

Your Name

City, State | Phone Number
Personal Email | LinkedIn URL

EDUCATION

University of New Hampshire - Durham, NH

Expected: Month Year

Bachelor of Science: ? - Minor: ?

GPA: Above a 3.0

- Honors? Awards? Accolades?

RELATED COURSE WORK

- Class Name (highlight advanced classes or tech electives)
- Class Name
- Class Name
- Class Name
- Class Name

TECHNICAL SKILLS (Could be called Laboratory Skills, Programming Languages, etc. whichever matches best)

- Skill (list your skills gained in and out of the classroom)
- Skill
- Skill
- Skill

RELATED PROJECTS

Project Name – City, State

Dates – Dates

Team Member

- Provide full and technical descriptions of what you accomplished
- Highlight how it relates to the work you will be doing professionally

RELATED EXPERIENCE (This includes internships, research, work, volunteer, clubs, and organizations related)

Company Name – City, State

Dates – Dates

Internship Title

- Give detailed descriptions highlighting how you contributed/added value to the organization/team
- Use action verbs to lead bullet point. Unsure how to differentiate? <https://www.unh.edu/career/verb-list>
- This should be at least 3-4 bullet points long

UNH: Student Org Name – Durham, NH

Dates – Dates

Member? Affiliation Title?

- This is where you can describe any related activities you have done pertaining to this organization
- Be as descriptive as possible and highlight the what's, how's and why's
- This can be Greek Life, Clubs, or Organizations (as long as they relate to your program of study)

Organization Name – City, State

Dates – Dates

Volunteer

- Relate the volunteer activities to the job or internship you are applying to otherwise put in section below

CAMPUS & LEADERSHIP ACTIVITIES (Activities on or off campus – volunteer, clubs, sports, etc.)

UNH Residence Hall

Dates – Dates

Resident Assistant

- Describe how you add value in your role and be quantitative (add numbers—it helps paint the picture)

ADDITIONAL EXPERIENCE (Include any unrelated jobs or activities)

Company Name – City, State

Dates – Dates

Job Title

- Try to focus on transferable skills like leadership, communication, or time management

(EXAMPLE)

XYZ Restaurant & Grill – Durham, NH

Dates – Dates

Server

- Managed a section with 6 tables, ensuring patrons were being serviced in a timely manner during peak times