

RESUME OF: NASRIN AKTER

House #28-30, Road #6, Block #F,
Banasree, Rampura, Dhaka-1219
Mobile: 01401-890967
E-mail: tanunasrin219@gmail.com

Career Objective

To develop career in a well reputed college/school with a position that promises structural career advancement and opportunity to work in a broad spectrum providing ample scope to exercise creativity and analytical skills.

Personal Strengths

- hardworking and dedicated
- Ability to work independently and in a team oriented environment
- Superior time-management skills with the ability to meet deadlines
- Sincere and result oriented
- Good understanding of Students care trends
- Sociable with a pleasing Personality
- Good computer literacy

Work Experience

01. Sher-Bangla Balika Mohabidalaya
As a English Teacher
From 01, September, 2017 to 2019
02. Vanus Scholarstic School
As a English Teacher
From 01 January 2019 to 30 August 2023
03. New Ideal School
As a English Teacher
From January 2024 to still now.

Computer Application Skill

Basic .

- Having sound knowledge of using Windows Operating Systems (Windows 98, Windows 2000 and Windows 2007).
- Having knowledge of using Internet, E-mail communication.

Office

- Experienced in Word Processing (MS Word), Spreadsheet Analysis (MS Excel) and Presentation making (MS PowerPoint)

Educational Qualification:

Name of Degree	Institution	Board/ University	Year of Exam	Group/ Subject	Division/ C.G.P.A
Masters of Arts(M.A)	Govt. Bangla College	National university	2010	English	2 nd Class
Bachelor of Arts(B.A)	Kobi Nazrul Govt.collage	National University	2007	English	2 nd Class
Higher Secondary Certificate(H.S.C)	Sher-e Bangla Balika MohaBidalaya	Dhaka Board	2003	Science	2.80
Secondary School Certificate (S.S.C)	Sher-e Bangla Balika MohaBidalaya	Dhaka Board	2001	Science	3.25

Professional Qualification:

Name of Degree	Institution	Board/ University	Year of Exam	Division/ C.G.P.A
Bachelor of Education (B.Ed)	Govt. Teachers Training College, Dhaka-1205		2016	2nd Class

Personal Details

Name : Nasrin Akter
Father's Name : Nasirul huque
Mother's Name : Rokshana Akter
Present Address : 69/2 , 3rd Floor, Maniknagar, Dhaka-1000
Permanent Address : Village- Arjuntala, Post Office- Barura Bazar, Thana-Barura,
District- Comilla, Bangladesh
Date of Birth : October, 24, 1985
Nationality : Bangladeshi
Sex : Female
Marital Status : married
Blood Group : A^(ve)
E-mail : tanu_a346@yahoo.com

Reference

Mr. Mohammad Ali Faysal
Senior Assistant Vice President &
Deputy Head of Credit
Premier Leasing & Finance Ltd.
City Centre (Level-18)
90/1 Motijheel C/A
Dhaka-1000
Mobile No: 01912-132023

Mr. Mohammad Anowar Hossain
Senior Principal Officer &
Deputy Head of Treasury
Alliance Finance PLC
Layla Tower, Gulshan- 2,
Dhaka.
Mobile No: 01911-924105

I, the undersigned declare that to the best of my knowledge and belief, this resume correctly describes my qualifications, my experiences and myself. I understand that if any willful misstatement described herein may lead to my disqualification or dismissal, if employed.



NASRIN AKTER