

JEREMIAH FORSTER

SUMMARY

Highly motivated professional with 15 years of entrepreneurial and management experience. Offers excellent technical abilities with Figma, Illustrator, Miro and GitHub. Develop interactive and visual tools to create indispensable product solutions. Comfortable working independently and as collaborative team member.

EXPERIENCE

Business Owner, 02/2010 - Current

Round The Corner Handyman Services - DENVER, CO

- Developed business from ground up and prepared records and operations.
 - Formed and sustained strategic relationships with clients.
 - Resolved issues quickly through meticulous research; quick decision-making.
 - Conferred with customers to understand needs and finalize design decisions.
 - Monitored progress by establishing plans, budgets and measuring results.
 - Used excellent verbal skills to engage customers in conversation and effectively determine needs and requirements.
 - Improved productivity initiatives, managing budgets and accounts, coordinating itinerary and scheduling appointments.
 - Determined pricing for products or services based on costs and competition.
 - Kept records for production, inventory, income and expenses.
 - Used strong issue resolution and communication skills to cultivate and strengthen lasting client relationships.
 - Managed operations budgeting, accounts payable and accounts receivable and payroll.
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EDUCATION AND TRAINING

Professional Certification, UX/UI Design, Expected in 03/2023

University of Denver - Denver, CO

Bachelor of Arts, Communication Design, 01/2013

Metropolitan State College of Denver - Denver

- Senior Showcase Honoree



CONTACT

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SKILLS

- Print and logo design
- User research plans and reports
- User personas
- Lean UX
- User journey maps
- Refined prototypes
- Responsive web design
- High fidelity mock-ups
- Usability reports
- Heuristic evaluations
- User testing plans
- Design style guides
- Front end development