

Keyboard Shortcuts

Shortcut key for each function can be seen in the application by hovering over the icon on the toolbar. The function name and shortcut key will display in a tooltip.

General Shortcuts

Action	Windows / Linux	Mac
New Document	Ctrl + N	⌘ + N
Open	Ctrl + O	⌘ + O
Save	Ctrl + S	⌘ + S
Save as	Ctrl + Shift + S	⌘ + Shift + S
Close	Ctrl + W	⌘ + W
Revert/Reload	Ctrl + Shift + G	⌘ + Shift + G
Print	Ctrl + P	⌘ + P
Exit	Ctrl + Q	⌘ + Q
Undo	Ctrl + Z	⌘ + Z
Redo	Ctrl + Y	⌘ + Shift + Z
Show file path	n/a	⌘ or Ctrl + click window title
Open Preferences	Ctrl + K	⌘ + K

Document Shortcuts

Action	Windows / Linux	Mac
Create bookmark	Ctrl + B	⌘ + B
Add blank page	Ctrl + Shift + B	⌘ + Shift + B
Quick Search	Ctrl + F	⌘ + F
Advanced Search	Ctrl + Shift + F	⌘ + Shift + F
Rotate pages	Ctrl + Shift + R	⌘ + Shift + R
Crop Pages	Ctrl + Shift + C	⌘ + Shift + C
Document properties	Ctrl + D	⌘ + D
Preflight	Ctrl + Shift + X	⌘ + Shift + X
Optimize	Ctrl + Shift + O	⌘ + Shift + O

Navigation/View Shortcuts

Action	Windows / Linux	Mac
First Page	Home	Home
Last Page	End	End
Next Page	PgDn or Space	PgDn or Space
Previous Page	PgUp or Shift + Space	PgUp or Shift + Space

Go to Page	Ctrl + Shift + P	⌘ + Shift + P
Scroll Down	Space Or ↓	Space Or ↓
Scroll Up	↑	↑
Next view	Alt + →	⌘ + [
Previous view	Alt + ←	⌘ +]
Rotate clockwise	Ctrl + Shift + →	⌘ + Shift + →
Rotate counter-clockwise	Ctrl + Shift + ←	⌘ + Shift + ←
Zoom to actual size	Ctrl + 1	⌘ + 1
Zoom to fit page	Ctrl + 0	⌘ + 0
Zoom to fit width	Ctrl + 2	⌘ + 2
Zoom in	Ctrl + Plus or Ctrl + Mouse wheel up	⌘ + Plus or Alt + Mouse wheel up
Zoom out	Ctrl + Minus or Ctrl + Mouse wheel down	⌘ + Minus or Alt + Mouse wheel down
Zoom Tool	Ctrl + Spacebar - Zoom In Ctrl + Alt + Spacebar - Zoom Out	Spacebar + ⌘ - Zoom In Spacebar + ⌘ + Option - Zoom Out
Cascade Windows	Ctrl + Shift + J	⌘ + Shift + J
Tile: Windows Horizontally	Ctrl + Shift + K	⌘ + Shift + K
Tile: Windows Vertically	Ctrl + Shift + L	⌘ + Shift + L
Enter/Exit Form Editor	Ctrl + Shift + M	⌘ + Shift + M
My Comments Pane	Ctrl + Shift + T	⌘ + Shift + T
Reading Mode	Ctrl + H	⌘ + Ctrl + H
Full Screen Mode	Ctrl + L	⌘ + L
Compare Side by Side	Ctrl + Shift + N	⌘ + Shift + N
Auto Scroll	Ctrl + Shift + H	⌘ + Shift + H
Reverse Auto Scroll Direction	- minus key	- minus key
Auto Scroll Speed	0-9 (0 slowest 9 fastest)	0-9 (0 slowest 9 fastest)
Ruler (show / hide)	Ctrl + R	Ctrl + R
Toggle Read Out Loud (activate/deactivate)	Ctrl + Shift + V	Ctrl + Shift + V
Read Out Loud current page	Ctrl + Shift + W	Ctrl + Shift + W
Read from current page to the end of the document	Ctrl + Shift + Z	Ctrl + Shift + Z
Pause/Resume Read Out Loud	Ctrl + J	Ctrl + J
Stop Read Out Loud	Ctrl + K	Ctrl + K

Select/Edit Tools

Tool/Action	Windows / Linux	Mac
Hand Tool	Esc or Hold Spacebar	Esc or Hold Spacebar
Select Text Cursor	Ctrl + T	⌘ + T
Rectangular text selection	Ctrl + drag cursor	⌘ + drag cursor
Edit Interactive Object	Ctrl + I	⌘ + I
Edit Content	Ctrl + Shift + E	⌘ + Shift + E
Redaction Tool	Ctrl + Shift + Y	⌘ + Shift + Y
Select All Text	Ctrl + A	⌘ + A
Deselect All Text	Ctrl + Shift + A	⌘ + Shift + A

Flatten All Form Fields	Ctrl + Shift + D	⌘ + Shift + D
Snapshot Tool	Ctrl + G	⌘ + G

Annotation Shortcuts

Annotation	Windows / Linux	Mac
Area	Ctrl + Alt + E	⌘ + Alt + E
Area Highlighter	Ctrl + Alt + I	⌘ + Alt + I
Arrow	Ctrl + Alt + A	⌘ + Alt + A
Attach File	Ctrl + Alt + F	⌘ + Alt + F
Callout	Ctrl + Alt + V	⌘ + Alt + V
Circle	Ctrl + Alt + C	⌘ + Alt + C
Cloud	Ctrl + Alt + B	⌘ + Alt + B
Cross out Text	Ctrl + Alt + O	⌘ + Alt + O
Distance	Ctrl + Alt + M	⌘ + Alt + M
Text Box	Ctrl + Alt + T / Ctrl + Alt + Shift + T	⌘ + Alt + T
Highlight Text	Ctrl + Alt + H	⌘ + Alt + Shift + H
Insert Image	Ctrl + Shift + I	⌘ + Shift + I
Insert Text	Ctrl + Alt + X	⌘ + Alt + X
Line	Ctrl + Alt + L / Ctrl + Alt + Shift + L	⌘ + Alt + L
Pencil	Ctrl + Alt + P	⌘ + Alt + P
Link	Ctrl + Alt + K	⌘ + Alt + K
Perimeter	Ctrl + Alt + R	⌘ + Alt + R
Polygon	Ctrl + Alt + G	⌘ + Alt + G
Polyline	Ctrl + Alt + Y	⌘ + Alt + Y
Replace Text	Ctrl + Alt + Z	⌘ + Alt + Z
Sound	Ctrl + Alt + S / Ctrl + Alt + Shift + S	⌘ + Alt + S
Square	Ctrl + Alt + Q	⌘ + Alt + Shift + R
Squiggly Underline	Ctrl + Alt + J	⌘ + Alt + J
Sticky Note	Ctrl + Alt + N	⌘ + Alt + N
Underline Text	Ctrl + Alt + U	⌘ + Alt + U
Typewriter	Ctrl + Alt + W	⌘ + Alt + W

Text Annotation Shortcuts

These are used only when editing text in Typewriter, Callout, and Text Box annotations.

Action	Windows / Linux	Mac
Bold	Ctrl + B	⌘ + B
Italic	Ctrl + I	⌘ + I
Underline	Ctrl + U	⌘ + U
Increase Font Size	Ctrl + Shift + >	⌘ + Shift + >
Decrease Font Size	Ctrl + Shift + <	⌘ + Shift + <
Left Align	Ctrl + L	⌘ + L
Center Align	Ctrl + E	⌘ + E

Right Align	Ctrl + R	⌘ + R
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Content Editing Shortcuts

These are used only when editing content in the PDF.

Action	Windows / Linux	Mac
Bring to Front	Ctrl + Shift + ↑	⌘ + Shift + ↑
Send to Back	Ctrl + Shift + ↓	⌘ + Shift + ↓
Send Forward	Ctrl + ↑	⌘ + ↑
Send Backwards	Ctrl + ↓	⌘ + ↓

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