



CHANGE OF BANK DETAILS (FOR SALARY PURPOSES)

Complete this form when:

- (i) you are a first time employee;
- (ii) your bank details change.

1. SURNAME AND INITIALS: _____
2. TITLE (Dr. Mr. Mrs. etc.): _____
3. ID NUMBER: _____
4. DEPARTMENT: _____
5. POSITION: _____
6. DETAILS OF BANK/FINANCIAL INSTITUTION:
NAME OF BANK: _____
NAME/ADDRESS OF BRANCH: _____

TYPE OF ACCOUNT: CHEQUE/CURRENT ☐ SAVINGS ☐ TRANSMISSION ☐
(Mark with X)

ACCOUNT NUMBER:

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BANK BRANCH CODE:

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SIGNATURE OF EMPLOYEE

...../...../.....
DATE