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| --- | --- | --- | --- | --- | --- | --- |
| Phases | | Tasks | Submission | Assessment | | Teachers involved |
| **Phase one** (year 3,  sem 2) | Week 8 | * Supervisors provide FYP Projects topics * Students choose projects. | Topic confirmation forms |  | | Supervisor |
| Week 9 – Week 15 | Literature review | Submission: Literature report | Literature review | 10% | Supervisor |
| **Phase two** (year 3 summer-intensive-session) | 6 June – 17 June  (Tentative) | Working on project prototype | * Presentation for Prototype description * Thesis draft | Prototype demo (implement effort ) | 5% | Supervisor |
| Presentation | 5% | Supervisor |
| Partial-Thesis (Thesis draft) | 5% | Supervisor |
| **Phase three**  (year 4,  sem 1) | Week 1 – Week 5 | Working on the project |  |  | |  |
| Week 8 – Week 9 | Preparing presentation  Writing Final thesis | Final Presentation | Presentation | 15% | Supervisor, observer |
| Final demo (implement effort ) | 10% |
| Q/A | 10% |
| Week 10 – Week 11 | Final presentation and Finalizing thesis |  | Literature | 5% | Supervisor, observer |
| Technical depth | 15% |
| Writing skills | 5% |
| Week 11 – Week 12 | Supervisor and observer review thesis and gives comments for revision | Final version of thesis |
| Experiment results & Discussion | 10% |
| Week 13– Week 14 | Grading and Quality Assurance |  |  |  |  |
| All phases |  |  | Participation (attitude) | Progress report/ meeting | 5% | Supervisor |

**FYP1 Schedule and Guideline. 2023-2024** Guidelines:

1. FYP will include three phases : Phase-1) week 5 – week 14 in second semester of year three; Phase-2) two week summer course after the final examination afterwards; Phase-3) the first 12 weeks in the first semester of year four.
2. In each summer course, students are required to stay in lab to do their FYP. A teacher will be on duty in lab everyday.
3. Each student has a supervisor and an observer. The student and supervisor together decide the supervision relationship. The course convener will assign an observer for each of his/her student before the literature review submission.
4. There are two kinds of projects: individual and group. It is suggested that a group project does not include more than four students.
5. No matter individual or group project, in the presentation (summer and final), each student should prepare the slide and give the presentation independently. Each student must finish his/her literature report and partial-thesis independently. Group project can have only one demo and submit one final thesis.
6. The presentation in summer will last from 10 minutes for each student. The final presentation will take 30 minutes for each student, including presentation, demo and Q/A. The question and answer section can be done during the presentation or demo.
7. Penalty is applied:
   1. Submitted within 24 hours after deadline: 10% deduction
   2. Submitted within 24-48 hours after deadline: 20% deduction
   3. Submitted after within 48-72 hours after deadline: 30% deduction
   4. Submitted after 72 hours after deadline: no marks
   5. Absent from the summer course: absence/total days \*100% deduction
   6. Similarity exceeds 15%: Will not be accepted.