

# Online exam organization

1. **Join TEAMS session at 12:45** and open your microphone and video camera in order to check connections before the exam
2. **Open MyCourses exam folder and Exam question paper at 13:00.** The questions are not available earlier. Read it and if needed write question(s) to meeting chat (the chat is used for all students' question during the exam)
3. **Answer to exam questions using method most suitable to you and exam submission** (e.g. hand writing, Word, Mathcad, CAD, etc.). Remember that reasoning, calculation steps, results, and discussions should be clearly visible similar to traditional exam.
4. Exam start 13:00 and **ends 17:00. The participants must deliver single pdf document\* and deliver it** using MyCourses submission.
5. **The exam submission will be closed 17:05.**

*Note: exam is open book exam so you can utilize all materials*

*\*) Check beforehand that you have suitable tool to create single pdf file*