

## RESUME OF: NASRIN AKTER

House #28-30, Road #6, Block #F,  
Banasree, Rampura, Dhaka-1219  
Mobile: 01401-890967  
E-mail: tanunasrin219@gmail.com

### Career Objective

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To develop career in a well reputed college/school with a position that promises structural career advancement and opportunity to work in a broad spectrum providing ample scope to exercise creativity and analytical skills.

### Personal Strengths

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- hardworking and dedicated
- Ability to work independently and in a team oriented environment
- Superior time-management skills with the ability to meet deadlines
- Sincere and result oriented
- Good understanding of Students care trends
- Sociable with a pleasing Personality
- Good computer literacy

### Work Experience

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01. Sher-Bangla Balika Mohabidalaya  
As a English Teacher  
From 01, September, 2017 to 2019
02. Vanus Scholarstic School  
As a English Teacher  
From 01 January 2019 to 30 August 2023
03. New Ideal School  
As a English Teacher  
From January 2024 to still now.

## Computer Application Skill

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### Basic

- Having sound knowledge of using Windows Operating Systems (Windows 98, Windows 2000 and Windows 2007).
- Having knowledge of using Internet, E-mail communication.

### Office

- Experienced in Word Processing (MS Word), Spreadsheet Analysis (MS Excel) and Presentation making (MS PowerPoint)

## Educational Qualification:

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Name of Degree	Institution	Board/ University	Year of Exam	Group/ Subject	Division/ C.G.P.A
Masters of Arts(M.A)	Govt. Bangla College	National university	2010	English	2 <sup>nd</sup> Class
Bachelor of Arts(B.A)	Kobi Nazrul Govt.collage	National University	2007	English	2 <sup>nd</sup> Class
Higher Secondary Certificate(H.S.C)	Sher-e Bangla Balika MohaBidalaya	Dhaka Board	2003	Science	2.80
Secondary School Certificate (S.S.C)	Sher-e Bangla Balika MohaBidalaya	Dhaka Board	2001	Science	3.25

## Professional Qualification:

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Name of Degree	Institution	Board/ University	Year of Exam	Division/ C.G.P.A
Bachelor of Education ( B.Ed)	Govt. Teachers Training College, Dhaka-1205		2016	2nd Class

## **Personal Details**

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Name : **Nasrin Akter**  
Father's Name : **Nasirul huque**  
Mother's Name : **Rokshana Akter**  
Present Address : **69/2 , 3<sup>rd</sup> Floor, Maniknagar, Dhaka-1000**  
Permanent Address : **Village- Arjuntala, Post Office- Barura Bazar, Thana-Barura,  
District- Comilla, Bangladesh**  
Date of Birth : **October, 24, 1985**  
Nationality : **Bangladeshi**  
Sex : **Female**  
Marital Status : **married**  
Blood Group : **A<sup>(+VE)</sup>**  
E-mail : **lanu\_a346@yahoo.com**

## **Reference**

**Mr. Mohammad Ali Faysal**  
Senior Assistant Vice President &  
**Deputy Head of Credit**  
Premier Leasing & Finance Ltd.  
City Centre ( Level-18 )  
90/1 Motijheel C/A  
Dhaka-1000  
Mobile No: 01912-132023

**Mr. Mohammad Anowar Hossain**  
Senior Principal Officer &  
**Deputy Head of Treasury**  
Alliance Finance PLC  
Layla Tower, Gulshan- 2,  
Dhaka.  
Mobile No: 01911-924105

i, the undersigned declare that to the best of my knowledge and belief, this resume correctly describes my qualifications, my experiences and myself. I understand that if any willful misstatement describes herein may lead to my disqualification or dismissal, if employed.



**NASRIN AKTER**