

SAYMA SULTANA

42/1, Malibagh Chowdhurypara, Dhaka; Mob: 01748525369
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SUMMARY

I would like to work in a position that will allow me to use my skills and diligence to optimize the institution's output while also helping me develop into an excellent person.

WORK EXPERIENCE

Assistant Teacher

December 2023 - Present

South City School & College
South Banasree, Dhaka

Teacher

June 2023 - November 2023

Monowara Kindergarten School
South Banasree, Dhaka

Intern

October 2022 - January 2023

Shahjalal Islami Bank Limited
Malibagh, Dhaka

EDUCATION

Master of Business Administration (MBA)

Canadian University Of Bangladesh
Passing Year: Present

Bachelor of Business Administration (BBA)

East West University
Passing Year: 2023
Major: Finance
CGPA: 2.43

Higher Secondary Certificate (HSC)

Viqarunnisa Noon School & College
Year: 2017
Background: Science
GPA: 4.58

Secondary School Certificate (SSC)

Viqarunnisa Noon School & College
Passing Year: 2015
Background: Science
GPA: 5.00

ADDITIONAL INFORMATION

- **Computer Skills:** MS Word, MS Excel, MS Power Point
- **Languages:** Bengali, English