

# FARHANA MAHBUB

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## Career Objective

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Passionate teacher committed to inspiring students and fostering a supportive, engaging learning environment. Seeking to leverage expertise in teaching to enhance student success and growth.

## Professional Experiences

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### Teacher

*Al Azhar International School and College , Dhaka*

**March 2022 – September 2025**

- Develop and implement engaging lesson plans that align with curriculum standards to facilitate student learning and growth
- Assess and track student progress through various evaluations, providing feedback to support improvement & achievement.
- Maintain a positive and disciplined classroom environment that supports respectful interactions and effective learning

### Teacher

*Al Madanib Academy, Chattagram*

**January 2011 – December 2011**

### Officer

Admission & Student Affair Division, SUB

**August 2012 – December 2014**

## Academic Background

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### B.Ed (Bachelor of Education)

*National University*

Major: 3.60 out of 4.00

Graduation: 2023

### MBA

*Southern University Bangladesh, Chattagram*

Major: Finance & Banking

Graduation: 2014

### BBA

*Southern University Bangladesh, Chattagram*

GPA: **2.99** out of 4.00

Year of Completion: 2013

### Higher Secondary Certificate (H.S.C)

*Sraipara City Corporation College, Chittagong*

GPA: **3.60** out of 5.00

Year of Completion: 2008

## Secondary Secondary Certificate (S.S.C)

*Pahartali Girls' High School, Chittagong*

GPA: **4.19** out of 5.00

Year of Completion: 2006

## Internship

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### PRIME BANK

**May 2014 to July 2014**

- Customer service skill
- Understanding Financial Products
- Compliance and Regulations.

## Certifications & Training

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- A day long workshop on money laundering, arranged by Department of Business Administration of Southern University Bangladesh.
- A day long workshop on CSR (Corporate Social Responsibility) arrange by Prothomalo-Jobs.
- A day long workshop on Managing People arrange by Southern Career planning & Development.
- Participated in the Digital Entrepreneurship Development Fair 2012 & Business Plan Competition arrange by Southern Career planning & Development.
- A day long workshop on Trade Documentation & Commercial Paper Writing arrange by Southern Career planning & Development.

## Skills

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- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Microsoft Project
- Google Docs, Sheets, Slides
- Google Classroom
- PhET

## Language

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- **Bangla** : Native or bilingual proficiency
- **English** : Fluent (Listening, Speaking, Reading, Writing)
- **Hindi** : Fluent (Listening, Speaking)

## References

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Available upon request.