

The Launceston Esk Market is operated by the  
Royal National Agricultural & Pastoral Society of Tasmania Limited (RNAPS).

All bookings for Market space are to be directed to the Market Co-ordinator on 0408 487 154.

### LAUNCESTON ESK MARKET RULES REVISED 16/5/16

## GENERAL RULES

- All stall holders are required to complete a Site Registration Form/Invitation to conduct a stall.
- One way vehicular traffic in designated areas within the market sheds – marked by yellow arrow.
- No vehicles in the market areas after 8.30am or before 2pm. Loading and unloading of vehicles in the market should be done in a timely manner with due courtesy to others.
- No heaters/jugs or high electrical usage items permitted without approval by Market Co-ordinator.
- All electrical cords must be tested and tagged and is the stall holders responsibility.
- Stall holders must be ready to start trading at 9am and remain trading until market is finished at 2pm (must be complied with), unless by prior arrangement with the co-ordinator.
- Stall holders must not do anything within their stall that causes discomfort/shielding/access of any neighbouring stalls or encroach on any neighbouring stall space or public walkways.
- There are only to be four hot indoor food outlets and four indoor fruit and vegetable stalls in the market.
- Food and confectionary vendors are required to utilize facilities that meet Launceston City Council Health Standards. Any food or confectionary outlet must be in possession of a current Food Outlet Licence issued by the Launceston City Council and must observe all regulations.
- Members of RNAPS receive a discount on their stall fees of \$2 per site.
- Every endeavour will be made to ensure that similar type stalls are not placed together.
- The market is open 9am to 12 noon Mondays and 9am to 12 noon Fridays for stall holders to attend to their stalls. Access at other times may be granted by prior arrangement with the RNAPS office.
- Stallholders attending their stalls during the week MUST sign in and out in the visitor's book provided in the RNAPS office. Whilst in the market stallholders must not touch, alter or interfere with other stalls.
- Stalls must be maintained in a clean and tidy manner. RNAPS is responsible for cleaning walkways and outside areas.
- Stall holders moving sites or leaving the market must have their current sites cleared of all items by 12 noon Monday.
- The Esk Market is a smoke-free public event apart from designated area.
- Dogs are permitted inside market on a lead under owners control.
- Offensive language or behaviour will not be tolerated and should be immediately reported to Market Co-ordinator.
- The Market Co-ordinator reserves the right to require stallholders to change sites within the Market if deemed in the best interest of the Market.
- Doors will remain open at the discretion of the Market Co-ordinator. Doors may be closed in instances of adverse weather and to help direct the flow of pedestrian traffic throughout the Market.

## **PLASTIC BAGS**

From 1 November 2013 Tasmanian retailers can no longer supply shoppers with non-biodegradable, lightweight plastic shopping bags, to carry or transport goods bought from the retailer. This includes all exhibitors and stall holders at markets, school fairs, festivals and shows. Esk Market carry bags used on all sites when available.

## **ABSENTEE RULES**

In the interest of public image it is essential to maintain a good consistent atmosphere, therefore all permanent stall holders are required to trade every Sunday. If however, the permanent stallholder will be absent, arrangements should be made to have someone else run the stall on their behalf. Certain dispensations may be granted for exceptional circumstances.

If stall holder is sick any Sunday, co-ordinator to be advised, cost ½ normal stall fee, maximum 3 weeks per year.

If any stall is left unattended for more than 3 weeks, the Market Co-ordinator may pack up and secure all goods contained therein until all monies owing are paid and may re-let the site.

When stall is empty, provided that the stall-holder has advised the Market Co-ordinator Administration Office before the weekend, no rent is payable.

The Market Co-ordinator will re-let spaces that are empty.

## **MARKET COMMITTEE**

The Board of Directors of the Society has established a Promotions and Advisory Working Group.

The role of this Group is:

- Expand and promote the market approved promotional material funded by fundraising proceeds and Esk market sponsor, BBX.

## **DISPUTES/COMPLAINTS**

Minor disputes and complaints may be referred to the Market Co-ordinator.

Other disputes and complaints should be in writing and addressed to the Chief Executive Officer, RNAPS, PO Box 491, Launceston 7250, or by Email to [royalltonshow@bigpond.com](mailto:royalltonshow@bigpond.com)

## **INSURANCE**

Rnaps is not responsible for any loss or damage to any stallholders stock or fixtures / fittings.

## **STALL FEES**

Are set by the RNAPS Board .The scale of fees as at 1 April 2013 are hereunder..

## MARKET RATES

### INSIDE SITES

\$22.00 PER SITE, includes 1 trestle table, \$2 each extra table required.  
RNAPS MEMBERS \$20 or \$16 FOR SECOND SITE

### OUTSIDE

\$17 PER SITE includes 1 trestle table, \$2 each extra table required.  
\$10 per site for indoor stall holders

### POWER

Stallholders requiring power will be charged \$5.00 per week.  
Bigger power users' charges will be determined individually, maximum \$20 per site holder.

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## INVITATION TO CONDUCT A STALL

NAME: .....

.....

ADDRESS: .....

.....

POST CODE: .....

PHONE: (Home) .....

MOBILE: .....

Email: .....

*I/we agree to abide by the market rules and regulations as supplied to me/us.*

SIGNATURE: .....

*Authorised by Philip LeFevre Ph: 0408 487154*

SIGNATURE: .....

Please complete and return to Philip LeFevre (Esk Market Co-Ordinator)