

KAZI ALL RASIN

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CAREER OBJECTIVE

Motivated Economics graduate with experience in education management, teaching, and customer service. Seeking an entry-to-mid level role where strong communication, leadership, and problem-solving skills can contribute to organizational growth.

PROFESSIONAL EXPERIENCE

Manager – Luminous University Coaching Center, Barishal

- Managed daily operations, staff coordination, and class scheduling
- Handled admissions, student counseling, and parent communication
- Implemented administrative systems improving efficiency
- Contributed to increased student enrollment through promotional initiatives

Teacher – Prime Academic Coaching Center, Barishal

- Taught Economics/Mathematics to SSC and HSC students
- Prepared lesson plans and provided individual academic support
- Conducted model tests and evaluated answer scripts

Customer Service Executive – Craft Culture Zone (CCZ)

- Created and managed social media text and video content
- Responded to customer inquiries and improved engagement
- Scheduled posts and analyzed marketing performance

EDUCATION

BSS in Economics – National University, B.M. College, Barishal (2023)

CGPA: 2.82

HSC (Humanities) – GPA 4.67 | SSC (Science) – GPA 4.44

SKILLS

MS Office, Digital Marketing, Content Creation, Social Media Strategy, Campaign Planning, Leadership, Teamwork, Communication Skills

LANGUAGES

Bangla (Fluent), English (Intermediate), Hindi (Intermediate)