

CHAND SULTANA

Mailing Address:

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CAREER OBJECTIVE

To obtain a suitable job position in a reputed organization where nice working environment and decision making opportunities will enable me to contribute my best efforts for the organization and attaining higher career building opportunities may be assured.

EXPERIENCE

1. Worked at Student Educare School as an Assistant Teacher
2. Works at Light Fair School as an Assistant Teacher (2019 to Till Now)

ACADEMIC BACKGROUND

✓ M.B.S

Institute	: Govt. Titumir College, Dhaka
Group	: Business Studies
GPA	: Second Class
Year	: 2006
Board	: National University

✓ B.Com

Institute	: Tongi Govt. College, Gazipur
Group	: Business Studies
GPA	: Second Class
Year	: 2005
Board	: National University

✓ H.S.C

Institute	: Badda Alatunnessa Uchcha Madhyamic Bidyalaya
Group	: Business Studies
GPA	: 1 st Division
Year	: 2001
Board	: Dhaka

✓ S.S.C

Institute	: Phultala Govt. Secondary School
Group	: Humanities
GPA	: 2 nd Division
Year	: 1999
Board	: Jessore

COMPUTER SKILLS

- ✓ Microsoft Office: MS Word, MS Excel, MS Power Point.
- ✓ Internet browsing

PERSONAL DETAILS

Father's Name	:	Md. Skendar Ali
Mother's Name	:	Mst. Afroza
Permanent Address	:	Village - Alka Post Office - Phultala Police Station - Phultala District - Khulna
Date of Birth	:	06/12/1982
Gender	:	Female
Marital Status	:	Married
Nationality	:	Bangladeshi
Religion	:	Islam
Blood Group	:	AB (+ve)
NID No	:	4174375206

LANGUAGE SKILLS

- ✓ Excellent verbal & written communication in mother tongue (Bangla)
- ✓ Good verbal & written communication in English language.

INTEREST

- ✓ Computer: Movie, Hangout With Friend, Gardening, Cooking, Traveling

Personal Skills

- ✓ Ability to work under pressure and Positive attitude.
- ✓ Ability to adopt in any environment.
- ✓ Working hard with logical thinking & environment.
- ✓ Self-Motivated.
- ✓ Popular among Friend.

Date:

Applicant's Signature