Leonardo Mesquita

Brasil - Fortaleza

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https://srmesquitaa.github.io/

SUMMARY

• Proactive and committed professional with the ability to learn quickly and adapt to new challenges.

• Experienced in customer service, operational and administrative routines, with a focus on results, organization, and efficiency.

• Strong team player with excellent communication, responsibility, and initiative. Seeking opportunities to develop skills and positively contribute to the company's growth.

SKILLS & COMPETENCIES

- Business Intelligence (BI)
- ETL
- Power BI
- Python (Pandas, Numpy and Selenium)
- SQL Advanced
- APIs / Data Integration
- Knowledge of Agile Methodologies (Scrum/Kanban)
- Version Control (Git/GitHub)
- Problem Solving
- Critical Thinking
- Attention to Detail
- Time Management
- Teamwork & Collaboration
- Communication

PROFESSIONAL EXPERIENCE

July 2024 – February 2025
Data Assistant Junior - Grupo Vilarouca

- Assistant in Business Intelligence and management data analysis, focused on creating dashboards and strategic insights to optimize sales, inventory, and production processes. Responsible for ETL, data extraction from multiple sources, process automation, and collaboration with teams to understand metrics and objectives.

October 2023 - February 2024
Buyer Level II - Unimed Fortaleza

- Responsible for managing procurement processes, including supplier negotiation, market research, cost analysis, and purchase order management. Ensured timely delivery of products and services, maintained strong relationships with internal stakeholders and suppliers, contributing to inventory optimization and operational efficiency.

OTHER EXPERIENCES

April 2020 – October 2020
Callcenter Operator - Hapvida Saúde

- Call center representative handling inbound calls. Followed scripted procedures to assist clients with debt negotiation, offer products and services, and process payments directly on the call.

ACADEMIC BACKGROUND

September 2025 – February 2028
Bachelor of Technology in Systems Analysis and Development

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LANGUAGES

English: ●●●●○
Advanced: (C1 Preliminary Certificate from the University of Cambridge)

Portuguese: Native Language