

**Employer: Aalto University**

**School and department/ unit at the beginning of the employment relationship:**  
**School of Engineering**

Department of Mechanical Engineering

**Employee: Binh Nguyen Xuan**

**Date of birth: 15.03.2000**

#### **JOB DESCRIPTION**

**Job Title at start of employment relationship:** Research Assistant

**Primary duties at start of employment relationship:** Research assistant- duties

The employee is obligated to perform also other related duties assigned by the employer.

#### **VALIDITY**

Fixed term contract for 01.09.2023- 31.12.2023

Grounds for fixed term: Bachelor or master student

#### **WORKING HOURS**

The working hours are in accordance with the collective agreement of the universities in force at the time. At the beginning of the employment relationship: **Regular working hours** are followed. Full-time working hours are 36 hours and 15 minutes per week at the start of the employment relationship.

**The Employment Relationship is:** Part time

**The Employment Relationship is:** 50,01% of full time.

#### **COMPENSATION**

**At the start of the employment, the employee's salary is** 1 102,72 €Monthly, gross salary minimum 2205 € / month

The employment relationship follows Local Agreement Salary at the start of the employment relationship.

The pay period is one calendar month and salary is paid on the 15th of each month into the bank account specified by the employee. At the termination of the employment relationship, the salary and other compensation will be paid either within two weeks of the termination of the employment relationship or on the next normal payday of the employee, depending on which comes later.

#### **PROFESSIONAL AND TRADE SECRETS, COMPETING ACTIVITY, ASSIGNMENT OF RIGHTS IN EXTERNALLY FUNDED PROJECTS**

Pursuant to the Chapter 3 Section 4 of the Employment Contracts Act (55/2001), the employee may neither utilize nor divulge to third parties the employer's trade or business secrets. Chapter 3, Section 3 of the Employment Contracts Act (55/2001) prohibits competing activity. Employees may not, without employer consent, accept such duties as require them to use the working time covered under this contract or which may affect the performance of their primary duties. The terms and conditions for the assignment of rights generated in externally funded projects are set forth in Annex 1.

#### **PERIOD OF NOTICE**

The periods of notice and grounds for giving notice defined in the Employment Contracts Act (55/2001) apply to this contract.

#### **COLLECTIVE AGREEMENT**

This employment relationship is bound by the collective agreement of universities.

#### **ADDITIONAL INFORMATION:**

Supervisor: Junhe Lian, posting: T21208-9109 (Sup3rForm- project)

#### **PRIMARY PLACE OF WORK**

In accordance with the Employment Contracts Act Chapter 2, Section 4, the employer specifies the following principal terms of work:

The primary place of work of the employee is Aalto University campus in the Helsinki Metropolitan area.

**SIGNATURES**

Further provisions regarding, e.g., the assignment of rights and confidentiality are set forth in Annex 1 of this contract. The employee confirms that s/he has familiarized him/herself with the terms and conditions and shall comply with the provisions of this contract as well as its appendices.

This contract has been made in duplicate, one copy provided for each contracting party.

*Binh Nguyen Xuan Binh*

Signature of employee / Binh Nguyen

*28/08/2023*

Date

*Mikko*

Representative of the employer

*28.08.2023*

Date