Feathered Friend Tracker - Administrator Guide

System Administration

- 1. Administrative Access
 - Only available to authorized administrators
 - Email must be accounts@thewrightsupport.com
 - Requires membership in System Administrators group
 - Profile must have is_admin flag set to true

Data Management & Backup

- 1. Google Drive Integration
 - Configure Google Drive API credentials
 - Set up service account authentication
 - Manage backup folder permissions
 - Monitor backup storage usage

2. Backup Operations

- Schedule automated backups
- Configure backup frequency (daily/weekly/monthly)
- Set retention policies for backups
- Monitor backup success/failure

3. Data Restoration

- Verify backup integrity before restore
- Select appropriate backup point
- Perform test restores regularly
- Document restoration procedures

Discord Integration

- 1. Webhook Configuration
 - Set up Discord server and channels
 - Generate and manage webhook URLs
 - Configure notification templates
 - Test webhook connectivity

2. Notification Management

- System status alerts
- Backup operation notifications
- Error and warning alerts
- User support ticket notifications

Security & Monitoring

- 1. Access Control
 - Manage admin group memberships
 - Review access logs regularly
 - Monitor failed login attempts
 - Implement security best practices

2. System Health

- Monitor API usage and limits
- Track system performance