
PAY TO THE ORDER OF		\$
BANK NAME		DOLLARS
ADDRESS		
CITY, STATE, ZIP		
FOR		
⑆0⑆12345678⑆	⑆0⑆1234567890⑆	⑆123
Bank Routing Number	Bank Account Number	Check Number

Remittance advice

Please indicate the remittance email to receive your payment details:



E-Mail:

accounting@spreadly.com

Company name

Spreadly, Inc.

Contact name

Jason Golenbiewski

Title

Controller

Phone

(888) 727-7750

Fax

()

E-mail

accounting@spreadly.com

Signature

Cathy Tate

Date

3/26/2024



NEW VENDOR REQUEST FORM

UNIVERSAL CREDIT APPLICATION

Lightspeed Commerce Inc
700 St-Antoine E, Suite 300
Montreal, QC., Canada

Phone: 866-932-1801

Website: www.lightspeedhq.com

Accounts Payable Contact: accounts.payable@lightspeedhq.com

Founded: 03/21/2005

NEQ: 116292405503

GST: 862339389

Corporate Direction

JP Chauvet – CEO
Asha Bakshani - CFO

Bank Reference

Bank of Montreal
119, Rue Saint-Jean
Montreal, QC., H2Y 1L6
Contact Name: Alexandra-Joy Syragakis
Contact Phone: 514-877-8693
Checking Account #: 02121038979

Trade References

BlueStar Canada
6830 Cote-de-Liesse, Montreal, QC H4T 2A1
Lamia M'Hamdi 1-800-317-2323

MediaNet Inc.
135 Liberty Street, Suite 300
Toronto, ON., M6K 1A7
Phone: 416-538-9300
MediaNet Finance Team: accounting@medianet.com

Pierre Villemure Jr., Global Accounts Payable Manager





Jennifer Labriola, AAP
AVP
Webster Bank, N.A.
200 Executive Blvd South
Southington, CT
Phone 860.692.1643
Jlabriola@websterbank.com

Date: June 27, 2022

Re: Spreadly, Inc

To Whom It May Concern:

According to our records, the following information is correct for the indicated account held at our bank.

Bank Name: Webster Bank
Bank Holder: Spreadly, Inc
Account Number: 0024760830
ABA/Routing Number: 211170101

Sincerely,

A handwritten signature in black ink that reads 'Jennifer M Labriola'.

Jennifer Labriola, AAP
Assistant Vice President
Treasury and Payment Solutions
Webster Bank

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Spredly, Inc.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions. 300 Morris Street, Suite 400	Requester's name and address (optional)
6 City, state, and ZIP code Durham, NC 27701		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-			-			
or									
Employer identification number									
2	6		-	0	5	2	2	1	8 4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	DocuSigned by: <i>Jason Golenbiewski</i>	Date ►	2/13/2024
	7E003C308BDD485...			

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*