



Resume of **Md. Abdul Mannan**

[mannanplus@gmail.com](mailto:mannanplus@gmail.com)

Mobile: 01623004084, 01920877853

26 Main Road, Dhaka Uddayan, Mohammadpur, Dhaka, Bangladesh.

### **Career Object:**

I'm highly desired to work at senior level position in an organization where exceptional leadership skill and ability will be useful to meet set organizational goals.

### **Teacher**

18 December 2024 to 30 November 2025.

Rise Up International School

Road-1, Block-B, Dhaka Uddayan, Mohammadpur, Dhaka.

Responsibilities :

- Conducting Regular Class from Six to SSC major at Mathematics. Other subjects are English, ICT, Physics, Chemistry and Science.
- Solving past Board & Model Question of Creative form.
- Taking regular CT exam.
- Preparing Lesson Plan.
- Recruiting Students.

### **Teacher**

01 Sep 2018 to 31 Dec 2020. 2 years 4 months.

ODHIKAR Pathsala

Nobodoy Housing, Mohammadpur, Dhaka.

Responsibilities :

- Conducting Regular Class from One to Five.
- Preparing Lesson Plans as per subjects.
- Student Follow up.
- Recruiting Students.

### **Senior Teacher; SSC Vocational**

20 Oct 2013 to 31 Dec 2015; 2 Years 2 Months 10 Days

UCEP- H M. Sylhet Technical School

Boteshear, Khadimnagar, Sylhet.

Responsibilities:

- Conducting regular class of Mathematics from VI to X.
- Taking Model Question & solving Board Exam Questions.
- Preparing regular Lesson Plans
- Liaison with BTEB, DC office, UNO Office, Police, Local Elite etc.
- Students Registration, Form fill up, Conducting SSC Voc final exam under BTEB.
- Students follow up & field visit as per need.

**Teacher; SSC Vocational**

20 Jan 2009 to 15 Oct 2013. 4 Years 8 Months 25 Days

UCEP-Dhaka Technical School

Plot No 2&3, Mirpur-2, Dhaka.

Responsibilities:

- Conducting Class of Math, Physics, Chemistry and Agriculture.
- Preparing lesson plan and signed by Supervisor.
- Find out weak students & take special Care.
- Taking exam, checking answer script and feedback.
- Ensure Quality Education.

**Teacher / Assist. Teacher**

01 Mar 2003 to 19 Jan 2009. 5 Years 10 Months 18 Days.

Bangshal & Segunbagicha branch of UCEP-Bangladesh, Dhaka.

Responsibilities:

- Requiring students from slum, street area.
- Conducting class of all Subjects major Mathematics.
- Preparing lesson plan and signed by Supervisor.
- Find out weak students & take special care.
- Ensure Quality Education.
- Taking regular follow up.

**Academic Qualification:**

Master of Science (M.Sc) : Applied Mathematics, 2nd class, 1996,  
B.L University College, National University.

Bachelor of Science (B.Sc) : Honors- Mathematics, 2nd class, 1995,  
B.L University College, National University.

Higher Secondary Certificate (HSC) : Science Group, 1st Division, 1991,  
Keshabpur College, Jashore Education Board.

Secondary School Certificate (SSC) : Science Group, 1st Division, 1989,  
Sufalakati High School, Jashore Education Board.

**Training:**

Course Name	Imparting Organization	Year	Duration	Venue	Major Contents
CBT&A	UCEP-Bangladesh	2015	7days	Sylhet	Competency Based Training & Assessment, Skills Development.
Gender and Development	UCEP-Bangladesh	2013	3 days	Dhaka	Gender equality, Empowering Woman.
Standard and Curriculum Development (NTVQ)	ILO, BTEB	2010	4 months	Dhaka	Set up Unit of Competency.
Formation on Creative Question	UCEP-Bangladesh	2010	5 days	Dhaka	Preparing Creating Question & Answer script.
Teaching Mathematics	UCEP-Bangladesh	2006	5 days	Dhaka	Math Teaching Methodology.
Teacher's Basic Skill	UCEP-Bangladesh	2004	8 days	Dhaka	Teaching Methodology.
Child Rights (CRC)	UCEP-Bangladesh	2003	3 days	Dhaka	Child Rights.

**My details:** Name : Md. Abdul Mannan

Father Name : Mohammad Ali Khan Mother Name :Sokina Begum

Permanent Address : Village: Kakbandhal, Post Office :Sarutia,

Upzila: Keshabpur, District :Jashore.

Date of birth : 16 November 1973

Nationality : Bangladeshi;

Marital Status : Single

**Computer Skill** : MS Word, Excel, Power point, Outlook, Internet, Office 365, ERP.

**NTRCA Pass** : Year-2005, Subject-Mathematics, School Section.

**Language Proficiency:**

	<u>Reading</u>	<u>Writing</u>	<u>Speaking</u>
1. Bengali	Native	Native	Native
1. English	Moderate	Moderate	Moderate

**Reference**

Kamal Hossain

Project Coordinator, ODHAKAR project, ESDO, Dhaka.

Mobile: 01713149228

Kazi Afroza Begum

Head Teacher, UCEP- School, Bangshal, Dhaka.

Mobile: 01913171972



Md. Abdul Mannan