

## **RESUME**

**RASHMI SHRIVAS**

**Contact no.** 7000911852

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### **Career Objective**

Self-motivated and hardworking fresher seeking for an opportunity to work in a challenging environment to prove my skills and my knowledge and intelligence in the growth of the organization.

### **Academic Qualification**

School/Institute	Class	Percentage	Year
Saraswati Shiksha Mandir High School , Bhikangaon .	10 <sup>th</sup>	54	2012
Gov. Girls higher Secondary School , Bhikangaon .	12 <sup>th</sup>	74	2014
Govt. degree collage , Bhikangaon(DAVV Indore).	B.Com	58	2017
P.G Collage Khargone	M.Com	57	2019
MMYVV Jabalpur	DCA	66	2014
NIOS Bhopal	D.EL.ED	60	2018

### **Strengths**

- Ability to grasp the new skills quickly .
- Hard –working and Exceptional presentation skills .
- Able to give the best result in pressure situations .

## Experience

- 1 Year Data Entry Operator at Samaj Pragati , Bhikangaon.
- 1 Year teaching experience in Gayatri Vidhya Peeth , Bhikangaon.
- 1 Year teaching experience in Vyas Public School , Bhikangaon.
- 1 month Advisors work from Moral Financial Research Investment advisors,Indore.
- 6 month Field Supervisor Experience from Jansahas Social Development Society , Dewas.

## Achievements

- I have IIBF exam passed
- I have completed training for Banking Correspondent(BC) from RSETI Khargone .
- I have completed Fashion Designing Course from Nalanda Institute Indore.
- Won prizes in cultural Activities and competitions.
- I have Knowledge of hindi and English typing.

## Hobbies

- Listening songs , Watching serials and movies .

## Personal Details

**Date of Birth:** 25 November 1997.

**Address:** Subhash Marg Bhikangaon Dist. Khargone.

**Language known:** Hindi and English.

**PLACE :**

**Date :**

**{ RASHMI SHRIVAS }**