

Zorna Akther
Address: House-13, Road-03, Rasulbagh, Nondipara Dhaka 1219
Mobile No: 01886886084

e-mail: sumon.h4455@gmail.com

Career Objective:

To build up career in your organization.

Career Summary:

Build up an excellent career in a national or international organization, utilizing my innovative skills and potentiality to work in participatory approaches to contribute effectively through facing new challenges where strong sense of responsibility, efficiency and willingness to learn will be appreciated highly.

Special Qualification:

Participated in every cultural function arranged in the institution
Organized cultural programs for our institution
Maintaining any kind of Function
Brief any topic for a short time

Employment History:

- Total Year of Experience: 02 Year(s)**
- Little Hearts Ideal School, Demra, Dhaka. (01.01.2023-31.07.225)
 - Novelty School & College, Nondipara, Dhaka (Continue)

Academic Qualification:

Exam Title	Concentration / Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Business Administration (BBA)	Accounting	University of Information Technology and Sciences	CGPA:3.92 out of 4	2016	2012	Graduation
HSC	Business Studies	Dhaka City College	CGPA:5 out of 5	2011	-	-
SSC	Business Studies	Hajee Moazzem Ali Adarsha High School	CGPA:4.5 out of 5	2009	-	-

Career and Application Information:

Preferred Job Category : Bank/Non-Bank Fin. Institution, Commercial/Supply Chain. Educational Institute.
Looking For : Mid-Level Job
Available For : Full Time

Language Proficiency:

Language	Reading	Writing	Speaking
English, Bangla	High	High	High

Specialization:

Fields of Specialization
<ul style="list-style-type: none">• Knowledge about Computer• Managing manpower• Skilled about MS Office.• Internet Browsing

Personal Details:

Father's Name : Md. Ahmed Sharif
Mother's Name : Anowara Begum
Date of Birth : 12th June 1993
Gender : Female
Marital Status : Married
Nationality : Bangladeshi
National Id No. : 8235366146
Religion : Islam
Permanent Address : Nannu Mia patoary bari, Moddha Hazinagar, Sarulia, Demra, Dhaka-1361.
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Motaher Hossain	Md. Hossen Miazee
Organization	: BIWTC	University of Information Technology and Sciences
Designation	: Asst Manager (Accounts)	Asst. Professor
Address	: House-13, Road-03, Rasulbagh, Nondipara.	Mirpur. Dhaka
Phone (Off.)	: 01716591410	01819995103
Relation	: Family Friend	Academic

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(Zorna Akther)